

**TOWN OF DERBY, VERMONT
SELECT BOARD MEETING**

**Minutes
September 20, 2021**

Present: Grant Spates, Brian Smith, Steve Gendreau, Brad Shattuck, Karen Chitambar.

Others: Brandon Phillips, Michael Koehle, Betsy McDonald, Jim Walker (remotely), Roger Gosselin (remotely), Bob Kelley.

MEETING CALLED TO ORDER - 6:00 P.M.

Warrants #19A in the amount of \$25,469.19 and #19B in the amount of \$599,002.02 were signed.

APPROVE MINUTES:

Brad moved to approve the minutes of August 23, 2021, with Karen seconding. Unanimous.

PUBLIC COMMENTS:

Jim Walker had concerns with the new bridge on North Derby Road. He thinks that because there is no road shoulder to step onto that the traveled portion of the road should be striped giving pedestrians and cyclists a safe lane to walk and bike. The Board will look into this suggestion.

NEW BUSINESS:

Drift Dusters – Bridge – Roger Gosselin – Roger Gosselin, Brandon Phillips and Michael Keohle asked the Board to approve the annual permission for the use of Town Property for the snowmobile trails and to replace the bridge on Fish & Game Road. There are two options for replacing the bridge. Option A would require the Drift Dusters to remove the bridge if they discontinue the trail and option B would allow the Town to keep the bridge if the trail was discontinued and would require the Town to pay fair market value for the bridge at the time of discontinuance. The Board preferred option A. Steve move to approve the requests with option A for the bridge and have Grant to sign the required documents on behalf of the Board, seconded by Karen. Unanimous.

Culvert Policy – The Board reviewed a draft policy and made a few changes. The Board will review the changes at their next meeting.

Server Replacement – The Town’s computer server is dying. Tech Patrol has been keeping it limping along. A new server installed will be about \$10,000 - \$12,000. This is something that the Covid funds can be used for. The Board approved the use of the Covid funds for a new server.

Listers – Errors & Omissions – The board reviewed and signed as submitted.

Review and Sign Excess Weight Permit – James K Labounty Jr – Steve reviewed and signed as Road Commissioner.

Review and Sign – Balance Sheet, Budget Status Report, Delinquent Tax Report, and General Journal Report – All were reviewed and signed.

TA & ZA Update – DRB/PC: The DRB doesn’t have any permits pending for next week. The PC is continuing to work on subdivision regulations. **Permits:** There have been 98 permits submitted year to date. **Storm Damage – FEMA:** Dumas Road is completed. Just waiting on Ruggles last invoice to submit to FEMA for reimbursement. **Grants:** N Derby Rd FLAP Grant – The work is completed. We should be getting one more invoice from GPI and then we can close out the FLAP Grant. **Covid Funding:** We have received \$459,299.83 and we will be getting the same next year. **Zoning Violations:** Therrien on Beebe Rd has all kinds of junk in his yard again. I have not been to see it in the last month or so, but have gotten a few calls on it. My recommendation is to have our attorney go after the money that is owed us from the last

court case with them and I will issue another violation as soon as I visit the property again. There is a contract on the 159 Main St house that has a violation on it. The prospective owner has signed an agreement to have it cleaned up by the end of the year.

OLD BUSINESS:

Legislative Update – Not much going on.

ROAD REPORT:

The Town has a grant for the engineering for the Bushey Hill Culvert and the Town is in line to get funding to construct it next year. Rod has been looking into the Cobb Brook culvert on Hinman Settler Road and talked to the State. The State will do a hydraulic study over the winter and the Town should be able to get an engineering grant next year and hopefully a construction grant in 2022. Holland Road should be paved tomorrow. The Hayward Road bridge expansion joint should be complete today. Coventry is paving their end of Pine Hill this fall. The Road crew put pavement grinding on Nelson Hill Road between Herrick Rd and Fortin Rd. Rod has gotten permission from the land owner to put in a cross culvert on Upper Quarry Rd just before Jambash Peak Rd. He hopes to put it in sometime in the next few weeks.

OTHER BUSINESS:

The Board reviewed a draft map of the Poulin land they are considering selling to the abutting property owners along Main St. This is roughly a 50 ft – 90 ft strip of land. The lots would be between 0.09 – 0.22 acres. The Town will calculate the cost per acre of usable land from the purchase price so that they can decide on how much to sell the land for and review this again at their next meeting.

EXECUTIVE SESSION:

At 7:15 Karen moved to go into Executive Session to discuss the land sale proposed by Lawrence Fortin, seconded by Brad. Unanimous.

Out of Executive Session at 7:22, no action taken.

ADJOURNMENT:

The next regular meeting is scheduled for 6:00 p.m. Monday, October 4, 2021. Karen made a motion to adjourn the meeting at 7:22 p.m., with Brad seconding. Unanimous.

Submitted by Bob Kelley, *Unofficial until approved.*