

Derby Line, Vermont  
Trustees Meeting  
November 19, 2019  
Derby Line Village Hall

**Call to Order:**

Present were Trustees Richard Creaser, Lindsay Brainard and Keith Beadle.

Also, present were Karen Jenne, Laurie Moss, Clerk & Treasurer, and Madeleine Roy, Assistant Clerk.

The meeting was called to order by Trustee Richard Creaser at 7:15 pm.

One addition to the agenda: Discounts for Vacant Residential Properties

Lindsay moved that the reading of Rules of Procedure be waived. Keith seconded. Motion carried.

**Approval of Minutes of November 5, 2019 Regular Trustees Meeting:**

Keith made a motion to accept the minutes of the regular Trustees meeting of Nov. 5, 2019 as written. Lindsay seconded. Motion carried.

**Tabled Items:**

- 1) Stanstead Sewer Treatment Plant Reconstruction – tabled
- 2) Denis Ducharme Wastewater – tabled until spring
- 3) Environmental Conservation Sanitary Survey – to be discussed at this meeting
- 4) Main St. Cones – to be discussed at this meeting
- 5) Bond Vote, VT Superior Court Status Conference – to be discussed at this meeting

**International Water Co. (IWC) Annual Meeting (Prior to this Trustees Meeting):**

The Trustees agreed that the meeting went well. They were happy to hear that the Canadian members of the Board of IWC are willing to do brush hogging and taking down trees where necessary to clear the Holland Pond line. \$50,000 was agreed as the amount to put in next year's budget for this work. Derby Line's share of the 2020 budget was shown as \$77,249.00 plus \$6,054.00 for the reserve fund (in Canadian funds). However, this will change when the above-mentioned \$50,000 is added. Stanstead will send us a revised budget.

**Bond Vote, Vermont Superior Court Status Conference:**

Village attorney, Paul Guiliani, sent Derby Line a copy of a document he filed with the VT Superior Court to try and get this case dismissed. This was filed on Nov. 13, 2019. No reply has yet been received from the court.

**Tabled.**

**VT Dept. of Environmental Conservation Sanitary Survey:**

Keith reported that he and Laurie will be meeting with Dan Nagy at 10:30 am on Dec. 3, 2019, along with several representatives from Stanstead, VT State legislator Brian Smith, Derby Selectman Grant Spates, Brian Fletcher, Allen Derosiers from IWC and Phil Laramie of Laramie Waterworks. Karen suggested that legislator Lynn Bachelor also be invited, to which Laurie agreed.

Keith reiterated that we need to impress upon the State of VT that ours is not a typical water system, and need to clarify that Derby Line nor Stanstead are responsible for anything to do with our water system. It is the responsibility of IWC. **Tabled.**

**Main St. Cones:**

Keith reported that he has met with the head of the local Customs and Border Protection (CBP) about the fact that the cones at the top of the hill going down into Rock Island have been placed too far south making it difficult and dangerous for trucks and buses coming down or going up Caswell Ave. The CBP agent agreed to speak to his officers.

Richard suggested that our road crew paint some markings on the road to show how far south the cones can be placed. It was agreed to contact Mitch Wonson in the spring. He can help determine the proper place for such markings. **Tabled.**

**Road Erosion Inventory:**

Laurie reported that there is a meeting scheduled for 10:30 am on Nov. 20, 2019 with Sarah Damsell of the Orleans Co. Conservation District and Allan May of the St. of VT. The purpose of this meeting is to help Laurie complete the FY2021 Vermont Better Roads Grant Program application needed to hopefully receive funding to repair the erosion problem at the end of Valentine Ave. **Tabled.**

**Gate on Border at Lee St:**

Laurie reported for Brian Fletcher that they are concerned about snow piling up at this gate that is supposed to be kept clear. They are afraid that when removing the snow, they might damage the gate, which could be costly to the village. The Trustees agreed that we need to find out if a cleared gate is needed for Mutual Aid, and if the snow is also cleaned on the Canadian side. If not, there is no need for Derby Line to do anything either. Laurie agreed to advise Brian so he can get these questions answered. **Tabled.**

**Water Charge Discounts for Vacant Residential Properties:**

At the last Trustees' meeting, the discounts for vacant commercial properties were adjusted. Laurie tonight brought up a question about those property owners who, for example, go south for a minimum of three months and should they also receive a discount. Since residential property owners are not losing any income when they leave their properties for an extended period of time, the Trustees agreed that these property owners should not receive a higher discount than originally provided. No changes.

**Business from Trustees, Treasurer and Road Foreman:**

Hunting Season: It has become apparent over the years that some of the road crew members are using their comp time to go to hunting camp leaving only one employee to take care of plowing or any other problems in the village. This week was a good example when Brian was alone to do all the plowing and salting during the latest storm. Keith proposed that a schedule be set up to be sure there are at least two people on duty at all times during hunting season. He suggested that Brian set up the schedule after consultation with the other two members of the road crew making sure they understand that it is imperative that two people be available at all times.

New Paving on Pelow St. and Highland Ave: Karen mentioned that the new paving on these two streets appears to be peeling and/or crumbling in some places. The Trustees agreed to each take a look at it. **Tabled.**

**New Business from the Audience:** None

**Old business from the Audience (5-minute limit unless otherwise directed):** None

**Executive Session:** None

**Next Meeting:** The next regular Trustees' meeting is scheduled for Dec. 3, 2019.

**Review and Sign Bank Statement:** No

**Warrants were Reviewed and Signed:** Yes

**The Last Check Printed:** #15351

The meeting was adjourned at 8:05 pm.

Respectfully submitted,

Madeleine C. Roy, Assistant Village Clerk