

Derby Line, Vermont
Trustees Meeting
August 4, 2020
Derby Line Village Hall

Call to Order:

Present were Trustees Richard Creaser and Keith Beadle.

Also, present were Diane Beadle, Ed Barber of the Newport Daily Express, Brian Fletcher, Road Foreman, Laurie Moss, Village Clerk and Madeleine Roy, Assistant Clerk.

The meeting was called to order by Trustee Richard Creaser at 6:30 pm.

Additions were made to the agenda: 1) Preparations for the Annual Meeting, and 2) Petroleum Tank Removed at old Village Garage many years ago and possible soil contamination.

Keith moved that the reading of Rules of Procedure be waived. Richard seconded. Motion carried.

Approval of Minutes of July 21, 2020 Regular Trustees Meeting and Minutes of July 28, 2020 Special Meeting:

Keith made a motion to accept the minutes of the regular Trustees meeting of July 7, 2020 with one correction that Richard pointed out. The name of the tree service hired to take down the tree at the library is Ace Tree Removal. Richard seconded. Motion carried.

Keith made a motion to approve the minutes of the special meeting of July 28, 2020 as written. Richard seconded. Motion carried.

Tabled Items:

- 1) Stanstead Sewer Treatment Plant Reconstruction & MOU
- 2) Ditch along Maple St. – Brian noted that he is still waiting to hear who is responsible for cleaning it out
- 3) Annual Meeting – to be discussed at this meeting

Annual Meeting:

The annual meeting has been set for August 18, 2020 at 6:30 pm. Richard noted that Craig Ellam, Fire Chief, has confirmed that the fire department is available for the location of the annual meeting. The village will be responsible for setting up and taking down tables and chairs. The fire trucks will be moved out of the garage part so the meeting can happen in a larger space, if needed. However, this will limit the amount of available parking. People can park at the Derby Bible Baptist Church next door and in the park. We can provide shuttle service from the park should anyone need it.

Laurie agreed to call Frank Davis, Moderator, to let him know of the time and place. The village also has a sound system should it be needed.

Petroleum Tank at old Village Garage:

Keith informed all that he had been contacted by Matt Becker of the VT Agency of Natural Resources about the need to test the soil near the old village garage on Ducharme Dr. The petroleum tank and soil at that location had been removed and properly disposed of in the mid-1990s. The soil that was removed was properly covered with black plastic and stored at the present garage location on Baxter Ave. When the new garage was built on Baxter Ave. the soil in question was disposed of, but the two village employees at the time are no longer living and cannot be asked where it went or exactly where the tank was dug up on Ducharme Dr. Becker stated that he still needs to test the soil on Ducharme Dr. to be sure there is no contamination. He will contact a test drilling contractor from Maine to do some testing. This will cost the village anywhere from \$1,500 to \$5,000, which Keith made known to him was a cost that is difficult for a small village like Derby Line to absorb. Becker agreed to look for some grant monies that might be available.

Business from Trustees, Treasurer and Road Foreman:

Paving on Baxter Ave: Brian stated that they are still waiting for the State of VT to release funds for paving before this project can be completed.

Maple St. Ditch: Brian agreed to make some contacts to find out who is responsible for keeping this ditch cleaned out, the village or the federal government. The ditch must be cleaned out before winter.

Funding Application for Sewer Treatment Plant Upgrade: Keith read an email received on July 29, 2020 from Thomas Brown of the Vermont Water Infrastructure Financing Programs that states Derby Line wastewater project of \$2,300,000 is ranked within the fundable range of their priority list. He noted that the application for funding is pretty well done with just some minor additions to be made. The signed Memorandum of Understanding with Stanstead is all set.

Water Infrastructure Survey: Keith stated that he was contacted by Mark Johnson of RCP Solutions who says that they are getting closer to receiving enough surveys back from village residents for the funding opportunity. However, Johnson did tell Keith that there may be another way of Derby Line being eligible for funding. Laurie will contact the Community National Bank for a line of credit when bills for construction start coming in.

New Business from the Audience: None

Old business from the Audience (5-minute limit unless otherwise directed): None

Executive Session: Yes. No action was taken.

Next Meeting: The next meeting will be the Annual Meeting scheduled for Aug. 18, 2020.

Review and Sign Bank Statement: Yes

Warrants were Reviewed and Signed: Yes

The Last Check Printed: #15806

The meeting was adjourned at 7:05 pm.

Respectfully submitted,

Madeleine C. Roy, Assistant Village Clerk