

**TOWN OF DERBY, VERMONT  
SELECT BOARD MEETING**

**Minutes  
January 25, 2021**

**Present:** Brian Smith, Steve Gendreau, Grant Spates, Karen Chitambar, Brad Shattuck.

**Others:** Faye Morin, Joe Profera, Bob Kelley, Elijah Capron, Sue Best, Ed Gaudreau, Joseph Gresser (by phone).

**MEETING CALLED TO ORDER - 6:08 P.M.**

Warrants #2A in the amount of \$20,600.13 and #2B in the amount of \$45,313.87 were signed.

**APPROVE MINUTES:**

Brian moved to approve the minutes of January 11, 2021, with Steve seconding. Unanimous.

**PUBLIC COMMENTS: None.**

**NEW BUSINESS:**

**Listers – GIS Service Agreement/CAI** – The Listers are requesting an add-on to their contract with CAI for a Staff Site which has a one-time fee of \$950 there is no annual fee. The pros and cons were discussed. Karen moved to approve the Staff Site for a one-time fee of \$950, with Brian seconding. Ayes – Karen, Brad, Steve, Grant. Nays – Brian. The Motion Passes. The Board also reviewed and signed the Annual Agreement with CAI.

**Open & Review North Derby Road Bids** – Grant opened the bids and read the bid amounts.

Austin Construction -	\$382,176.00
Kirk Fenoff & Son -	\$404,025.25
N A Manosh -	\$614,200.00
Blow & Cote -	\$474,882.50
A L St Onge -	\$534,376.50
J Hutchins -	\$489,000.00
CCS Constructors -	\$743,000.00
J P Sicard -	\$413,267.00

Austin Construction is the apparent low bidder. The bids will be sent to Ruggles to review prior to awarding the contract.

**Review & Sign 2021 Town Meeting Warning** – The warning was reviewed and signed.

**Review & Sign – Liquor Licenses – Circle K, Derby Line Village Inn, G & T Bliss Corp, Jolley Associates, NE Pizza Enterprises, Walmart Stores** – At 6:23 Brian moved to go into a Liquor Board meeting, seconded by Karen. Unanimous. Brian noted that G & T Bliss Corp is now T Bliss Corp. At 6:24 Brian moved to come out of the Liquor Board meeting, seconded by Steve. Unanimous. Brian moved to approve the licenses for Circle K, Derby Line Village Inn, G & T Bliss Corp (now T Bliss Corp), Jolley Associates, NE Pizza Enterprises, Walmart Stores, seconded by Brad. Unanimous.

**Review & Sign Excess Weight Permits – Barrett Trucking, Carroll Concrete, Gosselin Water Wells, RG Gosselin** – Steve reviewed and signed all as Road Commissioner.

**Grand Juror & Town Agent – Elected to Appointed Positions for 2022** – The Board is now allowed to appoint these positions rather than having them elected. Since there is rarely anyone interested in these positions the Board thought it was a good idea to have them appointed. Steve moved to make Grand Juror and Town Agent appointed positions beginning in 2022, with Brian seconding. Unanimous.

**Hew Hire - Recycling** – Karen found a High School, Shayne Morse, would is interested in the position. He worked last Saturday and Joe Noble was pleased with his work. Karen move to

hire Shayne Morse as a recycling attendant at the same rate of pay as the other attendants, with Brian seconding. Unanimous.

**TA & ZA Update – DRB/PC:** The DRB has one permit pending for next week. PC will be meeting next week. Casella Waste Management has requested a bylaw amendment to add recycling facility to the COM/IND district. They want to operate a recycling transfer station on the St Onge property. **Permits:** There were 7 permits submitted year to date for 2021. **Storm Damage – FEMA:** Nothing new. **Grants:** N Derby Rd Engineering Grant – This is done and we are waiting for the final reimbursement. LGER Covid Grant – This is done and we are waiting for the final reimbursement. N Derby Rd FLAP Grant – Bids were submitted today. Ruggles will have to look thru them, analyze them, and recommend if we should accept the lowest bid. **VT Route 111:** Attached is a draft letter to send to the State. Is there any changes or additions the Board wants to make. The Board made a few minor changes and signed the letter.

#### **OLD BUSINESS:**

**Legislative Update** – Covid shots for 75 year olds and older have begun.

#### **OTHER BUSINESS:**

**Elijah Capron – Health Officer** – The form the Hospital has for dog bites notifies the Health Officer and should notify the Animal Control Officer. The Hospital will be notified. The ongoing problem with the property in Derby Line straddling the Canadian Border is moving along slowly. The sewer is connected to the Derby Line system, but Canada bills them.

**Howell Consulting & Investigation** – Tom Howell sent a letter outlining the services he can offer to the Town. He is a former Vermont State Law Enforcement Officer.

#### **ROAD REPORT:**

Steve is starting to get bids for a new truck in. Radios need to be updated. There is \$8,000 in both the Highway and Fire Dept budgets. Steve would like to have Craig Ellam at the next meeting to discuss this. Dave Royston is out until Feb. 17<sup>th</sup>.

#### **EXECUTIVE SESSION:**

At 6:52 Brian moved to go into executive session for a contract issue, with Steve seconding. Unanimous

Out of executive session at 7:14. No action taken.

#### **ADJOURNMENT:**

The next regular meeting is scheduled for 6:00 p.m. Monday, February 8, 2021. Steve made a motion to adjourn the meeting at 7:15 p.m., with Brad seconding. Unanimous.

Submitted by Bob Kelley, *Unofficial until approved.*