

**TOWN OF DERBY, VERMONT
SELECT BOARD MEETING**

**Minutes
July 13, 2020**

Present: Brian Smith, Steve Gendreau, Grant Spates, Karen Chitambar, Beula Shattuck.

Others: Paul Luciano, Rod Lyon, Joe Profera, Bob Kelley in person. Robin Smith, Wayne McKinnon, Delores McKinnon by phone.

MEETING CALLED TO ORDER - 6:00 P.M.

Warrants #14A in the amount of \$24,092.09 and #14B in the amount of \$371,160.55 were signed.

APPROVE MINUTES:

Beula moved to approve the minutes of June 29, 2020, with Brian seconding. Unanimous.

PUBLIC COMMENTS:

Joe Profera would like a copy of an updated phone list for town officials. Bob will get him one.

NEW BUSINESS:

West Street Road Condition - McKinnon – The McKinnons were concerned with the stability of the road. There is a lot of clay in the area and stoning the bank did not work before and they are concerned when the bank slides again the stone will end up in the river. The road is cracking above their house, cars have hit the trees on the corner above their house, and speeding and large vehicles are issues. They would prefer the road be closed or at least one-way. Some ideas that were brainstormed included: additions signage, weight limits, height limit, and closing the entrance near the interstate. The Board thanked the McKinnons for allowing the Town to go onto their property to stabilize the bank and will keep them in the loop on repairs and changes.

NVDA Hazardous Mitigation Plan – Paul Luciano – The plan is multi-jurisdictional as it includes Derby Center and Derby Line. The 2005 Plan that expired in 2010 was around 25 pages. The new plan will have to be more comprehensive and will be considerably longer and evaluate hazards from flooding, wind, winter storms, ice storms, cold, etc... A survey will be sent out with the tax bills to get public input. The planning team is in place and approved. With COVID work on the plan slowed down, but now is starting up again.

Sign & Review Reports: Balance Sheet, Budget Status Report, Delinquent Tax Report, General Journal Register – All were reviewed and signed.

TA & ZA Update – DRB/PC: The DRB has next week off, but there are 4 permits in the pipeline for their August 3rd meeting. The Planning Commission approved bylaw amendments and now the Selectboard needs to hold a Public Hearing before you can act on the proposed amendments. The hearing needs to be warned 15 days prior to the meeting, so I would suggest that you hold your hearing on August 10th which is 28 days from tonight. The Board approved August 10th for the Public Hearing for the bylaw amendments. **Permits:** 62 permits have been submitted year to date. **Johns River:** We need new easements from Roberts and Abbott because the plans changed slightly. Roberts has already signed the new easement and Abbott will be coming in on Wednesday to sign. I am also getting a one year extension from Fish & Wildlife. Our attorney will have to issue a new Right of Way Certification. **Storm Damage FEMA:** FEMA is coming for a site visit for Dumas Road tomorrow morning. Rod & I will be at the site visit. I am working with Rod to get all the documentation we need for all the other damage. **Health Officer:** We just got info from the State Fire and Electric Inspection Results for the property on the border in Derby Line. They still have a few things to work on for the Fire Marshall, and the Electrical Inspector has no jurisdiction. **COVID:** Current office procedures are working fine.

OLD/OTHER BUSINESS:

Legislative Update – They are on recess until the end of August. About half of the COVID money the State has received still needs to be allocated.

Town Pickup Truck – The bed is rotted. Keenan thinks the truck is shot. This will be an agenda item to discuss further at the next meeting.

Dog Park – Brian noticed a bill for over \$1,000 for leaf removal from the park and was wondering why we don't just let the leaves rot on the ground. Bob explained that leaves on the ground make it hard to see dog poop and removing the leaves keeps the park cleaner. Bob pointed out that all funds to maintain the dog park come from donations and the Town has not contributed anything.

Town Forest – Brian wondered if we should look into making trails thru the Town Forest. It was thought that we should check with VLCT about liability. This led to discussion of Town property in general and the need to have a Buildings & Grounds Committee. This will be on the next agenda.

Other Business – Other business needs to be added as an agenda item on all agendas.

ROAD REPORT:

The hydradig has a flat tire. The tire is an unusual size and is hard to get, one is on order. One truck is out of service for a safety recall.

EXECUTIVE SESSION: None.

ADJOURNMENT:

The next regular meeting is scheduled for 6:00 p.m. Monday, July 27, 2020. Beula made a motion to adjourn the meeting at 6:58 p.m., with Steve seconding. Unanimous.

Submitted by Bob Kelley, *Unofficial until approved.*