

Derby Line, Vermont
Trustees Meeting
July 21, 2020
Derby Line Village Hall

Call to Order:

Present were Trustees Richard Creaser and Keith Beadle.

Also, present were Jaret Judd, Diane Beadle, Karen Jenne, Scott Webster, Scott Jenness, Ed Jenness, Alta Jenness, Maya Degre, Jay Johnson, Joy Johnson, Sean Bianchi, Laurie Moss, Village Clerk and Madeleine Roy, Assistant Clerk.

The meeting was called to order by Trustee Richard Creaser at 6:30 pm.

No additions or deletions were made to the agenda.

Keith moved that the reading of Rules of Procedure be waived. Richard seconded. Motion carried.

Approval of Minutes of July 7, 2020 Regular Trustees Meeting:

Keith made a motion to accept the minutes of the regular Trustees meeting of July 7, 2020 as written. Richard seconded. Motion carried.

Tabled Items:

- 1) Stanstead Sewer Treatment Plant Reconstruction & MOU - to be discussed at this meeting
- 2) Ditch along Maple St. – Jaret noted that this has not yet been resolved. Still waiting to decide who is responsible.
- 3) Annual Meeting – Richard noted that since the pandemic emergency order has not yet been lifted, we need to look at alternatives. He asked Laurie to put it on the agenda for the next Trustees meeting. Jaret mentioned that, if the school is used as the venue for the meeting, they have to sanitize the area to be used before and after the meeting. It was also suggested to use the fire station. Laurie agreed to call Fire Chief, Craig Ellam, to see if the station is available and to choose a suitable date.
- 4) Manhole Cover on Caswell Ave. – Jaret reported that this repair is scheduled for Aug. 10, 2020. Parts have been ordered.

Stanstead Sewer Treatment Plant Reconstruction Meeting and Memorandum of Understanding (MOU):

Keith gave a brief overview of this needed project as the current plant has outlived its usefulness. He reported that he signed the new MOU last Thursday and that it was mailed to Stanstead that same day for their signature(s). Nothing has been received back from them yet. The signed MOU is required before any funding can be considered.

Water Infrastructure Financing Program/Survey Update:

Keith explained that surveys were sent out a few weeks ago to village residents to determine the average household income for the above-mentioned funding for sewer plant reconstruction. The funding would be for a \$2.3 million loan with \$500,000 to be forgiven by the State of VT. To date, only 114 surveys have been returned. 175 are needed to be eligible for the \$500,000 forgiveness. Now, reminder postcards have been sent to residents who have not responded. They are encouraged to complete the survey as soon as possible.

ATVs in the Village of Derby Line:

Richard briefly explained that the local ATV club, Borderline Ridgerunners, are asking for permission to travel on certain streets to access two businesses in the village. They have provided a map of the village highlighted by those streets to be used by ATVs. Comments have been requested via Facebook and other media. Laurie noted that she has kept track of the comments received at the village office either via email, phone call, or personal visits (13 against and 11 in favor). Discussion followed noting that the State of VT has not yet been asked to allow ATVs on Main St. (a state highway), that the area in the park that might be used for parking of ATVs is already set up for parking and that ATVs will not be traveling through the park. Richard noted that if permission is granted to the club for Elm St., Breakneck Hill and Baxter Ave, the trustees would then discuss the issue at the next meeting and determine if an ordinance is needed. Liability for damage to any ATVs, should that occur, would be the responsibility of the ATV owner(s). Scott Jenness confirmed that the club has available funding should any washouts occur on Breakneck Hill.

Keith made a motion to authorize the Borderline Riderrunners access to Elm St as far as Breakneck Hill, down Breakneck Hill and up Baxter Ave, for a trial period from now until Oct. 1, 2020 from 7 am to 10 pm with the right of the Trustees to rescind this authorization should serious complaints be received. Richard seconded. Motion carried.

Richard did mention that should the club wish to ask for permission to be able to travel all streets in the village by ATVs, this would have to be put to the voters. This would be as a warned item for an annual meeting to give everyone the opportunity to hear and become aware of the proposal.

Business from Trustees, Treasurer and Road Foreman:

Painting of Village Hall: Laurie reported that painting should be completed this week. Because of more repair work needed as they went along (clapboards needing to be replaced and lots more caulking needed) and two extra weeks of time involved, it has created a \$4,176.50 bill over and above their original quote. She confirmed that funding for this job has come from the Orpha Durland Fund that the village has through Community Financial Services Group and will not affect taxpayers.

Keith made a motion to approve the expenditure of the \$4,176.50 overage. Richard seconded. Motion carried.

Parking on Sidewalk on Hill Going Down into Stanstead: Jaret reported that some tenants in the apartment house on the left going into Rock Island have been parking on the sidewalk and partially in the street as their parking lot is too small for all the vehicles. He asked what can be done to stop this. The Trustees advised that he email the owner of the building asking that he/she speak to the tenants, and to write up a notice that can be left on each windshield if the problem persists.

Dead tree on Caswell Ave: Jaret stated that a quote of \$200.00 has been received by A Tree Service (Aaron Chapdelaine) for taking down a dead tree on Caswell Ave. that is on library property but within the village's right of way. The village road crew will clean it up. Jaret agreed to contact the library that this will be taking place sometime in August.

Keith made a motion to accept the bid of \$200.00 from A Tree Removal Service to remove the dead ash tree on Caswell Ave. on library property but within the village's right of way. Richard seconded. Motion carried.

Pothole in front of 29 Caswell Ave: Jaret noted that this has been repaired and that water should no longer splash up into this apartment tenant's window when vehicles drive by.

New Business from the Audience: None

Old business from the Audience (5-minute limit unless otherwise directed): None

Executive Session: None

Next Meeting: The next meeting is scheduled for Aug. 4, 2020.

Review and Sign Bank Statement: No

Warrants were Reviewed and Signed: Yes

The Last Check Printed: #15784

The meeting was adjourned at 7:40 pm.

Respectfully submitted,

Madeleine C. Roy, Assistant Village Clerk