

**TOWN OF DERBY, VERMONT
SELECT BOARD MEETING**

**Minutes
March 8, 2021**

Present: Brian Smith, Steve Gendreau, Grant Spates, Brad Shattuck, Karen Chitambar.

Others: Joe Profera, Bob Kelley, Faye Morin, Vicky Lewis, Daniel Lewis, Sue Best, Paul Prue, Erik Lavallee, Richard Ross, Matt Palma, Maryann Tetreault, Mark Linton, Ed Barber, remotely: Karen Jenne, Nancy Gosselin, Bryan Davis, Josh, Jenna Hamelin, Sean Tathan, Ann Kelley.

MEETING CALLED TO ORDER - 6:00 P.M.

Warrants #5A in the amount of \$21,081.15 and #5B in the amount of \$41,133.56 were signed.

APPROVE MINUTES:

Karen moved to approve the minutes of February 22, 2021, with Brad seconding. Unanimous.

PUBLIC COMMENTS: None.

NEW BUSINESS:

Board Reorganization – Karen moved to elect Grant as Chair, seconded by Brian. Unanimous.

Karen moved to elect Brad as Vice-Chair, seconded by Brian. Unanimous.

Brian moved to make the following appointments, seconded by Karen. Unanimous.

1 year appointments:

Town Administrator – Bob Kelley

Road Commissioner – Steve Gendreau

NVDA Representatives – Grant Spates & Karen Chitambar

Pound Keeper – Renee Falconer

Tree Warden – Joe Profera

Fire Warden – Craig Ellam

Energy Coordinator – Karen Chitambar

E-911 Coordinator – Steve Cross

Agent to sign deed accepting or transferring property on behalf of Town – Grant Spates & Brad Shattuck

Civil Defense – Craig Ellam & Steve Gendreau

Water/Sewer Committee – Grant Spates & Brian Smith

Newspaper of Record – Newport Daily Express

4 year appointments:

Development Review Board – Bob DeRoehn & Dave LaBelle

The following positions are optional for the Board to appoint and they chose not to: Fence Viewers, Inspector of Lumber, Shingle & Wood, Weigher of Coal, and Town Service Officer.

Border Patrol – Town Update – Erik Lavallee – Agents Lavallee & Ross were present to explain the Border Patrol Camera project and answer any questions. Vicky Lewis, Dan Lewis, Bryan Davis, Jenna Hamelin, Karen Jenne, Bob Kelley & the Board asked questions about the project. Among the concerns were location, emissions, proximity to residences, and privacy. The current tower is temporary and the final tower is to be 120 ft tall. Emissions are within federal safety guidelines. The camera is used to help identify people illegally crossing the border, the intent is not to spy on residents. The tower will not be replacing existing agents. Sector Public Information Officer Josh Cozzens is a good person to contact about this project, his email is Jushua.R.Cozzens@cbp.dhs.gov.

NEKWMD – List of Town Officials – The Board reviewed and approved the list for NEKWMD.

Purchased Land Lot - Discussion – The Board discussed the land. The Town may need additional land for future garage expansion which would need to be figured into whatever is

done with the lot. The Board also wants to contact the property owners along Main St to see if any are interested in purchasing a strip of land to add to their lots for an additional buffer if the land becomes a park. It was suggested to form a Recreation Committee to look at the different recreational opportunities within the Town with one of the opportunities being the use of this land. Karen agreed to set up a Recreation Committee, she would like to set up an initial meeting March 20th, invite the public, explain the job description, etc... She would like to keep the committee membership to 6 or fewer. Karen moved to establish a Recreation Committee of 6 members with the Board granting her authority to appoint the members, seconded by Brad. Unanimous.

Listers Status – Tom Roberts has submitted a letter of resignation as Lister. Brian moved to accept the resignation with regrets, seconded by Karen. Unanimous.

The Board would like to advertise for the vacancy with letter/resume due before their next meeting on March 22nd. Mark Linton handed out a letter with his qualifications for the position.

Eagle Point – Ice Fishing Parking Lot & Possible Boat Ramp – The State is considering adding an ice fishing parking lot and possibly a boat ramp. ANR may have funding for the parking. The Federal Lands Access Program may be a possible funding source for the boat ramp.

Review & Sign – Balance Sheet, Budget Status Report, Delinquent Tax Report & General Journal Posting Report – All were reviewed and signed.

Review & Sign Excess Weight Permits – Blanchard Oil, Demag Riggers & Crane Service, Desrochers Excavating, Feed Commodities Inc, JBL Hauling & Excavating, NA Manosh Inc, Newton/Dubois Construction Inc, and Oil Supply Co. – Steve reviewed and signed as Road Commissioner.

Review & Sign – Liquor Licenses – Derby Cow Palace, D G Retail LLC & Newport Elks Lodge #2155 – At 7:15 Brian moved to go into a Liquor Board meeting, seconded by Steve. Unanimous.

These are all renewals of existing licenses. At 7:17 Brian moved to come out of the Liquor Board meeting, seconded by Steve. Unanimous.

Steve moved to approve the licenses for Derby Cow Palace, D G Retail LLC & Newport Elks Lodge #2155, seconded by Brad. Unanimous.

TA & ZA Update – DRB/PC: The DRB has 4 permits scheduled for March 15th. The PC has a public hearing for a bylaw amendment scheduled for March 15th and will continue review of the bylaws. **Permits:** There have been 17 permits submitted year to date. **Storm Damage – FEMA:** Nothing new to report. **Grants:** N Derby Rd FLAP Grant – Austin Construction has submitted their slab design for approval. **All-Hazard Mitigation Plan:** Final approval from FEMA has been granted. We are good for another 5 years. **DUMP (Don't Undermine Memphremagog's Purity):** Effie Brown has asked that she and Gillian Staniforth be on the Board's next agenda. Attached is the information they have sent for your review. It is nothing that you have to deal with tonight. **Retail Cannabis:** To have retail sales of Cannabis in Derby the Town needs to vote by Australian ballot to allow it. Darrick Granai has emailed me about this and I have attached the email thread for your info. Again this is nothing you have to deal with tonight. **Chad Worcester, 190 Main St:** The Notice of Violation has been sent. The property has a For Sale sign on it and Kurt Nygren who has been working with Mr. Worcester on the insurance claim says that he has settled with the insurance company.

OLD BUSINESS:

Legislative Update – The legislature was off last week and will be starting up again this week.

ROAD REPORT:

The excavator is broken down and is currently parked in Paul Prue's driveway. Everything else is good and all the banks are pushed back.

OTHER BUSINESS: None

EXECUTIVE SESSION: None.

ADJOURNMENT:

The next regular meeting is scheduled for 6:00 p.m. Monday, March 22, 2021. Brian made a motion to adjourn the meeting at 7:28 p.m., with Karen seconding. Unanimous.

Submitted by Bob Kelley, *Unofficial until approved.*