

**TOWN OF DERBY, VERMONT
SELECT BOARD MEETING**

**Minutes
January 11, 2021**

Present: Brian Smith, Steve Gendreau, Grant Spates, Karen Chitambar, Brad Shattuck.

Others: Faye Morin, Joe Profera, Bob Kelley, Joseph Gresser (by phone).

MEETING CALLED TO ORDER - 6:08 P.M.

Warrants #26C in the amount of \$350,028.18, #1A in the amount of \$17,064.48 and #1B in the amount of \$94,695.42 were signed.

APPROVE MINUTES:

Brian moved to approve the minutes of December 14, 2020, with Steve seconding. Unanimous.

PUBLIC COMMENTS:

Budget review and NEKLS Appropriation was added to the Agenda.

NEW BUSINESS:

Elijah Capron – Health Officer – Emergency Backup Sewer Derby Line – There is a problem with the sewer pump at 26 Main St in Derby Line. This is a property that splits the US-Canada border which makes it very difficult to deal with. The tenant refuses to move so there is not much the Town can do. It is not known if the apartments connect to the village sewer system or directly to Canada. The Town needs to check with the village to see if they are billing them for sewer service.

Information Meeting Date – The date for the informational meeting for Town meeting was set for 6:00 pm Monday March 1, 2021. The Town will work with the School for a joint meeting if possible.

Review & Sign Understanding Services of Audit – Brian moved to sign the document, with Brad seconding. Unanimous.

Sign 2021 Mileage Rate – The Town follows the IRS mileage rate. This rate has decreased to \$0.56/mile. The Board reviewed and signed the new rate.

Review & Sign Newport Ambulance Contract – Brian moved to sign the Newport Ambulance contract for \$144,562.00, seconded by Steve. Unanimous.

Review & Sign – Balance Sheet Report, Budget Status Report, Delinquent Tax Report & General Journal Report – All were reviewed and signed.

Review & Sign Appropriations – Dailey Memorial Library, Derby Pond Milfoil, Haskell Library, Lake Salem Milfoil, Northeast Kingdom Learning Services, Orleans County Citizens Advocacy, Umbrella, & VNA – All were reviewed and signed.

Review & Sign – Liquor Licenses – Derby Corner Mini Mart and Thompson’s Redemption & Convenience – At 6:15 Brian moved to go into a Liquor Board meeting, seconded by Steve. Unanimous. At 6:16 Brian moved to come out of the Liquor Board meeting, seconded by Steve. Unanimous. Steve moved to approve the licenses for Derby Corner Mini Mart and Thompson’s Redemption & Convenience, seconded by Karen. Unanimous.

Budget Review – The Board reviewed the draft budget. The Sheriff’s Dept. was discussed at length. Currently we get 30 hrs/week and to keep the same hours would be \$85,789.97. To increase to 32 hrs/week it would be \$91,719.68. Karen moved to increase the Sheriff’s budget to \$91,719.68. There was no second, the motion fails. Steve moved to raise the Sheriff’s budget to \$85,789.97, seconded by Karen. Unanimous. Karen moved to approve a budget of \$2,999,970.87 which includes appropriations, seconded by Steve. Unanimous.

TA & ZA Update – DRB/PC: The DRB has one permit pending. Next Monday is a holiday so the PC & DRB will not be meeting until Feb 1st. **Permits:** There were 126 permits submitted last year and 2 permits submitted year to date for 2021. **Storm Damage – FEMA:** Projects are flowing thru the process. We ended up having to get an Army Corp permit for Ann Wilson Rd. They issued us an after the fact permit. **Grants:** Better Roads Grant – An application has been submitted for Pine Hill Rd. This will bring the road up to standards. N Derby Rd Engineering Grant – Final reimbursement for the engineering has been submitted. LGER Covid Grant – Final reimbursement for Covid related expenses has been submitted. N Derby Rd FLAP Grant - Bids are due January 25. 9 companies have asked for the plans – Kirk Fenoff & Son Excavating, J Hutchins, JP Sicard, Dale Percy, Winterset, Blow & Cote, A L St Onge, Austin Construction, and N A Manosh. The contract with GPI has been signed for the construction inspection.

OLD BUSINESS:

Legislative Update – Brian was appointed to the Transportation Committee. Route 111 is in bad shape and Caswell Ave has a section that is collapsing that the State knows about and is doing nothing about it. The Board would like to send a letter to the State concerning Rte 111 and see if the Newport Ambulance will support it.

OTHER BUSINESS: None.

ROAD REPORT:

Everything is going along good. There is a culvert on Holland Road that needs work and the road crew is hoping to get to it soon.

EXECUTIVE SESSION:

At 6:55 Brian moved to go into executive session to discuss the possible sale of land on Route 5, with Steve seconding. Unanimous

Out of executive session at 7:05. No action taken.

ADJOURNMENT:

The next regular meeting is scheduled for 6:00 p.m. Monday, January 25, 2021. Brian made a motion to adjourn the meeting at 7:07 p.m., with Karen seconding. Unanimous.

Submitted by Bob Kelley, *Unofficial until approved.*