

Derby Line, Vermont
Trustees Meeting
August 6, 2019
Derby Line Village Hall

Call to Order:

Present were Trustees Richard Creaser, Lindsay Brainard and Keith Beadle.

Also, present were Charles Gross, Jaret Judd, Nancy Olney, Melody Ricard, Tim Essaff, Colleen Sealander, Karen Jenne, Laurie Moss, Clerk & Treasurer and Madeleine Roy, Assistant Clerk & Treasurer.

The meeting was called to order by Chairman Richard Creaser at 6:30 pm.

No additions or deletions were made to the agenda.

Lindsay moved that the reading of Rules of Procedure be waived. Keith seconded. Motion carried.

Approval of Minutes of July 9, 2019 Special Meeting with Stanstead Council, of July 16, 2019 Regular Trustees Meeting and of Special Meeting with Stanstead Council of July 18, 2019:

Keith made a motion to accept the minutes of the July 9, 2019 special meeting as written. Lindsay seconded. Motion carried.

Keith made a motion to accept the minutes of the regular Trustees meeting of July 16, 2019 as written. Lindsay seconded. Motion carried.

Keith made a motion to accept the minutes of the special meeting of July 18, 2019 as written. Lindsay seconded. Motion carried.

Tabled Items:

- 1) Stanstead Sewer Treatment Plant Reconstruction – to be discussed at this meeting
- 2) AT & T Road Access Permit

Stanstead Sewer Treatment Plant:

Agreement with Stanstead: Keith and Richard gave a detailed description to those in attendance of the recent discussions with Stanstead regarding the new agreement that needs to be put in place as a result of the needed reconstruction of the treatment plant. Some of the points that Derby Line wants included in the new agreement are the need for an independent professional to inspect the new plant once every one or two years to determine if any improvements are needed. It is also to include that each municipality maintains a flow meter to ascertain the amount of sewage flow from each municipality and assign proper percentage of costs based on those flows. Because Stanstead has not totally committed to having their own flow meter for their flows, it probably will be left to each country's Environmental Conservation agency to determine those percentages. Derby Line also is pushing to have more of a say in the ongoing finances of the sewer treatment plant.

Keith stated that all of Derby Line's and Stanstead's recommendations to be included in the new agreement have been combined and will be sent to each municipality's attorney to create the new agreement. He agreed to contact Derby Line's attorney, Paul Guiliani, tomorrow with this information. Laurie agreed to email Guiliani all pertinent documents.

Jaret stated that there is a problem with a large amount of water flowing from the Main St. pump station. The Elm St. problem has been resolved bringing the flows down from about 400 gallons per minute to 60 gallons per minute. Derby Line's road crew will be doing smoke testing of all the sewer lines on Aug. 13, 14, and 15, 2019 to locate any defects in the sewer lines.

Bond Vote: Richard explained that since this entire sewer plant reconstruction issue started over two years ago, the projected cost for re-build has escalated to where the \$2 million bond that was voter-approved in 2017 will most likely not be enough to cover Derby Line's share. It appears we may need up to \$300,000.00 more. A letter of support has been provided Stanstead, at their request, to prove Derby Line can contribute its share. That letter includes that any expenses in excess of Derby Line's bonded and approved amount of contribution will be paid by Stanstead with repayment by Derby Line in assessments against Derby Line sewer users over a period of not less than ten years. There is a 15% contingency built in to the accepted bid.

Nancy Olney suggested when new sewer rates go into effect that the village look into accepting water and sewer

payments via credit cards. The fee assessed by the credit card company can be added to the customer's charge. The Trustees agreed.

Richard read the Resolution needed to initiate a new bond vote for the needed additional \$300,000.00. Lindsay then made a motion to authorize the Trustees to sign the Warning for the bond vote that will take place on September 5, 2019. Keith seconded. Motion carried.

There will be a special informational meeting for the voters on this issue on Sept. 3, 2019.

Colleen Sealander thanked the Trustees for a job well done on this issue for the benefit of village residents.

AT & T Access Road Permit:

This was tabled from last meeting. Brian Fletcher has called the AT & T representative to discuss this, but has not heard back from them. **Tabled.**

Meadow Lane:

Tim Essaff was present to ask the village to not allow the town grader to grade Meadow Lane near his property as he always has to go out and repair the road and remove rocks that end up on his lawn edge. He also then fixes the road to avoid water runoff in wrong places. Tim also wants the town to stop using calcium chloride on the road to avoid the killing of trees. Tim is willing to accept responsibility for the work he is planning on having done to the road and pay for himself by Mario Paul Excavating.

Keith moved to authorize Tim Essaff to have Meadow Lane repaired as he described. Lindsay seconded. Motion carried.

Ash Trees:

Charles Gross, Village Tree Warden, gave a short presentation of the damage that is being seen by the emerald ash borer. There are sprays that can be applied to the lower section of trees to slow down the damage to ash trees. There are also specific ways that trees can be disposed of. Taking care of damaged trees in the village rights-of-way could prove very expensive.

The Trustees asked Charles would do an inventory of all trees in the village along with the county forester, to which he agreed.

Hall Electric Work:

Laurie reported that all the electrical work that had been approved a few months ago to create better lighting and to be more energy efficient has been completed. Kitchen lights have been replaced, new LED lighting has been installed in the main hall, new fixtures have been installed in the bathrooms and in the basement.

Caswell Ave. Sidewalk Project Certificate of Completion:

This Certificate of Completion has, at long last, been received. Keith made a motion to authorize the Chair of the Board of Trustees to sign this Certificate. Lindsay seconded. Motion carried.

Business from Trustees, Treasurer and Road Foreman:

Richard Cotreau Sewer Problem on Louis St: Jaret reported that he and Larry Letourneau of Mario Paul Excavating met on Louis St. to assess the sewer pipe problem there. The exact location of the pipe has been determined and marked out on the street. It will need to be replaced but water is flowing as it is not plugged. No cost figures have been received yet, but Cotreau understands that replacement and related costs will be his responsibility.

Patching of roads: Jaret and Laurie stated that quotes have been requested for paving from Brown's Paving and Sealing and from Northeast Paving & Sealing.

Sunset Terrace Paving: The Trustees agreed that at the location where a new modular home is being put in on Sunset Terrace, they need to be sure the property owners properly fix the road where it was dug up earlier this summer.

Vacant Building Ordinance: Laurie reported that three letters have been sent to three property owners of vacant properties in the village. One was sent to Catherine Dubois to mow the lawn and to remove the abandoned car.

A second letter went to Nancy Gosselin and Arthur Stone to do something to cover the cellar hole, close up the shed and mow the lawn. A third letter went to Adam Westover to either repair or get rid of his vehicle that is seriously leaking oil all over the streets. Laurie agreed, at the Trustees' suggestion, to contact the Dept. of Motor Vehicles as the vehicle is most likely not inspected.

Historic Preservation Grant: Keith had received mail indicating that there might be grants available from a state historic preservation group and wondered if this could be pursued for the painting of the outside of the hall. Laurie advised that she had already contacted them and that just re-painting would not qualify for a grant.

Sand Stockpiled at Village Garage: Jaret reported that the sand now at the garage from the Dashner Circle work has too much clay content and will not be good for use on winter roads. He did say that the local Fish & Game Club has use for it and that they could exchange it for the type of sand that will be good for roads. Keith moved to donate the sand now at the village garage to the Derby Fish & Game Club in return for two loads of washed sand. Lindsay seconded. Motion carried.

New Business from the Audience: None

Old business from the Audience (5-minute limit unless otherwise directed): None

Executive Session: None

Next Meeting: The next regular Trustees' meeting is scheduled for Aug. 20, 2019.

Review and Sign Bank Statement: Yes

Warrants were Reviewed and Signed: Yes

The Last Check Printed: #15161

The meeting was adjourned at 8:20 pm.

Respectfully submitted,

Madeleine C. Roy, Assistant Village Clerk