

Derby Line, Vermont  
Trustees Meeting  
October 6, 2020  
Derby Line Village Hall

**Call to Order:**

Present were Trustees Richard Creaser, Sarah Webster and Keith Beadle.

Also, present were Karen Jenne, Nancy Olney, Gail Diem, Frank Davis, Jaret Judd, Brian Fletcher, Roads Foreman, Sarah Damsell from Orleans County Conservation District, Laurie Moss, Village Clerk and Madeleine Roy, Assistant Clerk.

The meeting was called to order by Trustee Richard Creaser at 6:30 pm.

**Additions to the agenda:**

- A. Community Notices

Keith made a motion to waive the reading of Rules of Procedure. Sarah seconded. Motion carried.

**Approval of Minutes of the Sept. 1, 2020 and Sept. 15, 2020 Meetings:**

Keith made a motion to accept the minutes of both the Sept. 1 and Sept. 15, 2020 meetings as written. Sarah seconded. Motion carried.

**Tabled Items:**

- 1) Stanstead Sewer Treatment Plant Reconstruction & MOU – no new information on this project.
- 2) Ditch along Maple St. – no new information on this project.
- 3) Soil Contamination/Drilling Issue at old garage – to be discussed at this meeting.

**Orleans County Conservation District – Valentine Ave Road Erosion:**

Sarah Damsell explained that application had been made for this project about a year ago, but was not granted. However, the State of VT has more funds available, approximately \$9,500. Our options are to either move forward with the project, whether it is determined that the lagoon area at the end of Valentine Ave. is a wetland or not, or advise the State that we are not interested in the present available grant. Sarah said there is a time limit for applying for the new grant. The application would have to be in this week.

It was mentioned that the land in question actually belongs to Doug Nelson, but Derby Line dumps stormwater into that lagoon. Brian and Jaret confirmed that the work would mostly be done by the village road crew. A motion was made by Keith to approve accepting the available funds from the Vermont Better Roads Program to address the Valentine Ave. issue. Seconded by Sarah. Motion carried.

On a separate issue, Sarah asked if Derby Line would contract with the Orleans County Conservation District, which would have to be completed before Dec. 31, 2020. Richard asked that she provide a detailed proposal to be considered at a future meeting.

**Wayne Elliott & Assistance in Creating Database of Water Shutoffs, etc:**

As requested at the last meeting, Laurie had spoken with Wayne Elliott and he confirmed that there would be no further maintenance fees charged to the village after the initial database is created by Aldrich & Elliott. Any further additions and corrections to the database can be made by Derby Line employees. Karen Jenne suggested that the Town of Derby tax map might be helpful in locating properties for the database. Laurie agreed to suggest this to Wayne Elliott. Laurie asked if we should wait until after the upcoming annual meeting before spending this amount for the creation of the database since the work will not be done until next summer anyway. Keith noted that the Capital Water Fund, which now has over \$82,000 in it, could be used. Laurie was asked to ask Wayne Elliott for more financial details on this project. For instance, who is the grant coming from, exact details about loan forgiveness. **Tabled.**

**ATVs:**

Keith noted that there are some Tivoly workers who are using their ATVs to go to work, traveling down Breakneck Hill and beyond the signs that say "No ATVs beyond this point". Richard also noted that some ATVs are using Caswell Ave late at night. Caswell Ave. is not one of the streets that has been approved for ATVs. In addition, some ATVs have been seen riding on our streets after Oct. 1<sup>st</sup>, which is supposedly the end of ATV season.

Brian suggested that we call the Sheriff's Dept. to let them know what is going on, and keep a record of these types of violations. He also suggested we invite Sheriff Jen Harlow-Jacobs to attend a trustees meeting. Next spring, when the ATV Club comes back to the village to ask for permission to reopen certain streets, we would have facts to present them with a warning that unless they abide by the rules, they might not be allowed to travel Derby Line streets.

**Soil Contamination/Drilling Issue at Old Garage on Ducharme Dr:**

Keith briefly explained that he recently contacted Jay Gonyaw of Gonyaw Environmental Services to see if he had been in contact with Matt Becker of the State of VT, as he had agreed. However, he has not yet talked with him. So, Keith emailed Becker with Gonyaw's proposal, but has had no reply from Becker.

**Community Notices:**

It was agreed at the last meeting that agendas and meeting minutes would be emailed to village residents who showed an interest in receiving them. Richard stated that he has had some calls from community members asking that we also send out other notices of community events, etc. Since most or all of these events have really nothing to do with village business, the request was not received well. Frank Davis suggested that these types of events be posted on a separate Facebook page, or some other type social media, by a volunteer or volunteers. Derby Line might consider putting a notice on the bottom of agendas and minutes that events information can be found at a certain link.

**Business from Trustees, Treasurer and Road Foreman:**

Paving Needs: Brian noted that they have been checking all Derby Line streets to list all the immediate paving needs and have found six areas that need attention: 1) In front of Irving Gas, 2) two cut-ups on Caswell Ave., 3) near Sunset Terrace, 4) entrance to Andy Harris home on Caswell Ave., 5) large hole on Lee St., and 6) Patenaude St. Northeast Paving & Sealing has quoted \$18,900 to repair all of these locations. The current budget provides \$22,000.

Plowing on the Border: Brian mentioned that they will have a problem this winter with plowing at the border at the north end of Main St. because U.S. Customs is now closing the gate for several hours each day making it near impossible for our truck to turn around down there. Keith agreed to reach out to Customs this week.

Sewer Issue at Brick Building on the Border at North End of Main St: Brian mentioned a sewer issue at this apartment building. They have their own septic system, but the sewage is pumped into our sewer line.

Manhole on Caswell Ave: Jaret noted that the second manhole needing work on Caswell Ave. will not be done until spring as the company that produces manhole covers will not have any available until at least November.

Meetings on the Border at Haskell Library: Keith mentioned several recent meetings between Americans and Canadians at the Haskell, which are acceptable as far as we are concerned. However, this is bringing in many out-of-staters. Because of COVID-19, we all need to be vigilant by wearing masks and social distancing.

Animal Feces Violations: Jaret noted that there is at least one person who walks his dog in the park twice a day and does not pick up the feces. This person has been asked more than once to abide by the village ordinance, but he does not seem to care. Laurie researched the ordinance, which states that it can be enforced by either the town constable or the town animal control officer, and that the fines are \$50 for first offense, \$100 for second offense and \$200 for third offense.

**New Business from the Audience:**

Frank Davis noted that he has had an arborist look at the diseased-appearing trees on Caswell Ave. who has taken samples for testing. He is waiting for results.

Karen Jenne noted that additions to the meeting agendas should not be made at the meeting as a 5-day notice needs to be given to residents. This would appear to be in violation of the Open Meeting Law.

**Old business from the Audience (5-minute limit unless otherwise directed):** None

**Executive Session:** No

**Next Meeting:** The next meeting will be on Oct. 20, 2020 at 6:30 pm.

**Review and Sign Bank Statement:** Yes

**Warrants were Reviewed and Signed:** Yes

**The Last Check Printed:** #15928

The meeting was adjourned at 8:15 pm.

Respectfully submitted,

Madeleine C. Roy, Assistant Village Clerk