

*** Unapproved ***

DERBY PLANNING COMMISSION *MINUTES*** September 14, 2020**

MEMBERS PRESENT: Bob DeRoehn, Joe Profera, Cynthia Adams.

MEMBERS ABSENT: Barbara Sheltra, Hazen Converse.

OTHERS PRESENT: Bob Kelley.

MEETING CALLED TO ORDER: 6:30 P.M.

APPROVE MINUTES:

Cynthia Adams moved to approve the August 31, 2019 minutes as written, seconded by Bob DeRoehn. Unanimous.

PUBLIC COMMENT: None.

NEW/OLD BUSINESS:

Zoning Bylaw Review – Article 4: §402.7(B)(5) was amended to require a 25 ft paved apron for all new one and two family driveways when they access onto a paved road and for all commercial driveways accessing a paved road to have a 25 ft paved apron as a requirement for site plan approval.

The Commission approved a change to the definition of Campground to read “Any lot of land containing for or more campsites occupied for vacation or recreational purposes by camping units, such as: tents yurts, tepees, lean-tos, camping cabins, and recreational vehicles, including motor homes, folding camping trailers, conventional travel trailers, fifth wheel travel trailers, truck campers, van campers, and conversion vehicles designed and used for travel, recreation, and camping. There shall be no distinction made between noncommercial (no charge, no service) and commercial operations.

The Commission approved a changing the zoning map to change the lots west of the interstate in Derby Line from Village Commercial Derby Line (VCDL) to Village Residential One Derby Line (VR2DL). Many of these properties were used for Custom Brokers and now everything is done online and they don't need a physical presence near the Customs Border crossing station.

Article 5 Overlay District Regulations: Appropriate changes were made to §501 Source Protection Area and will be sent to the Villages for their review and input. §502 Tax Increment Finance District and §503 Design Control District were deleted. The Commission will look into adding River Corridor and Shoreland Protection overlays.

The Commission will continue reviewing the bylaw at their next meeting starting with Article 6.

The Commission will begin the adoption process for changes to Article 4, the zoning map (near Derby Line Interstate Customs), and the definition for Campground.

Mail – The Commission reviewed their mail.

ADJOURNMENT:

The next regular meeting is scheduled for 6:30 PM on September 28, 2020. Cynthia Adams moved to adjourn at 7:40PM, seconded by Bob DeRoehn. Unanimous.

The minutes were taken by Bob Kelley.