

**TOWN OF DERBY, VERMONT**  
**SELECT BOARD MEETING**  
**Minutes**  
**August 10, 2020**

**Present:** Brian Smith, Steve Gendreau, Grant Spates, Karen Chitambar, Beula Shattuck.

**Others:** Cynthia Adams, Robert DeRoehn, Joe Profera, Bob Kelley in person. Robin Smith, Ed Barber by phone.

**MEETING CALLED TO ORDER - 6:00 P.M.**

Warrants #16A in the amount of \$22,533.25 and #16B in the amount of \$33,151.69 were signed.

**APPROVE MINUTES:**

Beula moved to approve the minutes of July 27, 2020, with Brian seconding. Unanimous.

**PUBLIC COMMENTS: None.**

**PUBLIC HEARING – Bylaw Amendments:**

Brian moved to recess the meeting to go into a Public Hearing for public input on proposed Zoning Bylaw Amendments to Articles 2, 3, 8 & 11 and the Zoning District Boundary Map, seconded by Beula. Unanimous.

There were no comments from the public. Beula moved to close the Public Hearing and return to their regular meeting, seconded by Brian. Unanimous.

**NEW BUSINESS:**

**Consider Bylaw Amendments** – The Board reviewed the proposed amendments. Beula moved to approve the proposed Zoning Bylaw Amendments to Articles 2, 3, 8 & 11 and the Zoning District Boundary Map as submitted, seconded by Karen. Unanimous.

**Town Pick Up Truck Update** – Steve has received two quotes and is waiting on one more. Brian said Key Auto looked at the Town's pick-up and thought that it might get \$7k-9k in a trade. Looking at auctions Brian thought that the Town might save \$10k-15k buying a 2 year old with 10k-20k miles vs. buying new. It was thought that the front bracket on the pick-up bed could be welded. This will be on the next agenda for further discussion.

**Sign & Review Anticipation Note** – The Note was reviewed and signed.

**Sign & Review Financial Questionnaire** – The Financial Questionnaire was reviewed and signed.

**Sign & Review Reports: Balance Sheet, Budget Status Report, Delinquent Tax Report, General Journal Register** – All were reviewed and signed.

**TA & ZA Update** – DRB/PC: The DRB has 2 permits for their meeting next week. The Planning Commission is continuing review of the Zoning Bylaw and they are getting close to finishing up Section 4. Permits: 77 permits have been submitted year to date. Johns River: The State has issued Right of Way Certification. They have also updated the NEPA clearance because it was nearing the 3 year mark and was about to expire. Ruggles is working on the final touches for the RFP. Storm Damage – FEMA: Nothing new to report. Newport Ambulance: They are having a meeting tomorrow at 1:30 in the Newport City Gym which I will attend. The meeting is to update towns how they have been doing with COVID19 and to answer any concerns the Town may have. Everything appears to be going smoothly with Newport Ambulance. The Board did not have any concerns with the ambulance service. COVID: Current office procedures are working fine. Vacation: Bob informed the Board that he is taking a vacation day tomorrow and will not be in the office however he will be going to the Newport Ambulance meeting.

**OLD BUSINESS:**

**Legislative Update** – They are still on recess until the end out August.

**OTHER BUSINESS:**

**Tax Sales during COVID** – The Town’s Tax Sale attorney, Angela Ross, is concerned she could get sued having a Tax Sale during the COVID pandemic and would like to be indemnified. The Tax Collector would like to continue with the sales so that people don’t get too far behind on their taxes. Beula moved to not hold Angela Ross liable for any part of a lawsuit regarding a Tax Sale during the pandemic, seconded by Steve. Unanimous.

**Town Policies** – The Board reviewed the list of Policies. The Board will review the Winter Road Maintenance Policy at their next meeting.

**Town Land** – The Board reviewed Town properties. Discussion centered on the 4-H Rd and Rte 5 (across from Benny’s) properties. Bob will look up the deed for both properties to see if there are any conditions in the deeds. If there are properties that the Town has no use for, selling them should be considered. The Rte 5 property has a dry hydrant in the pond on the property. It was thought this would make a good commercial property. The 4-H Rd property goes from Rte 111 all the way to Lake Salem. It was thought we might be able to split off a few lots on this property. There may be grants available to help the Town determine the pros and cons of selling properties. This will be discussed more at the next meeting.

**ATV’s** – Board members have been receiving calls about ATVs late at night on Sunset Acres. Steve has talked to Scott Jenness.

**Trees Within Town R.O.W.** – There is a dying tree on Hayward Rd that Jackie Slaiby would like removed. Steve will go with the Tree Warden to look at the tree.

**ROAD REPORT:**

The road crew has been doing road shoulder work and mowing. The new mower head is in. The new hire had his first day of work today. Another source for stones for West St is being looked into.

**EXECUTIVE SESSION: None.**

**ADJOURNMENT:**

The next regular meeting is scheduled for 6:00 p.m. Monday, August 24, 2020. Beula made a motion to adjourn the meeting at 7:02 p.m., with Steve seconding. Unanimous.

Submitted by Bob Kelley, *Unofficial until approved.*