

Derby Line, Vermont
Trustees Meeting
November 2, 2021
Derby Line Village Hall

Call to Order:

Present were Trustees Richard Creaser, Keith Beadle & Sarah Webster.

Also, present were Shannon O'Rourke, Karen Jenne, Jaret Judd, Laurie Sanville, Village Clerk & Treasurer and Madeleine Roy, Assistant Clerk.

The regular meeting was called to order by Trustee Richard Creaser at 6:30.

Additions or Deletions to the agenda:

- Sale of Asphalt Grinding
- Nadeau's Quote for Heat Pump for Village Hall

Sarah made a motion to waive the reading of Rules of Procedure. Keith seconded. Motion carried.

Approval of Minutes of the October 19, 2021 Meeting:

Keith noted a correction needed under Tabled Items – Stanstead Sewer Treatment Plant Reconstruction that should have stated "...construction is done and they are now just waiting for Hydro Quebec to hook it up."

Keith made a motion to accept the minutes of the Oct. 19, 2021 meeting with the above amendment. Sarah seconded. Motion carried.

Tabled Items:

- 1) Stanstead Sewer Treatment Plant Reconstruction – nothing new on this issue
- 2) Local COVID Relief Funds – nothing new on this issue

Water & Sewer Accounts on the Canadian Border, Letourneau Spring, Hydrant at Champney's & International Water Co (IWC) Annual Meeting:

Keith reported that he had talked with Jean Charles Bellemare at the Town of Stanstead regarding their water and sewer charges to the accounts on the Canadian border and was told that Stanstead charges them \$200.00 annually for sewer and \$145.00 for water, which they provide to Derby Line as a discount. For the 21 units involved, this amounts to a total discount of \$7,245.00. If Derby Line chooses to take over these 21-unit charges, we would then charge \$180.00 per quarter (or \$720.00 annually) for a total of \$15,120.00. This shows that Derby Line has been losing money by just accepting the \$7,245.00 discount from Stanstead.

Regarding Philip Letourneau's spring, Laurie received a copy of the spring agreement dated 1976 from the Town of Derby. However, Keith indicated that the original agreement was made in or around 1946 and we should acquire that original agreement. Laurie agreed to contact the Town of Derby to have them do more research and send us a copy of the 1946 document.

Keith mentioned that he did ask Jean Charles to put the Brian Champney question for a hydrant on the agenda for the IWC annual meeting.

Regarding a date for the IWC annual meeting, Jean Charles told Keith that because of their current elections of new IWC board members, he is not sure when the annual meeting will be. Richard noted that there should really be a set date for the IWC annual meeting no matter if they have new board members or any other circumstances that arise. Keith agreed to inform Jean Charles that this should also be an agenda item for the upcoming meeting. Karen suggested that this meeting should be made available by Zoom like last year's to accommodate those who cannot cross the border. Keith agreed to suggest this to Jean Charles.

Water System Asset Management Plan Review Meeting:

This review meeting was supposed to be held tonight during this regular Trustees meeting. However, Laurie stated that Wayne Elliott cancelled for tonight and asked that it be postponed to the Trustees meeting on Dec. 7, 2021.

Disposition of Asphalt Grindings from Baxter Ave:

Jaret Judd asked the Trustees if they are willing to sell the pile of grindings (approximately 500 yards) from the Baxter Ave. re-paving as he has been approached by a village resident for some of it and who wants to take it out of the village. The cost to the village for this pile is about \$1.50 per yard. This particular pile is not good substance for us to use. Discussion followed that if a resident were to use it in the village, it could be sold for the same amount as the cost. However, since it will be taken out of the village, we should probably get a bit more for it.

Keith made a motion to sell whatever amount of grindings in question to this village resident at \$2.00 per yard. Sarah seconded. Motion carried.

Jaret agreed to research other local sand and gravel companies who may want to buy the balance of what is not sold.

Nadeau's Quote for Heat Pump for Village Hall:

Richard noted that another quote is forthcoming from another plumbing and heating company, so he asked that this agenda item be deferred to our next meeting.

Business from Trustees, Treasurer and Road Foreman:

Parking on Sunset Terrace: Sarah mentioned that the resident of Sunset Terrace who drives a tow truck and who had been parking it overnight in the travel portion of the road a while back and agreed not to do so, has started parking there again a couple of times. Sarah agreed to keep an eye out on this and to bring it up at a future Trustees meeting if the practice persists.

Parking on Sidewalk on Caswell Ave: Jaret noted that renters of apartments at the beginning of Caswell Ave. are illegally parking their cars on the sidewalk even where there are signs that say parking is not allowed at that location.

Speeders on Village Streets Between 5 am and 8 am: Keith was approached by a village resident that people are excessively speeding down the streets of Derby Line between these hours. Laurie did call the Sheriff's Dept. to inform them of this and was told by the receptionist that an email would be sent to officers on duty during those times. Laurie agreed to call the Sheriff's Dept. again about this and the illegal parking on Caswell Ave. and ask Sheriff Harlow to attend one of our next Trustees meetings to address these issues and to advise our best course of action to handle the complaints received.

Hydrant near I-91: Jaret informed the Trustees that a hydrant that does not fully shut off near I-91 needs to be repaired.

Tree Branches Overhanging Sidewalks: Shannon O'Rourke asked if the village road crew could trim some branches on sidewalks that are hanging low over sidewalks. Jaret agreed to review the situation and advise.

New Business from the Audience: None

Old business from the Audience (5-minute limit unless otherwise directed): None

Executive Session: None.

Next Meeting: The next regularly scheduled meeting will be on November 16, 2021 at 6:30 pm.

Review and Sign Bank Statement: Yes

Warrants were Reviewed and Signed: Yes

The Last Check Printed: #16715

The meeting was adjourned at 7.20 pm.

Respectfully submitted,
Madeleine C. Roy, Assistant Village Clerk