

**TOWN OF DERBY, VERMONT**  
**SELECT BOARD MEETING**  
**Minutes**  
**December 4, 2017**

**Present:** Grant Spates, Perry Hunt, Beula Shattuck, Brian Smith, Josh Provost.

**Others:** Jim Bumps, Lawrence Burdick, Dave LaBelle, Dan Batsie, Sue Best, Karen Jenne, Robin Smith, Roger Cartee, Andy Major, Becky Miller, Albert Stringer, Kimberly Bingham, Faye Morin, Judy Nommik, Chris Roy, Paul Prue, Rod Lyon, Joe Profera, Bob Kelley.

**MEETING CALLED TO ORDER - 6:00 P.M.**

Warrants #25A in the amount of \$16,718.44, and #25B in the amount of \$67,006.84 were signed.

**APPROVE MINUTES:**

Perry moved to approve the minutes of November 20, 2017, with Beula seconding. Unanimous.

**PUBLIC COMMENTS:** None.

**PUBLIC HEARING:**

**For public input on proposal to create a Development Review Board (DRB) -** Beula move to recess the meeting to go into the public hearing, seconded by Brian. Unanimous.

Grant read a description of a DRB. The DRB needs 5-9 members and can have alternates. DRB is responsible for all development review functions. The Zoning Board of Adjustment (ZBA) would be abolished. The Planning Commission (PC) would just do planning. Joe Profera likes it the way it is going and doesn't see the need for a change. Jim Bumps (PC) likes the separation of duties and he would rather be on DRB. Dave LaBelle (PC) thinks a DRB more efficient, frees up PC to concentrate on bylaws & plans, makes permitting more streamlined, would recommend 5 members, alternates should attend all meetings. Paul Prue (ZBA) questioned if it does speed up permitting. Bob Kelley (Zoning Administrator) thinks biggest advantage is PC would have more time to focus on bylaws and town plan; also it would speed up permitting process. Grant felt that coordination and communication between PC & DRB would be necessary. Multiple towns in NEK have switched to DRB. The Town would have to select a date for the switch. The Selectboard appoints the members the same as it is now. Karen Jenne likes the current model and thinks that boards should have representatives from villages. The Selectboard picks a timeline for making the switch.

After all comments from the public Josh moved to close the public hearing, with Perry seconding. Unanimous.

Brian moved to proceed with the switch to a DRB over the next month or so, with Beula seconding. Unanimous.

**NEW BUSINESS:**

**Listers (CAI Contract) – Budget Date –** The contract with CAI is for the web hosting of our tax maps. The contract is for \$2,400, same as last year. Perry moved to approve the contract, seconded by Brian. Unanimous.

**Salem Milfoil – Andy Major/Roger Cartee –** Eurasian milfoil was discovered in Lake Salem in August. Divers removed 8 bushels a few weeks ago. We will find out next year if they were successful. It was found between the boat access and Clyde River which usually indicates that it was transported by a boat, but we do not know for sure if it can be transported by fish, birds or any animal. The State is helping with the removal. Mats are to be installed where the milfoil was growing, but with the ice on the lake it may not be until spring.

**Derby Line Ambulance (DLA) –** Becky Miller and Lawrence Burdick were present to answer any questions the Board has. Becky handed out information to the Board; IRS Tax Issues, Profit & Loss Sheet, Newport-Derby Line comparison, and Selectboard meeting questions. They are in better shape now than they were a couple of years ago. It is tough with volunteers and they are

not able to pay their people as much as they would like which exasperates the problem of keep qualified people on board. Dan Batsie, VT Dept of Health, explained that with all volunteer services there is always some lapse in service. If you want coverage 100% of the time you need to expect a large increase in the cost of the service. They explained how DLA is run and they have hired an accountant to do their books. Brian moved to restore the funding to the DLA, seconded by Perry. Unanimous.

**Set Budget Date** – A budget meeting was set for Saturday January 6, 2018 at 9:00 AM. The listers will not be able to attend, so they will meet with the Board at the Board's next meeting.

**OLD/OTHER BUSINESS:**

**Stump Dump Gravel** – Jason Sicard has started crushing the gravel in the stump dump without permission from the town. The Board will ask him to attend their next meeting.

**FLAP Update** – The Feds are waiting on the State to comment on the draft MOA. Both projects will need signoffs on Endangered Species, Lakes & Ponds, River & Streams, Wetlands, Flood Plain, Army Corp, and R.O.W. Ruggles Engineering will get us an update estimate for our budget meeting.

**ROAD REPORT:**

All equipment is up and running.

**EXECUTIVE SESSION:**

At 7:53 Perry moved to go into executive session to discuss the applications for the open Road Crew position, with Josh seconding.

Out of executive session at 8:00 - Perry moved to offer the road crew position to applicant B at \$15.00/hr while on probation and \$15.50/hr after probation, seconded by Josh. Unanimous.

**ADJOURNMENT:** The next regular meeting is scheduled for 6:00 p.m. Monday, December 18, 2017.

Beula made a motion to adjourn the meeting at 8:03, with Brian seconding. Unanimous.

Submitted by Bob Kelley, *Unofficial until approved*