

**TOWN OF DERBY, VERMONT
SELECT BOARD MEETING**

**Minutes
May 23, 2016**

Present: Brian Smith, Perry Hunt, Grant Spates, Josh Provost, Beula Shattuck.

Others: Joe Gresser, Robin Smith, Joe Profera, Rod Lyon, Bob Kelley.

MEETING CALLED TO ORDER - 6:00 P.M.

Warrants #11A in the amount of \$18,504.74 and #11B in the amount of \$152,309.58 were signed.

Beula moved to approve the minutes of May 9, 2016, with Grant seconding. Unanimous.

PUBLIC COMMENTS:

Joe Profera asked about the ATV use of the Town Forest.

NEW BUSINESS:

Barb Russell – Health Issues – Barb could not attend tonight’s meeting but left a note saying things were proceeding slowly on the problem properties discussed at the last meeting.

Ground Keeping Applications – Bids were received by Brian Dubois - North Country Lawn Care, Brandon Phillips – Kingdom Lawn Care, Joy Lawn & Yard Service, and Northeast Lawn Care. The format of the bids varied making it difficult to compare the bids. Bob will format the bids so that they are easier to compare. The board would also like to ask the Cemetery crew if they would like to continue mowing the properties on a full time basis. The Board authorized Bob to hire someone to get the flower beds done and suggested that maybe a different company do each property to see what kind of work they do.

Road Dept – Municipal Building Parking Lot – In the rear there is a large depression. Rod checked with the Village and there are no water or sewer services in the vicinity. The road crew will be able to repair it.

Grader Bids – The Town receive 3 bids. Gervais Construction Inc - \$22,500, Keith Grieves - \$2,000, and C V Elms - \$5,650. Brian called the highest bidder and counter offered \$25,000. Gervais refused the counter offer. Perry moved to accept the Gervais Construction bid of \$22,500, with Grant seconding. Unanimous.

After further discussion the Board reconsidered their previous motion. The Town has \$25,000 into the grader and would like to get their money back. Perry moved to rescind their previous motion to accept the Gervais bid, with Grant seconding. Unanimous.

The Board will wait to see if Gervais reconsiders the counter offer of \$25,000 then decide how to proceed.

Employee Review – The Board would like to change Bob’s job title to Town and Zoning Administrator to reflect all that he does for the Town in addition to his zoning duties. Bob gave them draft job descriptions for both Town Administrator and Zoning Administrator. They will review the job descriptions for their next meeting.

OLD/OTHER BUSINESS:

Beach House – Bob has talked with Annie Brueck (Coutts/Siskin) about opening and closing the beach house for the town since they are right next door. She has offered to do it. Until the end of June when their summer camp starts they will be closing it between 3:00 and 5:00 depending when they leave the camp. After their summer camp starts they will be able to close it around 8:00. Bob will get them the keys they need. The Board is very grateful for their assistance.

The Town needs to have someone clean out the bathrooms once a week. Bob will contact the Municipal building cleaners to see if they would be able to do it on Mondays.

ROAD REPORT:

The new Mack truck is scheduled to get the body on starting in early June and we should have it delivered around the end of July. The replacement of the Pine Hill culvert should begin the middle of June and the road will be closed for 2 weeks. The culvert on 4-H Road needs to be larger and probably a box culvert. Funds will not be available to do it this year and we have a similar problem with a culvert on Hayward Road. Everything else is going smoothly.

EXECUTIVE SESSION:

Beula move to go into executive session for a Cobb Road legal issue, with Grant seconding. Unanimous.

Out of executive session. Bob will run responses by the Town's Attorney.

ADJOURNMENT:

The next regular meeting is scheduled for 6:00 p.m. Monday, June 6th.

At 6:55 pm Grant moved to adjourn, with Perry seconding. Unanimous.

Submitted by Bob Kelley

Unofficial until approved