

**TOWN OF DERBY, VERMONT**  
**SELECT BOARD MEETING**  
**MINUTES**  
**January 6, 2014**

Present: Brian Smith, Beula Shattuck, Grant Spates, Steve Gendreau

Other's Present: Joe Profera, Bob Kelley, Glenda Nye, Elizabeth Bumps, Vicky Lewis, Dan Lewis, Karen Jenne, Faye Morin, John Joly, Dave LaBelle, Laura Carpenter, Paul Prue

**MEETING CALLED TO ORDER:** at 6:35 p.m.

**ROLL CALL:**

Sign Warrants & Payroll: Warrants number 26C was signed in the amount of \$104,633.73, 1A was signed in the amount of \$14,278.89, and 1B was signed in the amount of \$105,617.04.

Beula moved to approve the minutes of December 23, with Grant seconding. The motion passed unanimously.

**PUBLIC COMMENTS:**

Karen Jenne asked about copies of the Draft Budget

John Joly asked about the fence at the Beach House and concrete slabs for the picnic tables at Clyde River Park. It was thought the fence was the responsibility of Coutts. Clyde River park improvements will depend on the cost of other projects.

Dave LaBelle thought it would be less expensive in the long run to redo the municipal building trim with vinyl and aluminum, rather than painting it every 5 years.

**NEW BUSINESS**

**Approve & Sign - Liquor License – Border Lounge & Circle K**

Motion to recess to go into a liquor license meeting made by Beula, seconded by Grant, at 6:42 p.m. Out of the liquor license meeting at 6:45 p.m.

Grant moved to table the license for Border Lounge and approve the license for Circle K as submitted, with Beula seconding. The motion passed unanimously.

Border Lounge will be invited to the next meeting to answer questions concerning their application.

**Public Hearing for Town Plan:**

Grant moved to recess the meeting to go into a Public Hearing for public comment on the Proposed Town Plan at 7:00 p.m., with Beula seconded. The motion passed unanimously.

Glenda Nye commented and asked questions about TIF districts and impact fees.

Karen Jenne commented about impact fees being taken out of the plan.

Vicky Lewis commented about impact fees and Walmart

Dan Lewis commented about developers paying their share of impact on the town.

Grant moved to close the public hearing at 7:37 p.m., with Steve seconding. The motion passed unanimously.

## **OLD BUSINESS:**

Grant moved to approve a budget of \$2,449,708.46 to send to the voters, with Beula seconded. The motion passed unanimously.

## **EXECUTIVE SESSION:**

Grant moved to go into executive session at 7:40 p.m. regarding a contract issue, with Steve seconding. Out of executive session at 7:46 p.m. No action taken.

## **ROAD REPORT:**

We have used about half the sand already.

## **OTHER BUSINESS**

Hazardous Waste Collection Day is scheduled for Saturday, June 7, 2014 from 9 a.m. – 1 p.m. J Hutchins Inc will be installing bike path signs between Jan 13<sup>th</sup> – Jan 31<sup>st</sup>.

## **ADJOURNMENT**

Meeting adjourned at 7:47 p.m.

Due to Martin Luther King Day on January 20th, the next meeting is scheduled for **Wednesday, January 22, 2014, at 6:30 p.m.**

Submitted by Bob Kelley  
*Unofficial until approved*

**TOWN OF DERBY, VERMONT  
SELECT BOARD MEETING**

**Minutes**

**January 22, 2014**

**Present:** Brian Smith, Grant Spates, Beula Shattuck, Laura Dolgin

**Other's Present:** Betsy Bumps, Joe Profera, Bob Kelley, Melissa Gamble, Katina Farnsworth, Ed Barber, Gilles Blais, Robin Smith, Andy Major, Paul Prue

**MEETING CALLED TO ORDER:** Called to order at 6:30.

Beula moved to approve the minutes of January 6, 2014, with Grant seconding. Unanimously approved.

**ROLL CALL**

**Sign Warrants & Payroll:** Warrants number 2B was signed in the amount of \$34,866.81, and 2A was signed in the amount of \$17082.14.

**PUBLIC COMMENTS:** No public comment offered.

**NEW BUSINESS:**

**Approve & Sign - Liquor License Renewals** Beula moved to go into liquor control license control hearing at 6:45, with Grant seconding. Unanimous.

The following are up for renewals: Family Dollar Store, Thompson's Redemption, Circle K in Derby Line, Charbo Campground, Price Chopper, and Jolley Associates & Champlain Farms Exxon.

The Border Lounge is a new application.

Out of the Liquor License hearings at 6:46. Beula moved to approve all of the applications as submitted, with Grant seconding, and the motion passed unanimously.

**Sign Faxing Policy:** Laura moved to approve the faxing policy as proposed by Faye Morin, with Beula seconding. Unanimous.

**Recreation –** Jordan Benjamin has been helping out at the skating rink. Each skating rink attendant is paid \$10.50 for this work. Laura moved to approve paying Jordan \$10.50 an hour for work performed at the skating rink as an attendant, with Grant seconding. The motion carried.

**OLD BUSINESS**

**Personal Policy:** Bob pointed out some comments he has made on this draft of the town plan. This is draft two. The board will review this version and revisit this again.

**Border Lounge:** Melissa Gamble and Katina Farnsworth were invited to the meeting to introduce themselves as new owners of the Border Motel. Both individuals will be involved in the management of

the Border Motel and Bar. Both individuals are correctional officers and are aware of self defense. Brian expressed some concerns because there have been some problems requiring frequent law enforcement interventions. The reason the police have been active is that the owners have self reported questionable clientele. The motel has been refurbished and updated. Some rooms are rented by the week to NEKCA which provides cold weather shelter. Security cameras are on sight and planned for the parking lot. The owners are working hard to improve the motel.

**TOWN PLAN – PUBLIC HEARING 7:00**

Laura moved to recess our regular meeting to go into a public hearing on the town plan, with Grant seconding. This is the second of our required meetings.

Once the hearing is complete, the select board has authority to decide to recommend carrying it to the voters. If this happens, the vote will be at town meeting by Australian ballot.

Hearing no comments, Grant moved to close the public hearing at 7:02, with Beula seconding. Unanimous.

Beula moved to accept the Town Plan version dated December 2, 2013, as written, and move this to the voters to be voted by Australian ballot at town meeting. Grant Seconded, and the motion passed.

**EXECUTIVE SESSION N/A**

**ROAD REPORT** – Gilles Blais inquired as to a culvert on Elm St that needs to be examined to determine if it is possibly plugged.

**OTHER BUSINESS**

The board signed the annual Vt. Municipal Bond Bank Series 2014-2 Refunding Bonds.

Andy Major requested permission for the Daily Memorial Library Expansion Project to conduct a survey at Town Meeting, without interfering with the meeting. Allowable.

**ADJOURNMENT**

Meeting adjourned at 7:16

Next meeting scheduled for Monday, February 3, 2014, at 6:30 p.m.

Submitted by Laura Dolgin

*Unofficial until approved*

**TOWN OF DERBY, VERMONT**  
**SELECT BOARD MEETING**  
**Minutes**  
**February 3, 2014**

**Present:** Beula Shattuck, Brian Smith, Laura Dolgin, Steve Gendreau, Grant Spates

**Other's Present:** Joe Profera, Betsy Bumps, Diane Mengel, Bob Kelley, Judy and Matt Laberge

**MEETING CALLED TO ORDER:** Meeting called to order at 6:30. Beula moved, with Grant seconding, to approve the minutes of January 22, 2014, and the motion passed unanimously.

**ROLL CALL**

Sign Warrants & Payroll: Warrants Number 3A was signed in the amount of \$15,098.76, and #3B was signed in the amount of \$108,228.60.

**PUBLIC COMMENTS:** No public comments were offered.

**NEW BUSINESS**

Vermont Moto Cross – Matt Laberge submitted proof of insurance and the race schedule for the Select Board's approval for the summer race schedule beginning May 24 through August 24, 2014. Laura moved to approve the request as submitted, with Grant Seconding. The motion passed unanimously.

Approve & Sign - Liquor License & Tobacco, Beula moved to recess our meeting to go into liquor control hearing at 6:43, with Steve seconding. Unanimous.

Cow Palace, liquor

Shaw's – liquor and tobacco

Rite Aid – liquor and tobacco

Out of Liquor control hearing at 6:44. Grant moved to approve all applications as submitted, with Beula seconding. Unanimous.

Excess Weight Permits – RG Gosselin Inc. and Gosselin Water Wells, Inc. submitted Excess Weight Permit applications, which were signed by the select board.

Waste Management – Laura moved to approve the requested date of June 7, 2014, for the Annual Household Hazardous Waste Event, with Beula seconding. Unanimous.

Certificate of Highway Mileage: Steve made a motion for the Board to sign the annual Certificate of Highway Mileage as submitted by the State, with Beula seconding. The motion passed unanimously.

Set date for Zoning By-Law amendment - for Derby Line Amendments to prohibit drive through windows and to remove auto service stations/mini mart, and to add offices permitted uses, to be scheduled for March 17, 2014.

## **OLD BUSINESS -**

Personal Policy: a number of us have not had an opportunity to review this in detail. We will put this on a future agenda.

## **EXECUTIVE SESSION-**

Laura moved to go into executive session to discuss personnel with Beula seconding. Unanimous at 6:48. Out of executive session at 7:03 with no action taken.

**ROAD REPORT:** At this point in the winter, we have used half of our sand. Generally things are going well.

**OTHER BUSINESS:** n/a

## **ADJOURNMENT**

Adjourned at 7:06 p.m.

Next meeting is scheduled for Monday, February 17, 2014, at 6:30, at the Town Clerk's Office.

Submitted by Laura Dolgin

*Unofficial until approved*

**TOWN OF DERBY, VERMONT**  
**SELECT BOARD MEETING**  
**Minutes**  
**FEBRUARY 17, 2014**

**Present:** Steve Gendreau, Brian Smith, Laura Dolgin

**Other's Present:** Robin Smith, Rick Geisel, Joe Profera, Sue Best, Scott Boskind, Betsy Bumps, Laura Carpenter

**MEETING CALLED TO ORDER - 6:30 p.m.**

Steve moved to approve the minutes of February 3 with Laura seconding. The motion passed unanimously.

**ROLL CALL:**

Sign Warrants & Payroll - Warrants number #4A was signed in the amount of \$18,377.67, and #4B was signed in the amount of \$48,400.99.

**PUBLIC COMMENTS -** No public comments offered.

**NEW BUSINESS:**

**Jr. High School Bond Vote**

Scott Boskind and Rick Geisel presented information about the Junior High bond vote scheduled for Australian Ballot on March 4. The vote failed in mid January – missing by 21 votes county wide out of only 218. This is a presentation to correct any misinformation and encourage people to get out and vote. The \$1.9 million bond is to address significant structural problems at the Junior High including issues with the heating system.

The original building is from 1957 and the second part in 1990 and the two were not connected well. There are components of the older building which are not compatible with the new section, particularly the heating system. The wood chip furnace works very well, but the water is under the slab and these pipes need to go into the ceiling. Heat and ventilation are the most expensive part of the project. The project includes asbestos abatement, a new water main, bringing the toilets and showers up to code, adding more ADA access and improving security. A project of this magnitude is not expected to happen again for many years. If the bond passes, the timing will allow much of the work to occur during this summer so that students will not be interrupted.

**Listers Map Grant –** Lister Sue Best presented about an opportunity to apply for a grant from the Vermont Center for Geographic Information, for map data improvement. The grant will provide a maximum of up to \$160,000.00 with a 20% match that can be met as in-kind. The grant is all encompassing around maps, boundaries, technicalities, linking digital maps and the grand list, etc. The board asked Sue to continue with the grant. Thank you.

**Excess Weight Permit Requests:** Steve signed them both as presented:  
Newport Sand & Gravel  
Clem Dee Inc

Personnel Policy: The board spent time reviewing it and it is now ready for another version.

Sign Transportation Relinquishment Agreement – Pertaining to Transportation Project Derby BRF 034-3 (14); Town Highway #31 and Town highway #5, located within the Vermont Route 105 Right of way. This is the area of the new bridge at the south end of Main St., Bridge St and Kilbourn Hill. All agreements have been fulfilled and Steve made a motion to sign the relinquish agreement, with Laura seconding. Unanimous.

### Liquor & Tobacco Licenses

Laura moved to go into liquor and tobacco hearing at 7:05, with Steve seconding, unanimous.

G & T Bliss

NE Pizza Enterprise

VT Pie & Pasta

Steve made a motion to come out of liquor control meeting at 7:06.

Steve made a motion to sign all licenses as presented, with Laura seconding. Unanimous.

### **OLD BUSINESS - n/a**

### **EXECUTIVE SESSION -**

Steve moved to go into an executive session at 7:33 to discuss personnel. Out of executive session at 7:45 with no action taken.

**ROAD REPORT-** Roads are good. We have a lot of snow and are expecting more.

### **OTHER BUSINESS:**

The board signed the faxing and email policy.

Minor corrections have been made on the town report.

A packet was received from the JL DAVIS engineer with a proposed site map of the Walmart Store. They are intending to proceed with the act 250 application in the near future.

### **ADJOURNMENT**

Meeting adjourned at 7:45 p.m.

Next meeting scheduled Monday, March 3- at the Town clerks office to begin at 6:00 p.m., to sign warrants, and then recess to the Town Meeting to be held at Derby Elementary School, Elm St., Derby Line, Monday, March 3, 2014, at 7:00 p.m.

Submitted by Laura Dolgin

*Unofficial Until Approved*

**TOWN OF DERBY, VERMONT**  
**SELECT BOARD MEETING**  
**Minutes**  
**MARCH 3, 2014**

**Present:** Brian Smith, Beula Shattuck, Grant Spates

**Other's Present:**

**MEETING CALLED TO ORDER - 6:00 p.m.**

The purpose of this meeting was to sign warrants and to address other basic or time sensitive matters, in advance of attending town meeting at the Derby Elementary School scheduled to begin at 7:00 p.m.

**ROLL CALL:**

Sign Warrants & Payroll - Warrants number #5A was signed in the amount of \$15,933.22, and #5B was signed in the amount of \$28,458.68.

**PUBLIC COMMENTS -** No public comments offered.

**NEW BUSINESS:**

Sign Representative Audit Letter – Motion to sign the letter by Grant and seconded by Beula. Unanimous.

Sign Fleet Excess Weight Permits – Motion to sign fleet excess weight permits for Pike Industries Inc, H.A. Manosh & Real Desrochers made by Grant and seconded by Beula. Unanimous.

**OLD BUSINESS: n/a**

**EXECUTIVE SESSION: n/a**

**ROAD REPORT: n/a**

**OTHER BUSINESS: n/a**

**ADJOURNMENT**

6:04 p.m. The meeting was recessed for the purpose of allowing board members to attend town meeting. That meeting was adjourned at approximately 8:00 p.m. with separate minutes taken. Next regular select board meeting scheduled for Monday, March 17, at 6:30, at the Derby Town Clerk's Office.

Submitted by Bob Kelley  
*Unofficial Until Approved*

**TOWN OF DERBY, VERMONT**  
**SELECT BOARD MEETING**  
**Minutes**  
**MARCH 17, 2014**

**Present:** Beula Jean Shattuck, Grant Spates, Laura Dolgin, Steve Gendreau

**Other's present:** Girl Scout troop 30100, Roland Roy, Bill Simendinger, Anthony Moccia, Rick Geisel, Joe Profera, Bob Kelley, Betsy Bumps, Cassy Moulton, Heidi Myers, Greg Bliss, Paul Prue, Vickie and Dan Lewis, Darlene Plante, Ralph Miko, Diana Mengel, & Don Nolte

**MEETING CALLED TO ORDER at 6:30 p.m.**

**ROLL CALL:**

Motion to approve the minutes of March 3, 2014, made by Beula Shattuck, seconded by Grant Spates, unanimous.

Sign Warrants & Payroll: Warrants Number 6A was signed in the amount of \$16,327.50, and Warrants # 6B in the amount of \$39,057.88.

**PUBLIC COMMENTS** - non offered

**PUBLIC HEARING**

7:00 Bylaw amendment hearing – Beula motioned to recess our meeting to go into a public hearing for a zoning by law amendment, with Steve seconding: unanimous.

1. To remove the Auto Service Station/Mini Mart as a conditional use in the Village Commercial Derby Line zoning district.
2. To prohibit commercial establishments from having drive-through windows in the Village Commercial Derby Line zoning district.
3. To add Office as a permitted use in the Village Commercial Derby Line zoning district on both street level and above street level.
4. To add “private school” as a conditional use in the Commercial/Industrial zoning district provided it is in a standardized building and not in a portion of a multi-use building.

Public comments ranged from concerns that #1, 2, and 3, prevents development of the Caswell St. center hub of Derby Line where buildings have already been vacant for a few years. The bylaws as presented contracts uses rather than opening and as written could prevent interest in investing in the area. Additional comments countered pointing out that traffic congestion, the placement of the border, and access to United States services are all serious challenges that need improvement and it is hoped these bylaws will help progress.

Public comments regarding #4 included wanting assurance that the zone assignment would prohibit an adult book store from being within 1000 feet, and it does.

Out of public meeting at 7:30

**Bylaw amendment decision:**

Steve moved to approve #1 as submitted, with Beula seconding. Beula voted yes, with Steve, Grant and Laura voting nay. The motion died.

Beula moved to approve #2 as submitted, with Steve seconding. Beula voted yes, with Grant, Steve and Laura voting nay. The motion died.

Steve moved to approve #3 as submitted, with Grant seconding, approved unanimously.

Steve moved to approve #4 as submitted, with Grant seconding. Beula, Grant, Steve and Brian voted affirmatively. Laura abstained due to a potential conflict of interest, and the motion passed.

## **NEW BUSINESS:**

**Girl Scouts Troop # 30100, Welcome Signs for Derby** – The Troop presented some designs for “Welcome and Thank You for Visiting/Good Bye” signs for Derby’s four entrances/exits. Brendan Hunt, who helped the Troop, will join us at the next meeting so that we can learn more about the costs and size of the signs. The signs are beautiful, and the Girl Scout Troop did a wonderful job on their presentation. The signs will have a little addition giving credit to the Troop. We hope the signs will be a source of pride for all to enjoy for years to come. Thank you very much, Troop 30100, for your kind attention to do this for this town which we all love so much!

**Dirty 40 Bike Race** - Anthony Moccia, Cassey Moulton, Greg Bliss, and Heidi Myers – Last year’s race was very successful and they’d like to build upon the momentum. A sister race, called the ‘Rasputitsa,’ is scheduled for April 19 based out of Newport. 250 riders are already signed up for this race.

The Dirty 40 is scheduled for August 30, 2014. Insurance has been secured. This event caps at 500. Last year’s event capped at 300 and they met that. The route last year was a challenging Rt 111, Nelson Hill, Holland, Lake Seymour, towards Echo Lake, Gore Road, 40 miles is gravel road. The ride is 60 miles total, goes past old stone house, old Pine Hill Rd, Glenn Road, Sias Ave, up Ridge Hill, and Rte 5 to loop back to the Junior High.

They plan to donate between \$13K and \$18K to the Halo Foundation.

They are seeking a permit to allow more than two riders abreast and need permissions from sheriff, fire, ambulance, and the town. The start of the race is a mass start.

Greg Bliss will provide catering for after the race under his business and liquor license contemplating 2 options at this time: 1) keep the after party at the junior high. Sponsors are several Vermont Beer companies so the group requests permission to serve alcohol under Greg’s liquor license. They plan on live music, food, alcohol, with a cap of 500. Option 2 is to hold the celebration by the VT Pie and Pasta Company, to have the race ride on Commerce Drive and end at Greg’s site. Either option works.

Financially, the organizers request assistance from the town by utilizing sheriffs posted at traffic stops. The biker feedback from last year was that bikers would like to ride through intersections if at all possible, so the organizers would like to address this aspect of rider quality. The sheriff’s would be needed for an 11:30 - 1:30 window, placed at the lights by Kinney and Price Chopper.

Anthony will do a bit more research regarding a) law enforcement for the party, and b) control over the highway with local sheriff, and parking at the junior high and along the Rt. 5 corridor businesses.

Brian encourages the Halo Foundation contribution. Brian is happy to ask the sheriff to cover the traffic, assuming we have that control over the state roads. Parking will be arranged with the businesses on the Route 5 corridor. We will put this on our sign and on our website. Greg will check with the Chamber of Commerce to see if they will help with the costs of a full page newspaper add.

Laura made a motion to approve the use of the Derby Green in front of the Junior High for the Dirty 40 Race event scheduled for August 30, 2014, pending successful traffic and related permits, approval to include the use of traffic control officers from 11:30 until approximately 1:30 at designated intersections, and to have sheriff patrol(s) for the after-party on the Derby Green, expected to end at approximately 5:00 p.m.. Grant seconded. The motion carried. Anthony will keep us posted on his research and planning so we know what to expect.

Lastly, there are several opportunities for locals to volunteer or to come out and spectate. Contact Anthony Moccia for more information.

**Sand & Gravel & Equipment Bids** – set due date for bids - April 28, 2014 for bids due.

**Reorganize Board:** Laura made a motion to appoint Brian as Chair, Grant as vice chair, and Laura as Clerk, with Steve seconding. The motion passed unanimously.

**Board Appointments:** Steve made a motion to keep the appointed positions as is and to ask Matt Sheltra if he'd consider coming on as first constable. In the mean time we will advertise the first constable position, with Laura seconding. The motion passed unanimously.

**Derby Line Water Easement:** Steve made a motion to sign the easement for a water line, with Grant seconding. The motion passed unanimously.

**Excess Weight Permit signed:** Steve signed excess weight permits for N.E. Quality Services and Barrett Trucking.

**Liquor & Tobacco – Kinney Drugs** – Beula moved to recess our meeting for a liquor control license meeting at 7:43, seconded by Laura. Unanimous. Out of liquor control at 7:43. Grant made a motion to sign the application as submitted, with Beula seconding. The motion passed unanimously.

**OLD BUSINESS** – n/a

**EXECUTIVE SESSION** – n/a

**ROAD REPORT** – Road sand is getting low. Salt is purchased at regular intervals and we are in good shape.

**OTHER BUSINESS**

Tomorrow morning, 3/18/14, is the annual meeting with Scott Keysar to discuss funding for the coming season.

**ADJOURNMENT**

Beula moved to adjourn at 7:50 p.m. – unanimous.

Next meeting is scheduled for Monday, 31, 2014, at 6:30.

Submitted by Laura Dolgin  
*Unofficial Until Approved*

**TOWN OF DERBY, VERMONT**  
**SELECT BOARD MEETING**  
**Minutes**  
**MARCH 31, 2014**

**Present:** Beula Jean Shattuck, Grant Spates, Brian Smith, Steve Gendreau

**Other's present:** Girl Scout troop 30100, Joe Profera, Bob Kelley, Betsy Bumps, Paul Prue, Dave LaBelle, Sue Best, Joe Gresser, Robin Smith, Frank Beliveau, Paul Snider

**MEETING CALLED TO ORDER at 6:30 p.m.**

**ROLL CALL:**

Motion to approve the minutes of March 17, 2014, made by Beula, seconded by Grant, unanimous.

Sign Warrants & Payroll: Warrants Number 6C was signed in the amount of \$46.53, Warrants # 6D in the amount of \$73,365.00, Warrants Number 7A was signed in the amount of \$17,250.33, Warrants Number 7B was signed in the amount of \$47,159.71, and Warrants Number 7C was signed in the amount of \$336.85

**PUBLIC COMMENTS:** non offered

**NEW BUSINESS:**

**Innovation Services – Dust Control** - Frank Beliveau explained the products his company can supply to the Town (Magnesium Chloride & Calcium Chloride). Steve will check with other towns and get their opinions on the products.

**Excess Weight Permits Signed** – Steve signed permits for Blue Flame Gas, United Natural Foods, Harrison Redi-Mix Corp, Dale E Percy Inc, Camp Precast Concrete Products Inc, Calkins, Curtis Lumber Co Inc, and Feed Commodities Inc.

**Liquor & Tobacco – Tong Sheng Restaurant Inc** – Beula moved to recess our meeting for a liquor control license meeting at 7:00, seconded by Steve. Unanimous. Out of liquor control at 7:01. Beula made a motion to sign the application as submitted, with Steve seconding. The motion passed unanimously.

**Girl Scouts Troop # 30100, Welcome Signs for Derby** – The Scouts presented a quote from Brendon Hunt for 4 signs for \$3,125.00 installed (\$781.25 each). The Board was polled and liked the sign with the lake on it. Grant made a motion to purchase 3 of the lake signs at \$781.25 each. Seconded by Beula. Motion passed unanimously. Brian signed the contract noting that it was for only 3 signs.

**Listers Mapping Grant** – Sue Best reported that we have been awarded a grant. They hope to have a contract awarded in May and the project completed by November. The Town is responsible for 20% of the cost.

**OLD BUSINESS:**

**Bylaw Amendments** - The bylaw amendments denied at last meeting were discussed. Grant made a motion to renew the motion for amendment #1 deletion of Gas Station/Mini Mart from the Village Commercial Derby Line Zoning District. The board thought it would be better to warn another public hearing on the denied amendments. Grant withdrew his motion. Grant made a motion to warn another public hearing for the 2 amendments denied at the last meeting. Seconded by Steve. The motion passed unanimously. The hearing will be warned for April 28, 2014.

**EXECUTIVE SESSION:** n/a

**ROAD REPORT:** Everything good, waiting for spring to break, we still have some sand left, but not much.

**OTHER BUSINESS:** n/a

**ADJOURNMENT:**

Beula moved to adjourn at 7:15 p.m. – unanimous.

Next meeting is scheduled for Monday, April 14, 2014, at 6:30.

Submitted by Bob Kelley  
*Unofficial Until Approved*

**TOWN OF DERBY, VERMONT**  
**SELECT BOARD MEETING**  
**Minutes**  
**APRIL 14, 2014**

**Present:** Grant Spates, Steve Gendreau, Brian Smith, Beula Shattuck, Laura Dolgin

**Others:** Joe Gressor, Faye Morin, Joe Profera, Dan & Vicki Lewis, Elizabeth Bumps, Barbara Russell, Jason & Annie Brueck, Robin Smith, Kirk Martin

**MEETING CALLED TO ORDER - 6:35 P.M.**

Warrants #7B in the amount of \$2000.00, # 8A in the amount of \$15,971.65 and #8B in the amount of \$39,742.94 were signed.

Beula moved to approve the minutes of March 31, 2014, with Grant seconding. Unanimous.

**PUBLIC COMMENTS:** Betsy suggested the town green in front of the Junior High be called something such as town common so it is not confused with a business entity known as Derby Green.

**NEW BUSINESS:**

Sherriff - Kirk Martin - Sign Contract – Kirk presented the contract as it was approved by the voters at town meeting: \$45,683.52 @ \$44.33 per hour for 19.75 hours per week, April 1 2014 through March 31, 2015.

Excess Weight Permit - Gould Well & Kelley View Farms – Steve Signed the excess weight permits.

Coutts Moriarty –Jason Brueck– The dining hall was torn down and they intend to begin with a replacement waterfront building, 24 x18 on a concrete slab with a metal roof and a pavilion. The little trailer is soon coming down to be replaced with a movable storage shed. All permits have been obtained or soon will be. Town projects do not require permits and this is considered a town project. NCUHS Building trades is building this project. Coutts uses the porta-potties and are willing to contribute if there are issues. The fence will soon need to be replaced, too. Jason will stay in touch with us over the summer and keep the youth contributing, too.

Barb Russell - Condemned trailer – Derby Mobile Home has an abandoned trailer. The gentleman who lived there died. Animals are now habiting and it is not livable. Vermont State Housing Authority is concerned about a gas tank in the ground so EPA was called. The remaining family is not responsive. It appears it might have to be demolished and taken away. Barbara will do a bit more research to figure out best way to handle this. Thank you, Barbara.

Laura Carpenter is the lead volunteer for Green Up Day this year and requests permission to use the green space in front of the Junior High on Saturday, May 3, 8:30 until noon. Folks can leave bags at the corners of roads, or drop off bags at this event, too. Permission was granted.

Listers – requested approval for the board to sign an extension letter for filing our grand

list because they were unable to get out in as timely a manner as originally anticipated due to the snow. Laura moved to approve as submitted, with Beula seconding. Unanimous.

Agency of Natural Resources - Steve made a motion to approve reappointing Craig Ellam as Fire Warden, with Grant seconding. The motioned passed unanimously.

### **OLD BUSINESS:**

Personnel policy – briefly reviewed.

### **EXECUTIVE SESSION:** n/a

**ROAD REPORT** – Lots of mud and water. Hopefully frozen culverts are done for this season. Started grading today.

We may be able to add on to the recycling center in the fall using the NCUHS students. We will need a state permit and architectural drawings as well. Grant is pursuing.

### **OTHER BUSINESS**

Lake Salem would like to put in some animal waste receptacles at the boat launches.

Stump Dump will be open effective May 3, 2014.

NVDA has completed a traffic study and will soon have a public hearing.

The bill for plowing the sidewalks in Derby Line is \$8000.00.

### **ADJOURNMENT**

Next meeting scheduled for April 28, 2014

Beula moved to adjourn at 7:17.

Submitted by Laura Dolgin

*Unofficial until approved*

**TOWN OF DERBY, VERMONT**  
**SELECT BOARD MEETING**  
**Minutes**  
**APRIL 14, 2014**

**Present:** Grant Spates, Steve Gendreau, Brian Smith, Beula Shattuck, Laura Dolgin

**Others:** Joe Gressor, Faye Morin, Joe Profera, Dan & Vicki Lewis, Elizabeth Bumps, Barbara Russell, Jason & Annie Brueck, Robin Smith, Kirk Martin

**MEETING CALLED TO ORDER - 6:35 P.M.**

Warrants #7B in the amount of \$2000.00, # 8A in the amount of \$15,971.65 and #8B in the amount of \$39,742.94 were signed.

Beula moved to approve the minutes of March 31, 2014, with Grant seconding. Unanimous.

**PUBLIC COMMENTS:** Betsy suggested the town green in front of the Junior High be called something such as town common so it is not confused with a business entity known as Derby Green.

**NEW BUSINESS:**

Sherriff - Kirk Martin - Sign Contract – Kirk presented the contract as it was approved by the voters at town meeting: \$45,683.52 @ \$44.33 per hour for 19.75 hours per week, April 1 2014 through March 31, 2015.

Excess Weight Permit - Gould Well & Kelley View Farms – Steve Signed the excess weight permits.

Coutts Moriarty –Jason Brueck– The dining hall was torn down and they intend to begin with a replacement waterfront building, 24 x18 on a concrete slab with a metal roof and a pavilion. The little trailer is soon coming down to be replaced with a movable storage shed. All permits have been obtained or soon will be. Town projects do not require permits and this is considered a town project. NCUHS Building trades is building this project. Coutts uses the porta-potties and are willing to contribute if there are issues. The fence will soon need to be replaced, too. Jason will stay in touch with us over the summer and keep the youth contributing, too.

Barb Russell - Condemned trailer – Derby Mobile Home has an abandoned trailer. The gentleman who lived there died. Animals are now habiting and it is not livable. Vermont State Housing Authority is concerned about a gas tank in the ground so EPA was called. The remaining family is not responsive. It appears it might have to be demolished and taken away. Barbara will do a bit more research to figure out best way to handle this. Thank you, Barbara.

Laura Carpenter is the lead volunteer for Green Up Day this year and requests permission to use the green space in front of the Junior High on Saturday, May 3, 8:30 until noon. Folks can leave bags at the corners of roads, or drop off bags at this event, too. Permission was granted.

Listers – requested approval for the board to sign an extension letter for filing our grand

list because they were unable to get out in as timely a manner as originally anticipated due to the snow. Laura moved to approve as submitted, with Beula seconding. Unanimous.

Agency of Natural Resources - Steve made a motion to approve reappointing Craig Ellam as Fire Warden, with Grant seconding. The motioned passed unanimously.

### **OLD BUSINESS:**

Personnel policy – briefly reviewed.

### **EXECUTIVE SESSION: n/a**

**ROAD REPORT** – Lots of mud and water. Hopefully frozen culverts are done for this season. Started grading today.

We may be able to add on to the recycling center in the fall using the NCUHS students. We will need a state permit and architectural drawings as well. Grant is pursuing.

### **OTHER BUSINESS**

Lake Salem would like to put in some animal waste receptacles at the boat launches.

Stump Dump will be open effective May 3, 2014.

NVDA has completed a traffic study and will soon have a public hearing.

The bill for plowing the sidewalks in Derby Line is \$8000.00.

### **ADJOURNMENT**

Next meeting scheduled for April 28, 2014

Beula moved to adjourn at 7:17.

Submitted by Laura Dolgin

*Unofficial until approved*

**TOWN OF DERBY, VERMONT**  
**SELECT BOARD MEETING**  
**Minutes**  
**APRIL 14, 2014**

**Present:** Grant Spates, Steve Gendreau, Brian Smith, Beula Shattuck, Laura Dolgin

**Others:** Joe Gressor, Faye Morin, Joe Profera, Dan & Vicki Lewis, Elizabeth Bumps, Barbara Russell, Jason & Annie Brueck, Robin Smith, Kirk Martin

**MEETING CALLED TO ORDER - 6:35 P.M.**

Warrants #7B in the amount of \$2000.00, # 8A in the amount of \$15,971.65 and #8B in the amount of \$39,742.94 were signed.

Beula moved to approve the minutes of March 31, 2014, with Grant seconding. Unanimous.

**PUBLIC COMMENTS:** Betsy suggested the town green in front of the Junior High be called something such as town common so it is not confused with a business entity known as Derby Green.

**NEW BUSINESS:**

Sherriff - Kirk Martin - Sign Contract – Kirk presented the contract as it was approved by the voters at town meeting: \$45,683.52 @ \$44.33 per hour for 19.75 hours per week, April 1 2014 through March 31, 2015.

Excess Weight Permit - Gould Well & Kelley View Farms – Steve Signed the excess weight permits.

Coutts Moriarty –Jason Brueck– The dining hall was torn down and they intend to begin with a replacement waterfront building, 24 x18 on a concrete slab with a metal roof and a pavilion. The little trailer is soon coming down to be replaced with a movable storage shed. All permits have been obtained or soon will be. Town projects do not require permits and this is considered a town project. NCUHS Building trades is building this project. Coutts uses the porta-potties and are willing to contribute if there are issues. The fence will soon need to be replaced, too. Jason will stay in touch with us over the summer and keep the youth contributing, too.

Barb Russell - Condemned trailer – Derby Mobile Home has an abandoned trailer. The gentleman who lived there died. Animals are now habiting and it is not livable. Vermont State Housing Authority is concerned about a gas tank in the ground so EPA was called. The remaining family is not responsive. It appears it might have to be demolished and taken away. Barbara will do a bit more research to figure out best way to handle this. Thank you, Barbara.

Laura Carpenter is the lead volunteer for Green Up Day this year and requests permission to use the green space in front of the Junior High on Saturday, May 3, 8:30 until noon. Folks can leave bags at the corners of roads, or drop off bags at this event, too. Permission was granted.

Listers – requested approval for the board to sign an extension letter for filing our grand

list because they were unable to get out in as timely a manner as originally anticipated due to the snow. Laura moved to approve as submitted, with Beula seconding. Unanimous.

Agency of Natural Resources - Steve made a motion to approve reappointing Craig Ellam as Fire Warden, with Grant seconding. The motioned passed unanimously.

### **OLD BUSINESS:**

Personnel policy – briefly reviewed.

### **EXECUTIVE SESSION:** n/a

**ROAD REPORT** – Lots of mud and water. Hopefully frozen culverts are done for this season. Started grading today.

We may be able to add on to the recycling center in the fall using the NCUHS students. We will need a state permit and architectural drawings as well. Grant is pursuing.

### **OTHER BUSINESS**

Lake Salem would like to put in some animal waste receptacles at the boat launches.

Stump Dump will be open effective May 3, 2014.

NVDA has completed a traffic study and will soon have a public hearing.

The bill for plowing the sidewalks in Derby Line is \$8000.00.

### **ADJOURNMENT**

Next meeting scheduled for April 28, 2014

Beula moved to adjourn at 7:17.

Submitted by Laura Dolgin

*Unofficial until approved*

**TOWN OF DERBY, VERMONT**  
**SELECT BOARD MEETING**  
**Minutes**  
**APRIL 14, 2014**

**Present:** Grant Spates, Steve Gendreau, Brian Smith, Beula Shattuck, Laura Dolgin

**Others:** Joe Gressor, Faye Morin, Joe Profera, Dan & Vicki Lewis, Elizabeth Bumps, Barbara Russell, Jason & Annie Brueck, Robin Smith, Kirk Martin

**MEETING CALLED TO ORDER - 6:35 P.M.**

Warrants #7B in the amount of \$2000.00, # 8A in the amount of \$15,971.65 and #8B in the amount of \$39,742.94 were signed.

Beula moved to approve the minutes of March 31, 2014, with Grant seconding. Unanimous.

**PUBLIC COMMENTS:** Betsy suggested the town green in front of the Junior High be called something such as town common so it is not confused with a business entity known as Derby Green.

**NEW BUSINESS:**

Sherriff - Kirk Martin - Sign Contract – Kirk presented the contract as it was approved by the voters at town meeting: \$45,683.52 @ \$44.33 per hour for 19.75 hours per week, April 1 2014 through March 31, 2015.

Excess Weight Permit - Gould Well & Kelley View Farms – Steve Signed the excess weight permits.

Coutts Moriarty –Jason Brueck– The dining hall was torn down and they intend to begin with a replacement waterfront building, 24 x18 on a concrete slab with a metal roof and a pavilion. The little trailer is soon coming down to be replaced with a movable storage shed. All permits have been obtained or soon will be. Town projects do not require permits and this is considered a town project. NCUHS Building trades is building this project. Coutts uses the porta-potties and are willing to contribute if there are issues. The fence will soon need to be replaced, too. Jason will stay in touch with us over the summer and keep the youth contributing, too.

Barb Russell - Condemned trailer – Derby Mobile Home has an abandoned trailer. The gentleman who lived there died. Animals are now habiting and it is not livable. Vermont State Housing Authority is concerned about a gas tank in the ground so EPA was called. The remaining family is not responsive. It appears it might have to be demolished and taken away. Barbara will do a bit more research to figure out best way to handle this. Thank you, Barbara.

Laura Carpenter is the lead volunteer for Green Up Day this year and requests permission to use the green space in front of the Junior High on Saturday, May 3, 8:30 until noon. Folks can leave bags at the corners of roads, or drop off bags at this event, too. Permission was granted.

Listers – requested approval for the board to sign an extension letter for filing our grand

list because they were unable to get out in as timely a manner as originally anticipated due to the snow. Laura moved to approve as submitted, with Beula seconding. Unanimous.

Agency of Natural Resources - Steve made a motion to approve reappointing Craig Ellam as Fire Warden, with Grant seconding. The motioned passed unanimously.

### **OLD BUSINESS:**

Personnel policy – briefly reviewed.

### **EXECUTIVE SESSION:** n/a

**ROAD REPORT** – Lots of mud and water. Hopefully frozen culverts are done for this season. Started grading today.

We may be able to add on to the recycling center in the fall using the NCUHS students. We will need a state permit and architectural drawings as well. Grant is pursuing.

### **OTHER BUSINESS**

Lake Salem would like to put in some animal waste receptacles at the boat launches.

Stump Dump will be open effective May 3, 2014.

NVDA has completed a traffic study and will soon have a public hearing.

The bill for plowing the sidewalks in Derby Line is \$8000.00.

### **ADJOURNMENT**

Next meeting scheduled for April 28, 2014

Beula moved to adjourn at 7:17.

Submitted by Laura Dolgin

*Unofficial until approved*

**TOWN OF DERBY, VERMONT**  
**SELECT BOARD MEETING**  
**Minutes**  
**APRIL 14, 2014**

**Present:** Grant Spates, Steve Gendreau, Brian Smith, Beula Shattuck, Laura Dolgin

**Others:** Joe Gressor, Faye Morin, Joe Profera, Dan & Vicki Lewis, Elizabeth Bumps, Barbara Russell, Jason & Annie Brueck, Robin Smith, Kirk Martin

**MEETING CALLED TO ORDER - 6:35 P.M.**

Warrants #7B in the amount of \$2000.00, # 8A in the amount of \$15,971.65 and #8B in the amount of \$39,742.94 were signed.

Beula moved to approve the minutes of March 31, 2014, with Grant seconding. Unanimous.

**PUBLIC COMMENTS:** Betsy suggested the town green in front of the Junior High be called something such as town common so it is not confused with a business entity known as Derby Green.

**NEW BUSINESS:**

Sherriff - Kirk Martin - Sign Contract – Kirk presented the contract as it was approved by the voters at town meeting: \$45,683.52 @ \$44.33 per hour for 19.75 hours per week, April 1 2014 through March 31, 2015.

Excess Weight Permit - Gould Well & Kelley View Farms – Steve Signed the excess weight permits.

Coutts Moriarty –Jason Brueck– The dining hall was torn down and they intend to begin with a replacement waterfront building, 24 x18 on a concrete slab with a metal roof and a pavilion. The little trailer is soon coming down to be replaced with a movable storage shed. All permits have been obtained or soon will be. Town projects do not require permits and this is considered a town project. NCUHS Building trades is building this project. Coutts uses the porta-potties and are willing to contribute if there are issues. The fence will soon need to be replaced, too. Jason will stay in touch with us over the summer and keep the youth contributing, too.

Barb Russell - Condemned trailer – Derby Mobile Home has an abandoned trailer. The gentleman who lived there died. Animals are now habiting and it is not livable. Vermont State Housing Authority is concerned about a gas tank in the ground so EPA was called. The remaining family is not responsive. It appears it might have to be demolished and taken away. Barbara will do a bit more research to figure out best way to handle this. Thank you, Barbara.

Laura Carpenter is the lead volunteer for Green Up Day this year and requests permission to use the green space in front of the Junior High on Saturday, May 3, 8:30 until noon. Folks can leave bags at the corners of roads, or drop off bags at this event, too. Permission was granted.

Listers – requested approval for the board to sign an extension letter for filing our grand

list because they were unable to get out in as timely a manner as originally anticipated due to the snow. Laura moved to approve as submitted, with Beula seconding. Unanimous.

Agency of Natural Resources - Steve made a motion to approve reappointing Craig Ellam as Fire Warden, with Grant seconding. The motioned passed unanimously.

### **OLD BUSINESS:**

Personnel policy – briefly reviewed.

### **EXECUTIVE SESSION:** n/a

**ROAD REPORT** – Lots of mud and water. Hopefully frozen culverts are done for this season. Started grading today.

We may be able to add on to the recycling center in the fall using the NCUHS students. We will need a state permit and architectural drawings as well. Grant is pursuing.

### **OTHER BUSINESS**

Lake Salem would like to put in some animal waste receptacles at the boat launches.

Stump Dump will be open effective May 3, 2014.

NVDA has completed a traffic study and will soon have a public hearing.

The bill for plowing the sidewalks in Derby Line is \$8000.00.

### **ADJOURNMENT**

Next meeting scheduled for April 28, 2014

Beula moved to adjourn at 7:17.

Submitted by Laura Dolgin

*Unofficial until approved*

**TOWN OF DERBY, VERMONT**  
**SELECT BOARD MEETING**  
**Minutes**  
**APRIL 14, 2014**

**Present:** Grant Spates, Steve Gendreau, Brian Smith, Beula Shattuck, Laura Dolgin

**Others:** Joe Gressor, Faye Morin, Joe Profera, Dan & Vicki Lewis, Elizabeth Bumps, Barbara Russell, Jason & Annie Brueck, Robin Smith, Kirk Martin

**MEETING CALLED TO ORDER - 6:35 P.M.**

Warrants #7B in the amount of \$2000.00, # 8A in the amount of \$15,971.65 and #8B in the amount of \$39,742.94 were signed.

Beula moved to approve the minutes of March 31, 2014, with Grant seconding. Unanimous.

**PUBLIC COMMENTS:** Betsy suggested the town green in front of the Junior High be called something such as town common so it is not confused with a business entity known as Derby Green.

**NEW BUSINESS:**

Sherriff - Kirk Martin - Sign Contract – Kirk presented the contract as it was approved by the voters at town meeting: \$45,683.52 @ \$44.33 per hour for 19.75 hours per week, April 1 2014 through March 31, 2015.

Excess Weight Permit - Gould Well & Kelley View Farms – Steve Signed the excess weight permits.

Coutts Moriarty –Jason Brueck– The dining hall was torn down and they intend to begin with a replacement waterfront building, 24 x18 on a concrete slab with a metal roof and a pavilion. The little trailer is soon coming down to be replaced with a movable storage shed. All permits have been obtained or soon will be. Town projects do not require permits and this is considered a town project. NCUHS Building trades is building this project. Coutts uses the porta-potties and are willing to contribute if there are issues. The fence will soon need to be replaced, too. Jason will stay in touch with us over the summer and keep the youth contributing, too.

Barb Russell - Condemned trailer – Derby Mobile Home has an abandoned trailer. The gentleman who lived there died. Animals are now habiting and it is not livable. Vermont State Housing Authority is concerned about a gas tank in the ground so EPA was called. The remaining family is not responsive. It appears it might have to be demolished and taken away. Barbara will do a bit more research to figure out best way to handle this. Thank you, Barbara.

Laura Carpenter is the lead volunteer for Green Up Day this year and requests permission to use the green space in front of the Junior High on Saturday, May 3, 8:30 until noon. Folks can leave bags at the corners of roads, or drop off bags at this event, too. Permission was granted.

Listers – requested approval for the board to sign an extension letter for filing our grand

list because they were unable to get out in as timely a manner as originally anticipated due to the snow. Laura moved to approve as submitted, with Beula seconding. Unanimous.

Agency of Natural Resources - Steve made a motion to approve reappointing Craig Ellam as Fire Warden, with Grant seconding. The motioned passed unanimously.

### **OLD BUSINESS:**

Personnel policy – briefly reviewed.

### **EXECUTIVE SESSION:** n/a

**ROAD REPORT** – Lots of mud and water. Hopefully frozen culverts are done for this season. Started grading today.

We may be able to add on to the recycling center in the fall using the NCUHS students. We will need a state permit and architectural drawings as well. Grant is pursuing.

### **OTHER BUSINESS**

Lake Salem would like to put in some animal waste receptacles at the boat launches.

Stump Dump will be open effective May 3, 2014.

NVDA has completed a traffic study and will soon have a public hearing.

The bill for plowing the sidewalks in Derby Line is \$8000.00.

### **ADJOURNMENT**

Next meeting scheduled for April 28, 2014

Beula moved to adjourn at 7:17.

Submitted by Laura Dolgin

*Unofficial until approved*

**TOWN OF DERBY, VERMONT**  
**SELECT BOARD MEETING**  
**Minutes**  
**APRIL 14, 2014**

**Present:** Grant Spates, Steve Gendreau, Brian Smith, Beula Shattuck, Laura Dolgin

**Others:** Joe Gressor, Faye Morin, Joe Profera, Dan & Vicki Lewis, Elizabeth Bumps, Barbara Russell, Jason & Annie Brueck, Robin Smith, Kirk Martin

**MEETING CALLED TO ORDER - 6:35 P.M.**

Warrants #7B in the amount of \$2000.00, # 8A in the amount of \$15,971.65 and #8B in the amount of \$39,742.94 were signed.

Beula moved to approve the minutes of March 31, 2014, with Grant seconding. Unanimous.

**PUBLIC COMMENTS:** Betsy suggested the town green in front of the Junior High be called something such as town common so it is not confused with a business entity known as Derby Green.

**NEW BUSINESS:**

Sherriff - Kirk Martin - Sign Contract – Kirk presented the contract as it was approved by the voters at town meeting: \$45,683.52 @ \$44.33 per hour for 19.75 hours per week, April 1 2014 through March 31, 2015.

Excess Weight Permit - Gould Well & Kelley View Farms – Steve Signed the excess weight permits.

Coutts Moriarty –Jason Brueck– The dining hall was torn down and they intend to begin with a replacement waterfront building, 24 x18 on a concrete slab with a metal roof and a pavilion. The little trailer is soon coming down to be replaced with a movable storage shed. All permits have been obtained or soon will be. Town projects do not require permits and this is considered a town project. NCUHS Building trades is building this project. Coutts uses the porta-potties and are willing to contribute if there are issues. The fence will soon need to be replaced, too. Jason will stay in touch with us over the summer and keep the youth contributing, too.

Barb Russell - Condemned trailer – Derby Mobile Home has an abandoned trailer. The gentleman who lived there died. Animals are now habiting and it is not livable. Vermont State Housing Authority is concerned about a gas tank in the ground so EPA was called. The remaining family is not responsive. It appears it might have to be demolished and taken away. Barbara will do a bit more research to figure out best way to handle this. Thank you, Barbara.

Laura Carpenter is the lead volunteer for Green Up Day this year and requests permission to use the green space in front of the Junior High on Saturday, May 3, 8:30 until noon. Folks can leave bags at the corners of roads, or drop off bags at this event, too. Permission was granted.

Listers – requested approval for the board to sign an extension letter for filing our grand

list because they were unable to get out in as timely a manner as originally anticipated due to the snow. Laura moved to approve as submitted, with Beula seconding. Unanimous.

Agency of Natural Resources - Steve made a motion to approve reappointing Craig Ellam as Fire Warden, with Grant seconding. The motioned passed unanimously.

### **OLD BUSINESS:**

Personnel policy – briefly reviewed.

### **EXECUTIVE SESSION:** n/a

**ROAD REPORT** – Lots of mud and water. Hopefully frozen culverts are done for this season. Started grading today.

We may be able to add on to the recycling center in the fall using the NCUHS students. We will need a state permit and architectural drawings as well. Grant is pursuing.

### **OTHER BUSINESS**

Lake Salem would like to put in some animal waste receptacles at the boat launches.

Stump Dump will be open effective May 3, 2014.

NVDA has completed a traffic study and will soon have a public hearing.

The bill for plowing the sidewalks in Derby Line is \$8000.00.

### **ADJOURNMENT**

Next meeting scheduled for April 28, 2014

Beula moved to adjourn at 7:17.

Submitted by Laura Dolgin

*Unofficial until approved*

**TOWN OF DERBY, VERMONT**  
**SELECT BOARD MEETING**  
**Minutes**  
**APRIL 14, 2014**

**Present:** Grant Spates, Steve Gendreau, Brian Smith, Beula Shattuck, Laura Dolgin

**Others:** Joe Gressor, Faye Morin, Joe Profera, Dan & Vicki Lewis, Elizabeth Bumps, Barbara Russell, Jason & Annie Brueck, Robin Smith, Kirk Martin

**MEETING CALLED TO ORDER - 6:35 P.M.**

Warrants #7B in the amount of \$2000.00, # 8A in the amount of \$15,971.65 and #8B in the amount of \$39,742.94 were signed.

Beula moved to approve the minutes of March 31, 2014, with Grant seconding. Unanimous.

**PUBLIC COMMENTS:** Betsy suggested the town green in front of the Junior High be called something such as town common so it is not confused with a business entity known as Derby Green.

**NEW BUSINESS:**

Sherriff - Kirk Martin - Sign Contract – Kirk presented the contract as it was approved by the voters at town meeting: \$45,683.52 @ \$44.33 per hour for 19.75 hours per week, April 1 2014 through March 31, 2015.

Excess Weight Permit - Gould Well & Kelley View Farms – Steve Signed the excess weight permits.

Coutts Moriarty –Jason Brueck– The dining hall was torn down and they intend to begin with a replacement waterfront building, 24 x18 on a concrete slab with a metal roof and a pavilion. The little trailer is soon coming down to be replaced with a movable storage shed. All permits have been obtained or soon will be. Town projects do not require permits and this is considered a town project. NCUHS Building trades is building this project. Coutts uses the porta-potties and are willing to contribute if there are issues. The fence will soon need to be replaced, too. Jason will stay in touch with us over the summer and keep the youth contributing, too.

Barb Russell - Condemned trailer – Derby Mobile Home has an abandoned trailer. The gentleman who lived there died. Animals are now habiting and it is not livable. Vermont State Housing Authority is concerned about a gas tank in the ground so EPA was called. The remaining family is not responsive. It appears it might have to be demolished and taken away. Barbara will do a bit more research to figure out best way to handle this. Thank you, Barbara.

Laura Carpenter is the lead volunteer for Green Up Day this year and requests permission to use the green space in front of the Junior High on Saturday, May 3, 8:30 until noon. Folks can leave bags at the corners of roads, or drop off bags at this event, too. Permission was granted.

Listers – requested approval for the board to sign an extension letter for filing our grand

list because they were unable to get out in as timely a manner as originally anticipated due to the snow. Laura moved to approve as submitted, with Beula seconding. Unanimous.

Agency of Natural Resources - Steve made a motion to approve reappointing Craig Ellam as Fire Warden, with Grant seconding. The motioned passed unanimously.

### **OLD BUSINESS:**

Personnel policy – briefly reviewed.

### **EXECUTIVE SESSION:** n/a

**ROAD REPORT** – Lots of mud and water. Hopefully frozen culverts are done for this season. Started grading today.

We may be able to add on to the recycling center in the fall using the NCUHS students. We will need a state permit and architectural drawings as well. Grant is pursuing.

### **OTHER BUSINESS**

Lake Salem would like to put in some animal waste receptacles at the boat launches.

Stump Dump will be open effective May 3, 2014.

NVDA has completed a traffic study and will soon have a public hearing.

The bill for plowing the sidewalks in Derby Line is \$8000.00.

### **ADJOURNMENT**

Next meeting scheduled for April 28, 2014

Beula moved to adjourn at 7:17.

Submitted by Laura Dolgin

*Unofficial until approved*

**TOWN OF DERBY, VERMONT**  
**SELECT BOARD MEETING**  
**Minutes**  
**APRIL 14, 2014**

**Present:** Grant Spates, Steve Gendreau, Brian Smith, Beula Shattuck, Laura Dolgin

**Others:** Joe Gressor, Faye Morin, Joe Profera, Dan & Vicki Lewis, Elizabeth Bumps, Barbara Russell, Jason & Annie Brueck, Robin Smith, Kirk Martin

**MEETING CALLED TO ORDER - 6:35 P.M.**

Warrants #7B in the amount of \$2000.00, # 8A in the amount of \$15,971.65 and #8B in the amount of \$39,742.94 were signed.

Beula moved to approve the minutes of March 31, 2014, with Grant seconding. Unanimous.

**PUBLIC COMMENTS:** Betsy suggested the town green in front of the Junior High be called something such as town common so it is not confused with a business entity known as Derby Green.

**NEW BUSINESS:**

Sherriff - Kirk Martin - Sign Contract – Kirk presented the contract as it was approved by the voters at town meeting: \$45,683.52 @ \$44.33 per hour for 19.75 hours per week, April 1 2014 through March 31, 2015.

Excess Weight Permit - Gould Well & Kelley View Farms – Steve Signed the excess weight permits.

Coutts Moriarty –Jason Brueck– The dining hall was torn down and they intend to begin with a replacement waterfront building, 24 x18 on a concrete slab with a metal roof and a pavilion. The little trailer is soon coming down to be replaced with a movable storage shed. All permits have been obtained or soon will be. Town projects do not require permits and this is considered a town project. NCUHS Building trades is building this project. Coutts uses the porta-potties and are willing to contribute if there are issues. The fence will soon need to be replaced, too. Jason will stay in touch with us over the summer and keep the youth contributing, too.

Barb Russell - Condemned trailer – Derby Mobile Home has an abandoned trailer. The gentleman who lived there died. Animals are now habiting and it is not livable. Vermont State Housing Authority is concerned about a gas tank in the ground so EPA was called. The remaining family is not responsive. It appears it might have to be demolished and taken away. Barbara will do a bit more research to figure out best way to handle this. Thank you, Barbara.

Laura Carpenter is the lead volunteer for Green Up Day this year and requests permission to use the green space in front of the Junior High on Saturday, May 3, 8:30 until noon. Folks can leave bags at the corners of roads, or drop off bags at this event, too. Permission was granted.

Listers – requested approval for the board to sign an extension letter for filing our grand

list because they were unable to get out in as timely a manner as originally anticipated due to the snow. Laura moved to approve as submitted, with Beula seconding. Unanimous.

Agency of Natural Resources - Steve made a motion to approve reappointing Craig Ellam as Fire Warden, with Grant seconding. The motioned passed unanimously.

### **OLD BUSINESS:**

Personnel policy – briefly reviewed.

### **EXECUTIVE SESSION:** n/a

**ROAD REPORT** – Lots of mud and water. Hopefully frozen culverts are done for this season. Started grading today.

We may be able to add on to the recycling center in the fall using the NCUHS students. We will need a state permit and architectural drawings as well. Grant is pursuing.

### **OTHER BUSINESS**

Lake Salem would like to put in some animal waste receptacles at the boat launches.

Stump Dump will be open effective May 3, 2014.

NVDA has completed a traffic study and will soon have a public hearing.

The bill for plowing the sidewalks in Derby Line is \$8000.00.

### **ADJOURNMENT**

Next meeting scheduled for April 28, 2014

Beula moved to adjourn at 7:17.

Submitted by Laura Dolgin

*Unofficial until approved*

**TOWN OF DERBY, VERMONT**  
**SELECT BOARD MEETING**  
**Minutes**  
**APRIL 28, 2014**

**Present:** Grant Spates, Steve Gendreau, Brian Smith, Beula Shattuck

**Others:** Robert Ovitt, Diana Mengel, Leo Dagesse, Margaret Clowery, Kendal Clowery Sr, Elizabeth Bumps, Bill Simendinger, Madeline Roy, Rachel Ducharme, Doug Henderson, Charity Henderson, Bob Kelley, Jennifer Cleveland, Joseph Gresser, Joe Profera, Craig Ellam, Roland Roy, Donald Nolte, Richard Daniels, Patricia Wright, Gilles Molleur, Diane Scalzo, Paul Scalzo, Frank Davis, Jeanne Macbeth, Mike Macbeth, Keith Beadle, Diane Beadle, Nancy Olney, Gary Olney, Melody Ricard, Andre Ricard, Ralph Miko, Nikole Brainard, Lindsay Brainard, Karen Jenne, Paul Prue, Jacqueline Molleur, Christine Blais, Laura Carpenter, Faye Morin, Perry Hunt, Aaron Waterman, Eugene Tessier, Skip Hastings, Bessie Hastings, Graham Rae, Nancy Rae, Dennis Percy, Pamela Brainard

**MEETING CALLED TO ORDER - 6:30 P.M.**

Warrants #9A in the amount of \$18,366.51, #9B in the amount of \$31,968.94 and #9C in the amount of \$1,171.87 were signed.

Grant moved to approve the minutes of April 14, 2014, with Steve seconding. Unanimous.

**PUBLIC COMMENTS:** None

**NEW BUSINESS:**

Sand & Gravel Bids – RG Gosselin and Double D Landscaping submitted bids. Bob will put them into a spread sheet for our next meeting.

Equipment Bids – Omer Choquette Trucking, Ducharme Excavating, Patenaude Bush Hogging, Tetreault's Maple Farm, Jason Patenaude Excavation, Rance Bolduc, and Bowman Excavation & Transport submitted bids. Bob will put them into a spreadsheet for our next meeting.

Dennis Percy – Foxwood Lane Grading – The property owners on Foxwood Lane (private road) would like the town to grade the road and they are willing to pay the town to do it. The board thought they might be able to work something out. They will need to draft a policy so that they can treat all property owners equally. The board members felt that they would need all property owners on the street to sign a waiver so that the town would not be liable for any damage and the property owners would need to have sufficient gravel available to properly grade the road. The town would only do the grading, no ditching, etc... The board will work on a policy at their next meeting.

Dennis also mentioned that stormwater coming down Nelson Hill Road washes out their road and thinks the town should put in a culvert. He stated that Aaron Waterman lives just

below Foxwood Lane and would not object as long as the water was directed into the woods behind his house and not onto his lawn. The Town will look into this.

Mrs. Madigan – Road Dept – Mrs. Madigan was not present, but sent the Board a letter requesting that the Town pay for cleaning up the sand that has washed onto her land. The Board was sympathetic with her concerns, but sanding roads is something the town has to do to keep the roads safe. Bates Hill is one of the worse roads in the town and requires a lot of sand. Sand from winter road maintenance is just a part of life in VT. Brian will call her and explain the board's position.

Liquor Licenses – Derby Line Village Inn & JJ Lavellee – At 6:54 the board recessed their meeting to go into a Liquor Control Board meeting and discussed the applications. At 6:55 the board came out of the Liquor Control meeting. Steve made a motion to sign the licenses for both Derby Line Village Inn and JJ Lavellee. Seconded by Grant. Unanimous.

Race Track Permit – The board signed the race track permit for Rider Hill.

#### **PUBLIC HEARING BYLAW AMENDMENTS:**

At 7:00 Grant made a motion to recess their meeting to go into a public hearing for proposed bylaw amendments. Brian read the warning for the proposed bylaw amendments to 1) remove Auto Service Station/Mini Mart as a conditional use in the Village Commercial Derby line (VCDL) zoning district and 2) to prohibit commercial establishments from having drive thru windows in the Village Commercial Derby Line (VCDL) zoning district.

Bill Simendinger spoke out against the amendments. He felt that the amendments would result in a taking of his land and thought the town would have to compensate him for the loss use of his property.

Many people spoke out in favor of the amendments including but not limited to Bob Ovitt, Frank Davis, Perry Hunt, Keith Beadle, Gene Tessier, Chris Blais, Craig Ellam, Paul Prue, Karen Jenne, and Ralph Miko. Some of their concerns included; traffic – downtown Derby Line is unique due to the location of the Port of Entry. Traffic often backs up causing problems entering and exiting Caswell Ave resulting in an unsafe condition. It was felt that mini marts and drive thru establishments would exasperate this problem; Pedestrian safety – again because to the location of the Port of Entry traffic backups cause problems for pedestrian. School busses have had a couple of close calls due to this; Emergency services – again for the same reasons mini marts and drive thru establishments would worsen the situation and make it more difficult for emergency vehicles to navigate this section of town. It was also mentioned that Mr. Simendinger's property has been denied a permit for a mini mart because he doesn't have enough road frontage, so this amendment does not affect the use of his property.

At 7:30 Grant made a motion to close the public hearing. Seconded by Steve. Unanimous.

#### **BYLAW AMENDMENT DECISION:**

Grant made a motion to approve the bylaw amendment to 1) remove Auto Service Station/Mini Mart as a conditional use in the Village Commercial Derby line (VCDL) zoning district and 2) to prohibit commercial establishments from having drive thru windows in the Village Commercial Derby Line (VCDL) zoning district. Seconded by Beula. Unanimous.

## **OLD BUSINESS:**

None.

## **EXECUTIVE SESSION:**

Beula made a motion to go into executive session for a personnel issue. Seconded by Steve. At 7:52 the board came out of executive session and no action was taken.

## **ROAD REPORT:**

Steve thought that the town may want to get a new truck instead of a loader this year. One of the trucks has been having a lot of problems and it might be wise to trade it in rather than keep pumping money into it. We could also trade in the grader to help with the cost.

Steve has talked to Cory Poulin about leasing the land behind the town garage to store the plows and wings. Mr. Poulin has agreed to lease the land on a yearly basis for \$500 per year. Steve made a motion to lease the land for \$500 per year. Seconded by Grant. Unanimous.

## **OTHER BUSINESS**

Grant mentioned that Derby Line opened their bids for the Water Line project and the bids were lower than expected. The low bid was \$759,505 and the high bid was \$997,000.

Beula mentioned that the beach house will need to be opened by May 10<sup>th</sup> because someone would like to use it that date. Bob Kelley mentioned that a lot of reeds have washed up onto the beach and needs to be removed. Steve thought that renting a small excavator with a thumb would be the best way to clean up the debris.

## **ADJOURNMENT**

Next meeting scheduled for May 12, 2014

Steve moved to adjourn at 7:53.

Submitted by Bob Kelley

*Unofficial until approved*

**Town of Derby  
Select Board Meeting  
Minutes  
May 12, 2014**

**Present:** Steve Gendreau, Brian Smith, Laura Dolgin, Grant Spates

**Other's Present:** Anthony Moccia, Jimmy Bumps, Larry Gage, Lynn Batchelor, Sue Best, Robin Smith, Joe Gresser, and Faye Morin

**MEETING CALLED TO ORDER – 6:30 P.M.**

Warrants # 10 A in the amount of \$16,666.26, and #10 B in the amount of \$37,490.55 were signed.

**Approval of Minutes** – Steve moved to approve the minutes of April 28, 2014, with Grant seconding. Unanimous.

**Public Comment** – Jimmy Bumps wondered about cutting nuisance trees from the side of the road. The road crew will be addressing winter damage this week.

**NEW BUSINESS:**

**Road Grading Policy** – We want to be sure that we are not held liable, that we establish an hourly rate and that we do not set precedent. We'll ask Bob to draft a policy that considers these and additional concerns, after he and Steve have done more research. Will discuss at our next meeting.

**Coin Drops** – We have 4 coin drops each summer. Steve made a motion to approve the following: Fire Dept for mid-June, DAV - September 6, Derby Elks, for the purposes of community reinvestment, and the Wellness Committee at NCUJH – for a walking path accessible to all. Laura seconded, and the motion passed unanimously.

**Listers – Mapping Grant Update** - RFPs are due the 22<sup>nd</sup> of this month, and a vendor decision has to be made by May 26. The board gave the lister's authority to decide on the best vendor to meet their needs.

**Larry Gage – Road Issue** - Yard and driveway is becoming encroached by the grading of the road. Grading takes a few inches from his driveway each year. The road crew will go up there and assess the situation and pull it back in.

**Old Business:**

**Dirty 40 Race Update** – Anthony Moccia – Dale Perron has approved the traffic lights to blink for the first 2 hours of the race. ADA traffic rates are \$25.00 per person. The sheriff will charge \$86.00 per hour. It's for 2 hours. The town will look into seeing if we can use 2 of our monthly contracted hours to support the traffic control for this event.

Anthony will be approaching the NCJR Board next week to inquire about parking. Brian will plan to be at the meeting with Anthony to show support. They are fully insured and planning to get a sheriff.

**Road Report** – staff is low due to vacations. Winter damage tree clean up is planned for the coming weeks, as is street sweeping. Time to begin the truck bid process.

**Other business -**

Recycling and possibly the stump dump may need another staff member. We will put an ad in the paper and hope an eligible youth will apply.

NEK Transportation meeting to finish up Rte 5 traffic study May 19, Gateway Center, 5:30 -7:30 p.m.

Meeting Adjourned at 7:34

Next meeting scheduled for June 9, 2014.

Submitted by Laura Dolgin

*Unofficial until approved.*

**TOWN OF DERBY, VERMONT**  
**SELECT BOARD MEETING**  
**Minutes**  
**June 9, 2014**

**Present:** Grant Spates, Steve Gendreau, Brian Smith, Beula Shattuck

**Others:** Joseph Gresser, John Joly, Richard Jones, Raymond Jones, Bob Kelley, Joe Profera, Robin Smith.

**MEETING CALLED TO ORDER - 6:30 P.M.**

Warrants #12A in the amount of \$18,127.85 and #12B in the amount of \$36,778.41 were signed.

Grant moved to approve the minutes of May 12, 2014, with Steve seconding. Unanimous.

**PUBLIC COMMENTS:** None

**NEW BUSINESS:**

**Excess Weight Permit** – Steve signed excess weight permits for Demag Riggers & Crane Service Inc.

**Richard Jones - Right Of Way** – Mr. Jones was present to explain the R.O.W. thru the Stump Dump he is hoping to get from the town to access lots he owns. His brother Raymond already has a R.O.W. thru the stump dump lot and Richard would like to use it also. His current access has a steep drive onto the Beebe Road and the visibility is not as good as the stump dump entrance. Actual location of the existing R.O.W. was discussed and maps were reviewed. The Board decided a visit to the site would be helpful and it was scheduled to meet Mr. Jones at the stump dump on Wednesday, June 11<sup>th</sup> at 7:00 pm.

**Sharon Booth – Derby Line Community Day** – Sharon was not present, no action taken.

**OLD BUSINESS:**

**Foxwood Lane Grading** – Dennis Percy has been after the Town for 3 year to help with their private road and Brian felt that the Board has promised him they would help and feels they should keep that promise. The Board reviewed and approved a one time only agreement to grade Foxwood Lane. The agreement requires that Dennis Percy assume all responsibility for any damage that may be done to the road or private property, it also requires that all property owners abutting the road sign the agreement. Terry has looked at the road and thinks that 3 – 4 ten wheeler loads of gravel will need to be brought in before the Town would be able to properly grade it. The Board does not want to have anything to do with the culvert near the beginning of the road. The Board stressed that this is a one shot deal only. They are working on a Private Road Grading Policy and any future work on private roads will have to comply with the policy. The Board set an hourly rate for the grader at \$90.00 per hour.

**Lister's Map Contract** - The board signed the contract.

**EXECUTIVE SESSION:** None

**ROAD REPORT:**

Steve reported that a lot of the ditching and sweeping has been completed.

**OTHER BUSINESS:**

**Letter of Resignation** – Brian read a letter from Laura Dolgin. She is resigning from the Selectboard effective immediately. The Board praised her for all her hard work and service to the Town. Steve made a motion to accept her resignation with regrets, with Beula seconding. Unanimous.

Within 10 days a notice needs to be posted announcing the vacancy. Brian would like the notice posted tomorrow. The board is hoping to appoint a replacement at their next meeting.

**ADJOURNMENT:**

Next meeting scheduled for June 23, 2014

Beula moved to adjourn at 7:15, with Steve seconding.

Submitted by Bob Kelley

*Unofficial until approved*

**TOWN OF DERBY, VERMONT**  
**SELECT BOARD MEETING**  
**Minutes**  
**June 23, 2014**

**Present:** Grant Spates, Steve Gendreau, Brian Smith, Beula Shattuck

**Others:** Perry Hunt, Lisa Boskind, Scott Boskind, Scott Warthin, Elizabeth Bumps, Chris Blais, Maureen Fountain, Lynn Batchelor, Vicky Lewis, Becky Jacob, Joe Gresser, Laura Carpenter, Robin Smith, Andy Major, Mitch Wonson, Michelle Jones, Dave LaBelle, Faye Morin, Bob Kelley, Joe Profera.

**MEETING CALLED TO ORDER - 6:30 P.M.**

Warrants #13 A in the amount of \$19,295.61 and #13 B in the amount of \$75,273.43 were signed.

Beula moved to approve the minutes of June 9, 2014, with Grant seconding. Unanimous.

**PUBLIC COMMENTS:**

Scott Warthin, Chris Blais, Vicky Lewis, & Betsy Bumps expressed their desire to have a Town vote to replace Laura on the Selectboard.

Perry Hunt, Lisa Boskind & Maureen Fountain expressed their interest in serving on the Selectboard.

Andy Major related concerns about open fires on the beach house property. The Selectboard agreed with his concerns and asked Bob to order 2 signs prohibiting open fires at the beach house.

**NEW BUSINESS:**

**Sharon Booth – Derby Line Community Day** – The Village is asking the Town for a contribution to the event again this year. Last year they donated \$1,500 and this year they are asking for \$1,800. Beula moved to donate \$1,800 to Derby Line Community Day, with Grant seconding. Unanimous.

**Selectboard Vacancy** – Lynn Batchelor, Lisa Boskind, Maureen Fountain, Perry Hunt, and Dave LaBelle all have expressed an interest in serving on the board. Lynn Batchelor and Dave LaBelle withdrew their names. The remaining 3 spoke briefly about why they want to serve.

**OLD BUSINESS:**

**Richard Jones - Right Of Way** –Select board will move forward with this matter and it will be put on the Agenda for next meeting.

**EXECUTIVE SESSION:**

Beula made a motion to go into executive session at 7:08 to discuss the appointment of the Select Board and the Right of Way / Real Estate concern with the Jones. Motion was seconded by Grant. At 7:35 the board came out of executive session and Grant made a motion to hold a Special Election on August 26, 2014 for the remaining term of the Select board position. Beula seconded. Unanimous. No Action taken on the Jones concerns it will be put on the July 7<sup>th</sup> agenda.

**ROAD REPORT:**

Gravel and ditching is done, paving is in progress and roadside mowing will start tomorrow and be done by July 4<sup>th</sup>. Sweeping is still in progress should be finished soon. Vicky Lewis commented on the Whittier Road for a job well done on the grading of the road. Steve will check on getting funds from the State on the grinding and paving of the bridges over the interstate, it's in the Boards best interest that the state should pay a portion of these projects.

**OTHER BUSINESS:**

Mitch Wonson representing Gosselin's Enterprise on finding a resolution on extending the sewer service area for their building project and would like to have the Select Board participate in setting up a meeting with the Derby Center Village Trustees, Newport City Council and Gosselin Enterprises to try to solve the problem. Select board agreed to participate.

**ADJOURNMENT:**

Next meeting scheduled for July 7, 2014

Steve moved to adjourn at 8:05 pm, with Grant seconding.

Submitted by Bob Kelley

*Unofficial until approved*

**TOWN OF DERBY, VERMONT**  
**SELECT BOARD MEETING**  
**Minutes**  
**July 7, 2014**

**Present:** Grant Spates, Steve Gendreau, Brian Smith, Beula Shattuck

**Others:** Perry Hunt, Elizabeth Bumps, Maureen Fountain, Laura Carpenter, Sue Best, Leslie Pelch, Gary Brainard, Donald Chapdelaine, Al Loukes, Richard Jones, Michelle Jones, Dolores McKinnon, Wayne McKinnon, Bob Kelley, Joe Profera.

**MEETING CALLED TO ORDER - 6:35 P.M.**

Warrants #14 A in the amount of \$17,283.07 and #14 B in the amount of \$59,725.23 were signed.

Grant moved to approve the minutes of June 23, 2014, with Beula seconding. Unanimous.

**PUBLIC COMMENTS:**

Maureen Fountain talked briefly about changes in recycling.

**NEW BUSINESS:**

**Al Loukes – Pickleball Request** – Al requested that 2 Pickleball courts be painted on the existing tennis courts behind the municipal building. The Pickleball courts are about 1/3 the size of tennis courts. It is a fast growing sport and their club has approx 25 members 15 members are from Derby. He offered 2 suggestions; 1) lines could be painted on 2 existing tennis courts and the existing nets utilized, or 2) lines could be painted on both sides of one court and removable nets could be purchased. The lines would be a different color than the tennis courts lines and would not interfere with the courts being also used for tennis. The Board gave him permission for option #1 with red painted lines which the club would be responsible for painting the lines.

**Rose Labeau & Patricia Dumont – request for sign or cross walk** – This item was tabled because no one showed up to explain the request.

**Sue Best & Leslie Pelch (VCGI) – Tax Mapping** – It was explained that there was a misunderstanding between VCGI and the Feds in regards to the funding for the project. It was thought that the grant would cover 80% of the project, but it turns out that it will only cover 50%. The towns share will be a little over \$12,000 instead of the \$5,000 we were expecting. Sue explained that reappraisal funds could be used to cover the Towns share. Steve moved to approve the project with the 50/50 split with up to \$8,500 coming from the reappraisal fund, with Grant seconding. Unanimous.

**Fairpoint Signature Request** – The Select board signed the easement request.

**Wayne McKinnon 462 West Street Road Run Off** – Discussion about the run-off from Perry Hunts property and Mrs. Dalpe's property running down hill on to McKinnon's property. This is an existing problem. The McKinnon's will call Mario Paul Excavation to come and take a look at the situation and get an estimate on fixing the problem. Bob Kelley will call Mario Paul's office and set up a time to meet with Steve & Brian to look at this.

**OLD BUSINESS:**

**Richard Jones - Right Of Way** – Appraisal on property is \$59,000.00. The Town is not prepared to sell the property to the Jones but is willing to give them a ROW onto the property in exchange the Jones will pay for maintaining the road and all the surveying needed. This will include any excavating needed. Raymond Jones will also have to agree with this. Richard will discuss this with his brother Raymond and will return to the board in two weeks.

**Personnel Policy** – The Board approved the latest draft dated 2/18/14 with changes. The policy is completed and now needs to be sent to the Town attorney for his review.

**EXECUTIVE SESSION:**

**ROAD REPORT:** Road side mowing is in full bore. West Street – Steve Gendreau had photos of the changes from year to year with the road problem runoffs. Trees are falling down on the banks. Bob Kelley will call Mario Paul for suggestions of how to fix the problem.

ATV Complaints in Salem View Heights & Salem Derby Road area. Steve said they are also driving past his house all hours of the night. Fish & Game should be patrolling them. Police can't catch them.

**OTHER BUSINESS:** Alan Yale & Martha Judd – Superintendants Building/ Historical Society Having issues with the basement and the windows need to be replaced. \$10,000.00 was given to the Historical Society from the Derby Line “Hud” House earnings. Beula mentioned that they should apply for a coin drop next year and have sales like the Library has been doing to earn money. Also they can apply for grants.

Welcome to Derby Town signs - \$1200.00 payment discussion on what account will pay for these signs. These signs were not in this year's budget. The board decided for the funds to be taken out of the Recycling Department and put into the Recreation funds to pay for these.

**ADJOURNMENT:**

Next meeting scheduled for July 21, 2014

Beula moved to adjourn at 8:00 pm, with Grant seconding.

Submitted by Bob Kelley

*Unofficial until approved*

**TOWN OF DERBY, VERMONT**  
**SELECT BOARD MEETING**  
**Minutes**  
**July 21, 2014**

**Present:** Grant Spates, Steve Gendreau, Brian Smith, Beula Shattuck

**Others:** Perry Hunt, Elizabeth Bumps, Diane Mengel, Renee Falconer, Fran Batchelder, Irene Dagesse, Joe Noble, Scot Boskind, Lisa Boskind, Patrick Lawrence, Maryann Tetreault, Paul Prue, Alan Yale, Bob Kelley, Joe Profera.

**MEETING CALLED TO ORDER - 6:30 P.M.**

Warrants #15 A in the amount of \$19,946.98 and #15 B in the amount of \$30,372.54 were signed.

Beula moved to approve the minutes of July 7, 2014, with Grant seconding. Unanimous.

**PUBLIC COMMENTS: None**

**NEW BUSINESS:**

**Irene Dagesse - Recycling** – Irene explained the changes coming to the way we recycle due to Act 148 and directed the board to a website for them to look at that explains different options the town will have to comply with the new law.

**Maryann Tetreault – 2 tax sale properties** – One is a mobile home and the other is 2 acres of wetland. The wetlands abuts Steve Gendreau's land, Steve would be interested in the property if no one else is. The mobile home is in bad shape and is not worth anything. It was suggested to contact Gilman Housing to see if they would want to take it over so that they can remove it and have a lot to rent.

**Allen Yale – Derby Historical Society Improvements** – Historical Society wants to make improvements to the exterior of the building. Since the town owns the building they want permission from the town. They are looking into sources for funding, grants and individual donations. Grants need matching funds that they will need to find private funds for the match. They would like to apply for a community facilities planning grant. Town gave their blessing to proceed.

**Liquor License – CVS** – 7:15 Beula made a motion to recess for a liquor license hearing, seconded by Grant. Unanimous. 7:16 Steve made a motion to come out of the liquor license hearing, seconded by Grant. Unanimous. Steve made a motion to sign the liquor license for CVS, seconded by Beula. Unanimous.

**OLD BUSINESS:**

**Sue Best – VCGI Tax Mapping Grant Contract** – Beula made a motion to sign the grant contract, seconded by Grant. Unanimous.

**EXECUTIVE SESSION: None.**

**ROAD REPORT:**

A lot of trees down that we have taken care of, roadside mowing is done, and there are 2 washouts we need to take care of.

**OTHER BUSINESS:**

**Renee Falconer - Dog bite issue** – A large dog has bitten a boy on Herrick Road. Patrick Lawrence owns the dog. Same dog last year jumped on a man and knocked him down. Renee is asking for a vicious dog hearing. A vicious dog hearing was set for 6:30 p.m. Thursday, July 24, 2013. Mr. Lawrence was verbally notified of the hearing.

**ADJOURNMENT:**

Next meeting scheduled for August 4, 2014

Beula moved to adjourn at 7:35 pm, with Steve seconding.

Submitted by Bob Kelley

*Unofficial until approved*

**TOWN OF DERBY, VERMONT  
SELECT BOARD SPECIAL MEETING**

**Minutes  
July 24, 2014**

**Present:** Grant Spates, Steve Gendreau, Brian Smith

**Others:** Ed Barber, Robin Smith, Ian Hamby, Genevieve Hamby, Wyatt Hamby, Patrick Lawrence-with dog Tusker, Laura Bouchard, Andrew Bouchard, Justin Bouchard, Claude Comtois, Edith Comtois, Robert Joyal, Diana Mengel, Elizabeth Bumps, April Obner, Charlie Roberts, Renee Falconer – Animal Control Officer

**MEETING CALLED TO ORDER – 7:10 P.M.**

**Vicious Dog Hearing:**

Renee gave an overview of complaints that go back to 4/29/13 in regards to a dog named Tusker belonging to Patrick Lawrence residing on the Herrick Road in Derby. A copy of these instances was given to Mr. Lawrence on 7/21 at select board meeting. In April of 2013 Renee called the residence and believes she spoke to Mrs. Lawrence, who indicated to her they would put up a dog run.

On 7/8/13 Renee received a call from Mr. Claude Comtois who said he and his wife were out for a walk on the opposite side of the road from Mr. Lawrence's house when a larger boxer dog ran at them and hit Mr. Comtois in the hip and chest. 7/16/14 Renee reported receiving a call from Genevieve Hamby indicating her son Wyatt was jogging past the Lawrence home when Tusker ran out and bit him on the arm & chest.

Both Mr. Comtois and Wyatt identified the dog that had been brought to the meeting as Tusker the one that attacked them.

Mr. Lawrence stated that Tusker was the dog involved in regards to the occurrences mention previously. He says he has been trying to work on corrective changes and knows there have been problems with Tusker.

Both Wyatt Hamby & Mr. Comtois gave a recount of their encounters with Tusker. Wyatt said he had encountered Tusker before and Mr. Lawrence had called Tusker over. On 7/16 he was jogging on Herrick road when he encountered Tusker who was with Patrick's mother. She did have Tusker sitting, when Wyatt was across the road from them Tusker charged jumped up on his hind legs and bit him in the arm & chest. He pulled at Tusker's head and pushed him off. While he did not see Tusker baring teeth, he believes Tusker is overly play full, believes Tusker to be a good dog, but unyielding.

Mr. Comtois said that there have been many encounters with Tusker on the Herrick Road while he and his wife Edith walked the loop. He had Tusker jumped up before and had conversations with Mr. Lawrence about Tusker

When they see him out they will cut behind another house and into the field so they are not attacked. On 7/11/13 they did not see Tusker until right at the Lawrence home. It appeared to be Pat, his wife, and mother in the yard with Tusker. As soon as Tusker heard us walking past he bolted from the yard I got between him and my wife. Tusker jumped up hitting me in the hip

and chest knocking me into Edith. Patrick grabbed Tusker by the collar and said you know not to cross the road. The dog wagged his tail and was happy as if rewarded for attacking us. That is the part that really made me mad and I told Patrick off. I had two previous conversations with him about controlling his dog. Claude said on another occasion after the attack that he and Edith had observed Patrick's mother letting Tusker off leash about 2/10's of a mile from the Lawrence residence. Claude said he and Edith had encountered a group of girls one day walking and one of them had scratches on her back from being attacked by a dog matching Tusker's description in the vicinity of the Lawrence home.

Renee's conditions & recommendations are that Tusker must be immediately confined or on a run. He must be on leash until such time that he can be controlled. He must go along with Patrick to a behavior modification class. Renee mentioned that one was held in Walden as that was the nearest, it's about \$175 for a half day. The completion of the modification must be done within 3 months. You should do this to save your dog, this should happen before he bites or knocks down someone else. Renee also suggested the use of a pincher collar while on leash and possibly on the run to keep him from breaking it as in the past.

Mr. Lawrence indicated his run cable had broken; he will get a new one up and has a new fabric collar as well as a steel collar for Tusker. Hopes to get enrolled by August for the modification course and agreed to Renee's conditions and recommendations.

**ADJOURNMENT:**

Meeting adjourned at 7:48 PM

Submitted by Grant Spates

*Unofficial until approved*

**TOWN OF DERBY, VERMONT**  
**SELECT BOARD MEETING**  
**Minutes**  
**August 4, 2014**

**Present:** Grant Spates, Steve Gendreau, Brian Smith, Beula Shattuck

**Others:** Perry Hunt, Elizabeth Bumps, Scott Boskind, Lisa Boskind, Maryann Tetreault, Bob Kelley, Joe Profera, Lynn Batchelor, Maureen Fountain, Faye Morin, Robin Smith.

**MEETING CALLED TO ORDER - 6:30 P.M.**

Warrants #16 A in the amount of \$18,583.30 and #16 B in the amount of \$44,495.56 were signed.

Beula moved to approve the minutes of July 21, 2014, with Grant seconding. Unanimous.  
Grant moved to approve the minutes of Special Dog Hearing on July 24, 2014, with Steve seconding. Unanimous.

**PUBLIC COMMENTS: None**

**NEW BUSINESS:**

**Brad & Gigi Judd – Road Conditions** – The Judds were not present. Terry knows about the problem and will have it taken care of in the next couple of weeks.

**Set Tax Rate** – Faye calculated the rates based on the approved town and school budgets. The Residential tax rate needs to be \$1.7936 and the nonresidential \$1.9278. Last year they were \$1.6856 and \$1.7947 respectively. About 3 cents of the increase is the town taxes the rest is the school. Beula moved to approve a residential tax rate of \$1.7936 and a nonresidential rate of \$1.9278, with Steve seconding. Unanimous. There will be a notice going in with all tax bills explaining the rate increase in the education portion of the tax bills and if anyone has questions to call our local representatives.

**OLD BUSINESS:**

**Maryann Tetreault – 2 tax sale properties** – Maryann called Stitzel, Page & Fletcher on the two properties and received an email on what was discussed at the last meeting, attached is a copy of the letter. Several options can be done on these two properties.

Paul Baker property – Sandalyn Robillard from Gilman Housing has been notified about the property but did not respond yet. In 2009 a lien on the property was put on by Gilman Housing Trust. \$2,144.50 is what's owed on the mobile home, if the town took over the property they would be responsible for the disposal of the mobile home and also the back rent due to the park. The mobile home is in bad shape - windows are broken, raccoons and bats and other animals have been in and it's now a health risk, and should be condemned, Barbara Russell will be notified to give a report on the property. In the meantime Maryann will keep trying to get a hold of Sandalyn to see about them taking over the property.

Cecil Mayo Jr. property – according to Stitzel, Page & Fletcher there are several choices that could be done. A foreclosure requires a civil lawsuit by the town this is a longer procedure than a tax sale but could work since the property has not been able to sell at tax sale.

The property is now 5 years delinquent. There are no liens or mortgages on the property. The owner has not made any payments on the property and cannot afford the fees. The amount owed on the property for taxes and fees add up to \$11,553.40. The property is in wet lands and is an unbuildable lot. If Mr. Mayo deeds over the property to the town, the town then could think about abating the taxes to avoid the amount due - but the attorney fees would still be an issue. Maryann will write Mr. Mayo a letter and check with the town of Coventry to see how their town handled a property with a similar situation.

**EXECUTIVE SESSION:** None.

**ROAD REPORT:**

Roads are in good shape. A sign on West Street was knocked over when traffic was routed down the road due to the fire at Fred's. A sign on a sharp corner of Darling Hill Road has been knocked over and needs to be fixed. Also a lot of 35 mph signs have been stolen this year.

**OTHER BUSINESS:** None.

**ADJOURNMENT:**

Next meeting scheduled for August 18, 2014

Beula moved to adjourn at 7:00 pm, with Grant seconding.

Submitted by Bob Kelley  
*Unofficial until approved*

**TOWN OF DERBY, VERMONT**  
**SELECT BOARD MEETING**  
**Minutes**  
**August 18, 2014**

**Present:** Grant Spates, Steve Gendreau, Brian Smith, Beula Shattuck

**Others:** Elizabeth Bumps, Scott Boskind, Lisa Boskind, Bob Kelley, Joe Profera, Bob DeRoehn, Jonathan DeRoehn, Rick Dubois, Emily Wheeler, Barbara Russell.

**MEETING CALLED TO ORDER - 6:30 P.M.**

Warrants #17 A in the amount of \$19,146.22 and #17 B in the amount of \$34,828.01 were signed.

Beula moved to approve the minutes of August 4, 2014, with Grant seconding. Unanimous.

**PUBLIC COMMENTS:** None

**NEW BUSINESS:**

**Rick Dubois – Site Concern – Border Motel** – Rick has health and safety concerns regarding the Border Motel. Health Officer Barb Russell was present to help explain the concerns. Barb, Rick & Beula inspected the motel and found the building was in very poor condition. 85% of the rooms are being leased long term; some residents have been living there for over 3 years. They are cooking on hot plates, microwaves and crock pots. There are no kitchen sinks so they have to use the bathroom sinks. Extension cords are being used extensively. The current zoning bylaw defines Hotel/Motel as a building providing lodging for persons with or without meals, and intended for the accommodation of transients. It does not specify the maximum length of stay. Bob Kelley explained that Barre has the same issue and they changed their bylaw to specify the maximum length of stay and are now in the middle of a court case trying to enforce the bylaw. Bob recommended that we wait for the outcome of the Barre case before attempting any zoning enforcement action. There was speculation that parolees and sex offenders were being housed there buy the State, but the manager denies this. Rick feels that this property is adversely affecting all the properties on Main Street. It was decided to let the Health Officer work with the State Fire Marshall and State Health Officer. Bob will look into what the State has for rules regulating motels.

**OLD BUSINESS:** None.

**EXECUTIVE SESSION:** None.

**ROAD REPORT:**

The road crew is hauling sand and getting things done. The idea of buying a sweeper was briefly discussed and discarded as too expensive to buy and maintain.

**OTHER BUSINESS:** None.

**ADJOURNMENT:**

Next meeting scheduled for September 15, 2014

Grant moved to adjourn at 7:05 pm, with Steve seconding.

Submitted by Bob Kelley  
*Unofficial until approved*

**TOWN OF DERBY, VERMONT**  
**SELECT BOARD MEETING**  
**Minutes**  
**September 15, 2014**

**Present:** Grant Spates, Steve Gendreau, Brian Smith, Beula Shattuck, Perry Hunt

**Others:** Elizabeth Bumps, Bob Kelley, Joe Profera, Joseph Gresser, Maryann Tetreault, Willy Tetreault, Gwen Bailey-Rowe, Henry Bell, Robin Smith, Laura Carpenter, Craig Clark, Annette Moss, Christine Fortin.

**MEETING CALLED TO ORDER - 6:30 P.M.**

Warrants #19 A in the amount of \$17,480.46 and #19 B in the amount of \$264,448.28 were signed.

Grant moved to approve the minutes of August 18, 2014, with Beula seconding. Unanimous.

**PUBLIC COMMENTS:**

Brian opened the meeting by welcoming Perry Hunt as the newest member of the board. Perry thanked everyone for voting.

**NEW BUSINESS:**

**Green Peak Solar – Henry Bell** – Henry explained a proposal to the town and school where Green Peak Solar would finance, install, own and operate a solar installation. The town would sign a 25 year contract to use the electricity. Currently net metering projects receive \$0.19/kWh. Green Peak would get 90% and pass along 10% to the town. Based on the town's usage the town could expect an energy savings of approx \$800 annually. There is no upfront cost to the town. The town was interested in proceeding with the project.

**West Street Discussion – Gwen Bailey-Rowe** – Speeding is an issue on the road. Town will find out if we can change speed limit to 25 and have the sheriff enforce it. Town will ask the sheriff to run radar for a while during morning and evening commute. Steve talked about the runoff problem past Perry's house. He is going to try putting staymat down and rolling it.

**New Truck Purchase** – Steve explained the problems we are having with Dumas' 2008 truck. Steve thinks we should replace it. A loader was budgeted this year, but the current one is holding up ok and we would be better off with a new truck. It was decided to go with another Mack truck. It takes time to get one so we can pay for the truck out of this year's budget and budget next year for the equipment to go on it and expect to get it sometime in the spring.

**Employee Rate – Recycling** – Kansas Mendalla has been hired to work at the recycling center. In the past recycling attendants have been paid \$10/hr. Steve moved to pay the new hire \$10/hr, with Grant seconding. Unanimous.

**Sign Cash Management Agreement** – Beula moved to have Brian sign the agreement, with Perry seconding. Unanimous.

**OLD BUSINESS:** None.

**EXECUTIVE SESSION:** None.

**ROAD REPORT:**

We are having a huge problem with road signs being stolen. Every sign has been stolen between Brownington and Derby. We need to check to see if this is something that insurance will cover. It was also decided to put out a \$500 reward for information leading to the arrest and conviction of the people responsible for the thefts.

**OTHER BUSINESS:**

**Beach House** – The septic tank needs to be replaced. Mario Paul Excavating did some work there earlier in the year and Bob Kelley was asked to get a quote from them to replace the tank for Brian to approve.

**Municipal Building Cleaning** – Bob was asked to find out the current status of our contract with Abba Floor Cleaning (Jimmy Oates) as the board is considering putting it out to bid again.

**ADJOURNMENT:**

Next meeting scheduled for September 29, 2014

Beula moved to adjourn at 7:50 pm, with Steve seconding.

Submitted by Bob Kelley

*Unofficial until approved*

**TOWN OF DERBY, VERMONT  
SELECT BOARD MEETING  
Minutes  
September 29, 2014**

**Present:** Grant Spates, Steve Gendreau, Brian Smith & Beula Shattuck

**Others:** Elizabeth Bumps, Sue Best, Tom Cyr & Joe Profera

**MEETING CALLED TO ORDER - 6:30 P.M.**

Warrants #20 A in the amount of \$42,341.13 and #20 B in the amount of \$25,648.85 were signed.

Grant moved to approve the minutes of September 15, 2014, with Beula seconding. Unanimous.

**PUBLIC COMMENTS:**

Betsy wanted to know what the definition of a tree warden for a job. The board was not sure, but it is defined in State Statute. Joe Profera is the designated tree warden for the town.

**NEW BUSINESS:**

**DIRTY 40 RACE** - Anthony Moccia wanted to come in and extend his gratitude for The Town of Derby holding the Dirty 40 Race. Brian attended the festivities at the Junior High and also there also was a coin drop at the same day. There were about 400 racers riding this year. A very good turnout it's great for the community and puts Derby on the map. Beula mentioned that there was a little traffic congestion at West Street & Route 111 and at the beginning of the race take off. Maybe call ADT for next year's race to help with traffic control. Anthony Moccia thanks the Town of Derby.

**LICQUOR LICENSE** – Grant moved to go into a Liquor License hearing at 6:34, with Steve seconding. Unanimous. Greg & Tina Bliss sold VT Pie & Pasta to Todd & Hillary Wright and they are applying for a new liquor license. Out of Liquor Licensed hearing at 6:36. Beula moved to grant the Liquor License for VT Pie & Pasta, with Grant seconding. Unanimous.

**OLD BUSINESS:** None.

**EXECUTIVE SESSION:**

The Board went into executive session with the Listers to discuss the Ward appeal. No action taken.

**ROAD REPORT:**

No bids in yet for the new dump truck. The road crew has been busy.

Beula has had calls on no lines painted on Schuler Road. Steve mentioned that it is expensive to paint lines on roads, about 56 cents per foot. Brian suggests that could consider it in for the budget next year. It would cost approximately \$6000.00. Steve suggests that the town petition to the state of Vermont to reclassify Schuler Road and Shattuck Hill Road from Class 3 to Class 2. Schuler Road is heavily used and is the only road off the interstate for traffic going east. It connects to Hinman Settler Road, which is a class 2 road. Shattuck Hill Road is one of the heaviest traveled roads in the town and is a major connector between Derby and the East side of Newport. It connects Route 5 with Darling Hill Road, which is a class 2 road. With Walmart coming in it will only be getting more use. It was noted that the State paints Class 2 roads every

year. The board agreed to petition the State to change the classification of both Schuler Road and Shattuck Hill Road to class 2.

**OTHER BUSINESS:**

The beach house is closed for the season. Brian and Steve will be turning off the water and taking down the volleyball net soon. The port-a-potty will be kept onsite for a while longer.

**ADJOURNMENT:**

Next meeting scheduled for October 13, 2014

Beula moved to adjourn at 7:00 pm, with Grant seconding.

Submitted by Bob Kelley

*Unofficial until approved*

**TOWN OF DERBY, VERMONT**  
**SELECT BOARD MEETING**  
**Minutes**  
**October 13, 2014**

**Present:** Grant Spates, Steve Gendreau, Brian Smith & Perry Hunt

**Others:** Elizabeth Bumps, Bob Kelley, Paul Prue, Christopher Power, Diane Cobb, Joseph Gresser, Laura Carpenter & Joe Profera

**MEETING CALLED TO ORDER - 6:30 P.M.**

Warrants #21 A in the amount of \$16,274.67 and #21 B in the amount of \$48,087.30 were signed.

Perry moved to approve the minutes of September 29, 2014, with Grant seconding. Unanimous.

**PUBLIC COMMENTS: None**

**NEW BUSINESS:**

**Municipal Building Trim** – The town has received 2 quotes: Bill Sanville Garage Door & Paint Co. - \$3,800 to paint the trim; and Exterior Design Siding - \$13,800 to encase the trim. It was decided to get more quotes and wait until spring to do the work so that it can be incorporated in the budget. Ken Corkins will be contacted to replace the few pieces of trim that are rotted.

**Sustainable Education Funding Resolution** – This is a resolution supporting capping the Education Property Tax rates at FY2015 levels for the next 2 years. Grant moved that the Selectboard sign the resolution, with Perry seconding. Unanimous.

**Sheltra/Blais – Sunset Acres road** – Neither Sheltra nor Blais was present to discuss the issue. It was thought that they would like the town to take over the rest of the road. Brian noted that it has been the Selectboard's policy to not even consider taking over a road unless it is built to town specs.

**OLD BUSINESS:** None.

**EXECUTIVE SESSION:**

Steve moved to go into executive session to discuss personnel, with Grant seconding. Unanimous. Upon returning from executive session the board decided to put the municipal building cleaning back out to bid. Bob will handle the RFP and bid will be due by November 10<sup>th</sup>.

**ROAD REPORT:**

Richard is out right now which has hampered grading, but should be back to work shortly. The rims on the loader need to be sandblasted and painted. Herrick Road needs to be graded. The staymat is working well on West Street. One of the stolen signs has been found with a chain wrapped around it.

**OTHER BUSINESS:**

Bob will check to see if Jordan wants to do the skate rink again this year.

Allen Yale is willing to build a sign for the Clyde River Park. His suggestion is naming it Clydeside Park after an old farm along the road. The board agreed a sign would be nice and will think about what to name the park.

The new Welcome to Derby signs the girl scouts put up look good. It was suggested that they would look even better with a little bit of landscaping around them. The board will look into possibility small raised flower beds around the base of the signs. It was thought that this might be a project for the Career Center to build the raised beds and the girl scouts to do the plantings.

Stone Environmental Inc's preliminary results from Memphremagog Watershed Association's study of Derby's stormwater system indicate 2 possible failed septic systems. They are wondering how the town wants to proceed. The town decided that since the state is responsible for septic permitting, they will let the state deal with the failed systems. Bob will check into possible grants to assist the homeowners in repairing their failed systems.

**ADJOURNMENT:**

Next meeting scheduled for October 27, 2014

Steve moved to adjourn at 7:23 pm, with Grant seconding.

Submitted by Bob Kelley

*Unofficial until approved*

**TOWN OF DERBY, VERMONT**  
**SELECT BOARD MEETING**  
**Minutes**  
**October 27, 2014**

**Present:** Grant Spates, Steve Gendreau, Brian Smith & Beula Shattuck

**Others:** Elizabeth Bumps, Bob Kelley, Paul Prue, Donald Nolte, Robin Smith, Laura Carpenter, Diana Mengel, Christine Blais, David Royston, Lisa Boskind, Scott Boskind, Jane Edwards, Lynn Batchelor

**MEETING CALLED TO ORDER - 6:30 P.M.**

Warrants #22 A in the amount of \$22,434.62 and #22 B in the amount of \$6,869,599.31 were signed.

Grant moved to approve the minutes of October 13, 2014, with Beula seconding. Unanimous.

**PUBLIC COMMENTS:**

Betsy Bumps inquired as to what happened to the dog on Herrick Road that was supposed to receive training. The board was not sure of the status.

**NEW BUSINESS:**

**Donald Nolte - Discussion** – Mr. Nolte was upset with how property taxes continue to rise every year. He is concerned with both the Town and School budgets. Chris Blais and Jane Edwards also spoke out about the school budget. Scott Boskind defended the schools and pointed out a few of the reasons for school budgets not decreasing as enrollment decreases.

**Bylaw Amendments** – Bob Kelley reported that the Planning Commission approved an amendment to reduce the number of yard sales allowed during any calendar year from 14 days to 6 days and that the board now needs to hold a public hearing. Bob suggested December 8<sup>th</sup> and the board agreed. The Commission has tabled another amendment to eliminate Public Facilities from the Commercial district. They feel they need legal help to make sure the wording is correct before proceeding with the amendment. The board approved this request.

**Planet Aid – Clothing Recycling** – Planet Aid would like to place a bin at our recycling center for clothing, so that residents will be able to recycle clothing at the same time they do their other recycling. The town will get 5 cents per pound paid quarterly. Planet Aid will empty the bin weekly. Steve moved to grant the request, with grant seconding. Unanimous.

**OLD BUSINESS:**

Jordan will be working the skate rink again this winter.

**EXECUTIVE SESSION:**

Grant moved to go into executive session to discuss personnel, with Steve seconding. Unanimous. No action taken.

**ROAD REPORT:**

They are ready to go for the winter. The sand is all in. Salt is up 40%.

**OTHER BUSINESS:**

Green-up Day is asking for a \$300 donation. Beula move to approve the request, with Steve seconding. Unanimous.

The stump dump will be closing for the season. November 8<sup>th</sup> will be that last day that it will be open.

**ADJOURNMENT:**

Next meeting scheduled for November 10, 2014

Steve moved to adjourn at 7:50 pm, with Grant seconding.

Submitted by Bob Kelley

*Unofficial until approved*

**TOWN OF DERBY, VERMONT**  
**SELECT BOARD MEETING**  
**Minutes**  
**November 10, 2014**

**Present:** Grant Spates, Steve Gendreau, Brian Smith, Perry Hunt & Beula Shattuck

**Others:** Elizabeth Bumps, Bob Kelley, Robin Smith, Joseph Gresser

**MEETING CALLED TO ORDER - 6:30 P.M.**

Warrants #23 A in the amount of \$19,674.17 and #23 B in the amount of \$28,686.68 were signed.

Grant moved to approve the minutes of October 27, 2014, with Beula seconding. Unanimous.

**PUBLIC COMMENTS:** None.

**NEW BUSINESS:**

**Gilles Blais – Culvert request for St. Edwards Cemetery** – Gilles was not present. The Selectboard is aware of the problem, but no one knows where the culvert goes to. It was thought that maybe Gilles has an idea where it goes, but it is too late in the year to do anything this year. The board will discuss it further when Gilles gets back from Florida.

**Janitorial Bids** – There were 5 bids for the job.

Williams Jan-floor LLC - \$800/month

Davis Maintenance - \$800/month

Abba Floor Care - \$900/month

Marsha Descheneau - \$240/week

Home Comfort Cleaning & Linen Service - \$1,603/month

After reviewing the bids and references Beula made a motion to offer a 1 year contract to Williams Jan-floor LLC a one year contract for \$800/month starting December 1, 2014, with Perry seconding. Unanimous.

**OLD BUSINESS:**

The town's attorney has completed review of the revised Personnel Policy. Review will be on the agenda for the next meeting.

**EXECUTIVE SESSION:**

At 7:23 Beula moved to go into executive session to discuss personnel, with Perry seconding. Unanimous. Out of executive session at 7:35. Grant made a motion to pay employee A \$13.50/hour, with Steve seconding. Unanimous.

**ROAD REPORT:**

The sand is all in, the sticks are all up, and we are ready for winter. The new truck was discussed and it was decided to go with the 10-wheel Mack. The cost for the truck is about \$122,000 and can come out of this year's budget, but Steve will also look into a lease/purchase. The cost for the body, etc... is about \$55,000 and will have to be budgeted for next year. This will replace the 2006 International which we are constantly having problems with.

**OTHER BUSINESS:**

Grant made a motion to approve a 1-month extension on the tax map project contract, with Beula seconding. Unanimous.

Hazardous Waste Day has been set for Saturday, June 6, 2015 from 9 am – 1 pm.

David Royston is employee A.

**ADJOURNMENT:**

There will be no meeting on November 24<sup>th</sup> and the next meeting scheduled for December 8, 2014

Steve moved to adjourn at 7:35 pm, with Grant seconding.

Submitted by Bob Kelley

*Unofficial until approved*

**TOWN OF DERBY, VERMONT**  
**SELECT BOARD MEETING**  
**Minutes**  
**December 8, 2014**

**Present:** Grant Spates, Steve Gendreau, Brian Smith, Perry Hunt & Beula Shattuck

**Others:** Elizabeth Bumps, Bob Kelley, Robin Smith, Joseph Gresser, Dave LaBelle, Paul Prue, Willy Tetreault, Maryann Tetreault, Stacey Urbin, Karen Jenne

**MEETING CALLED TO ORDER - 6:30 P.M.**

Warrants #25 A in the amount of \$18,608.88 and #25 B in the amount of \$783,596.02 were signed.

Beula moved to approve the minutes of November 10, 2014, with Perry seconding. Unanimous.

**PUBLIC COMMENTS:**

The new principal for the Derby Elementary School, Stacey Urbin, introduced herself to the board.

**NEW BUSINESS:**

**SASH – Support Service at Home – Gracie Rudolph** – Ms. Rudolph could not make it to the meeting tonight.

**Drift Dusters – Land owner permission** – This is for the snowmobile trail along the edge of Veterans Park. Beula made a motion to sign the permission, with Perry seconding. Unanimous.

**Cash Flow Certificate** – The board signed the certificate.

**Public Hearing – Bylaw amendment** - At 7:00 Perry made a motion to recess the meeting and go into a public hearing for public input on a proposed bylaw amendment to change the number of yard sales permitted in any one calendar year without a permit from 14 days to 6 days, with Beula seconding. Unanimous.

Public comments: Karen Jenne was wondering if it was necessary for the whole town and how it would be enforced.

Perry made a motion to close the public hearing, with Beula seconding. Unanimous

**Consider Bylaw amendment on Yard Sales** – Beula made a motion to approve the proposed amendment to change the number of yard sales permitted in any one calendar year without a permit from 14 days to 6 days, with Perry seconding. Unanimous.

**OLD BUSINESS:**

**Personnel Policy** – The board reviewed the draft policy with changes from the town attorney. The board changed the length of time for provisional employees from 90 days to 30 days, specific positions of who receives benefits and who does not was added, and sick leave hours per year was increased from 32 to 40 hours. Perry made a motion to approve the personnel policy with the above changes effective January 1, 2015, with Beula seconding. Unanimous.

**EXECUTIVE SESSION:**

**Derby Line Ambulance – Contractual** – Because the board did not have a copy of the proposed contract, Perry made a motion to table it, with Beula seconding. Unanimous.

**Personnel** - Beula moved to go into executive session to discuss personnel, with Steve seconding. Unanimous.

Out of executive session, no action taken.

**ROAD REPORT:**

They have been using a lot of sand and salt, everything else is going fine. West Street was discussed briefly, a vehicle rolled over on the road due to speeding. A few of the stolen signs have been recovered. Striping on Schuler Road was discussed; it should be put in the budget if it is to be done next year.

**OTHER BUSINESS:** None.

**ADJOURNMENT:**

The next meeting scheduled for December 22, 2014

Perry moved to adjourn at 8:20 pm, with Steve seconding.

Submitted by Bob Kelley

*Unofficial until approved*

**TOWN OF DERBY, VERMONT  
SELECT BOARD MEETING  
Minutes  
December 22, 2014**

**Present:** Grant Spates, Steve Gendreau, Brian Smith, Perry Hunt & Beula Shattuck

**Others:** Gracie Rudolph, Robin Smith, Maryann Tetreault, Joe Profera, Laura Carpenter, Bob Kelley

**MEETING CALLED TO ORDER - 6:30 P.M.**

Warrants #26 A in the amount of \$16,664.72 and #26 B in the amount of \$145,606.82 were signed.

Beula moved to approve the minutes of December 8, 2014, with Grant seconding. Unanimous.

**PUBLIC COMMENTS: None**

**NEW BUSINESS:**

**SASH – Support Service at Home – Gracie Rudolph** – Ms. Rudolph explained the services that SASH provides. SASH is part of the Blueprint for Health, Vermont’s statewide health care reform initiative. They help Vermont’s most vulnerable citizens, seniors and individuals with special needs access the care and support they need to stay healthy while living comfortably and safely at home. Participation is voluntary and free of charge.

**Liquor Licenses – Derby Village Store & Tang Sheng Restaurant (China Moon)** – At 6:34 Beula moved to go into a liquor control meeting, with Perry seconding. Unanimous. At 6:35 Beula moved to come out of the liquor control meeting, with Perry seconding. Unanimous. Steve move to sign the licenses for both Derby Village Store and Tang Sheng Restaurant, with Grant seconding. Unanimous.

**Isaiah Casey – Salem View Heights – Road complaint** – Mr. Casey was a no show.

**OLD BUSINESS: None**

**EXECUTIVE SESSION:**

**Personnel** - Beula moved to go into executive session to discuss personnel, with Perry seconding. Unanimous.

Out of executive session, no action taken.

**ROAD REPORT:**

The crew had to grade off the slop on the dirt roads. Everything else looks good.

**OTHER BUSINESS:**

Delinquent Tax Collector Maryann Tetreault proposed that the Town lower the penalty for late taxes. It is currently 8% and she is proposing that it be changed to 3% if paid within the first 30 days after it becomes delinquent and goes up to 5% after 30 days. This requires a town vote to approve. The Selectboard agreed with the change and will have it as an article to vote on at Town Meeting.

**ADJOURNMENT:**

A special budget meeting was scheduled for Saturday January 3, 2015 at 9:00 am.  
The next regular meeting is scheduled for January 5, 2015  
Grant moved to adjourn at 7:10 pm, with Perry seconding.

Submitted by Bob Kelley  
*Unofficial until approved*