

**TOWN OF DERBY, VERMONT**  
**SELECT BOARD MEETING**  
**Minutes**  
**August 29, 2016**

**Present:** Beula Shattuck, Grant Spates, Brian Smith, Josh Provost.

**Others:** Paul Prue, Joe Gresser, Rod Lyon, Joe Profera, Lisa Boskind, Scott Boskind, Gwen Bailey-Rowe, Bob Kelley.

**MEETING CALLED TO ORDER - 6:00 P.M.**

Warrants #18A in the amount of \$18,550.46 and #18B in the amount of \$98,256.01 were signed.

Beula moved to approve the minutes of August 15, 2016, with Grant seconding. Unanimous.

**PUBLIC COMMENTS:**

Joe Profera discussed bylaw amendments and how often the Board would like the same issue to come back before them.

**NEW BUSINESS:**

**Cassy Moulton – Beach House** – Bob reported that she emailed him that she would not be able to attend tonight's meeting and will reschedule.

**Sign Contract for Services** – Grant moved to sign the landscaping contract at \$30/hr, with Josh seconding. Unanimous.

**Scott Boskind – Cross Walk near Ice Cream Shack and Jr. High School** – The school board feels the Town should pay for the crosswalk but Scott would be willing to bring a proposal back to the school board. The Town feels that this is a safety issue for the school and the school should be sharing the cost. The school has a quote from Gosselin and it was felt that another quote is needed. The Board thought that between the Town, School and Village that we should be able to get the funding for this project. Scott will keep the Town informed on the school's participation.

**Recycling Center - Gutters** – Grant moved to accept Worth's Seamless Rain Gutters quote for \$305, with Beula seconding. Unanimous.

**Lister's – Errors and Omissions** – Grant moved to approve the changes to the Grand List as proposed by the listers under Errors and Omissions, with Josh seconding. Unanimous.

**Review Letters – Delinquent Tax Collector** – The delinquent tax collector was out of town and unable to attend tonight's meeting.

**Review Job Descriptions** – The board requested that the Zoning Administrator job description be sent to the Planning Commission and Zoning Board for their input. Grant made a few suggestions for changes to the Road Foreman job description. There was confusion as to which draft the Board was reviewing. Bob will resend the latest drafts to everyone.

**OLD/OTHER BUSINESS:**

**Trees Bordering NCJHS Drive** – Scott mentioned that the apartment building to the north of the driveway has 4 or 5 large dead maple trees that are a safety issue as they overhang the exit drive. It was suggested that the school send the owner a letter.

**Beach House** – John & Diane Guyette did a lot of landscaping work around the beach house and Beula thought it would be a good idea if the Town sent them a thank you note. The Board will ask the Town Clerk to send them a letter.

**Walmart Entrance Road Work** – The Town agreed to split the cost with Newport City to remove the old concrete slabs under the roadway at the Walmart entrance up to the estimated cost of \$101,400. In tonight's warrants is a payment to the City for \$50,700 for the Town's

share. The final actual cost was \$106,570.36 and because we have good working relationship with the City it was felt that the right thing to do would be to split the total actual cost with the City which comes to an additional \$2,585.18. The Board was disappointed that the City didn't coordinate with the Town for in-kind work. It was thought that with our 10-wheel dump trucks we could have helped lower the overall cost of the project. Grant moved to authorize the Town Treasurer to pay the additional \$2,585.18 to the City of Newport, with Beula seconding. Unanimous.

**Pine Hill Culvert Grant** – Grant moved to sign the final reimbursement request for the grant, with Beula seconding. Unanimous.

**ROAD REPORT:**

The Town is waiting on Walmart to coordinate paving of Shattuck Hill Road. It was unknown when the State will be striping Holland & Schuler Roads. 2 deer warning signs were authorized for Shattuck Hill Road. The loader needs to be replaced and Rod is getting quotes for next year's budget.

**EXECUTIVE SESSION:**

At 7:15 Beula moved to go into executive session for a personnel matter, with Grant seconding. Unanimous.

7:21 Out of executive session. Since Travis Bartley has successfully completed his probationary period Grant moved to make Travis Bartley a full time employee, with Josh seconding. Unanimous.

**ADJOURNMENT:**

The next regular meeting is scheduled for 6:00 p.m. Monday, September 12<sup>th</sup>.

At 7:22 pm Beula moved to adjourn, with Josh seconding. Unanimous.

Submitted by Bob Kelley

*Unofficial until approved*