

*** Unapproved ***

DERBY PLANNING COMMISSION *MINUTES*** May 15, 2017**

MEMBERS PRESENT: Joe Profera, Dave LaBelle, Jane Clark, Jim Bumps.

MEMBERS ABSENT: Richard Del Favero.

OTHERS PRESENT: Dolores Lewis, Fran Batchelder, Frank Knoll, Lois Major, Maureen Badger, Ginette Provost, Mickey Morelle, Allyson Howell, Dan Dagesse, Kenneth LeMoyné, Thomas Moseley, Lesley Becker, ZA Bob Kelley.

7:00 p.m.: Chair Joe Profera called the meeting to order. Jane Clark made a motion to approve the minutes to the May 1st as written. Seconded by Jim Bumps. **Approved by a unanimous decision.**

Dave LaBelle made a motion to delete application 17-028 by Robert & Angela Conrad from the agenda because the ZBA denied conditional use approval. Seconded by Jane Clark. **Approved by a unanimous decision.**

Application 17-029 by the Dailey Memorial Library, PIN #SMSDC024G5CTXM, for site plan approval for a 32 ft by 25 ft addition to the rear of the Library. This property is located at 101 Junior High Drive. Thomas Moseley was present to explain the request. Jane Clark recused herself from this application due to a conflict of interest. All aspects of the project were explained. The main entrance will be moved to the rear of the building where a new parking lot is proposed. The trees on the site plan are not being proposed at this time. The existing landscaping in the front will remain. There were no comments from the public. Dave LaBelle made a motion to close application 17-029 by the Dailey Memorial Library. Seconded by Jim Bumps. **Approved by a unanimous decision with Jane Clark abstaining.**

After deliberations Dave LaBelle made a motion to grant site plan approval for application 17-029 by the Dailey Memorial Library as submitted (see attached written decision). Seconded by Jim Bumps. **Approved by a unanimous decision with Jane Clark abstaining.**

Allyson Howell and Lesley Becker were present and explained how excessive signage can have an adverse affect on underage drinking and smoking. Some towns are limiting signs in windows to cover no more than 1/3 of the window. The commission will review the materials submitted.

The commission reviewed their mail.

8:00 p.m.: There will not be a meeting in 2 weeks on Memorial Day. Next regular meeting will be on June 12th at 7:00 pm. On a motion by Jim Bumps and seconded by Dave LaBelle, the meeting was adjourned.

The minutes were taken by Bob Kelley.