

TOWN OF DERBY, VERMONT
SELECT BOARD MEETING
Minutes
January 10, 2022

Present: Brian Smith, Steve Gendreau, Karen Chitambar, Grant Spates, Brad Shattuck.

Others: Luke Vidic, Ed Barber (remotely), David Barlow (remotely), Joe Cicia, Patrick Hurley, Peter Emerson, Dan Dagesse, Elijah Capron, Joe Profera, Bob Kelley.

MEETING CALLED TO ORDER - 6:00 P.M.

Warrants #26C in the amount of \$17,175.93, #1A in the amount of \$18,172.05 and #1B in the amount of \$39,445.89 were signed.

APPROVE MINUTES:

Brad moved to approve the minutes of December 13, 2021, with Brian seconding. Unanimous.

PUBLIC COMMENTS: None.

NEW BUSINESS:

Dairninaka Drive Association – Road Take Over – Dan Dagesse explained that they are having a hard time getting an attorney. In talking with Sara Davies it is possible for both the land owners and the Town to use the same firm if both parties agree to it. Brian moved to allow Sara Davies to act for both parties, seconded by Brad. Unanimous.

Land – Route 5 – Patrick Hurley & Peter Emerson – The State is interested in buying the property and the Town is interested in selling it. The State would have to get an appraisal to determine the value of the property and would pay whatever the appraisal comes out at. One issue is the dry hydrant. It was installed for Fred's bulk storage and Fred's plows it out in the winter and dredges it whenever necessary. It is unknown if there is a written agreement, if not one would have to be drawn up prior to the sale or alternate fire protection would be needed. The Board would like to move forward with this and told Peter to go ahead and get an appraisal done.

Review & Sign Telling & Hilman Engagement Letter for Audit – After reviewing, Steve moved to have Grant sign on behalf of the Board, seconded by Brian. Unanimous

Review & Sign Appropriations – Northeast Kingdom Learning Services & Old Stone House – Northeast Kingdom Learning Services is requesting an appropriation of \$1,500 to go on the Warning for 2022 Town Meeting. This is the same as requested and approved in 2021. Old Stone House is requesting an appropriation of \$1,600 to go on the Warning for 2022 Town Meeting. This is the same as requested and approved in 2021. Derby's Appropriations Policy allows the Board to add requested appropriations to the Warning without signatures if they are requesting the same amount as the prior year. Karen moved to add these appropriations to the 2022 Warning, seconded by Steve. Unanimous.

Review & Sign – Balance Sheet, Budget Status Report, Delinquent Tax Report & General Journal Report – All were reviewed and signed.

Review & Sign – Newport Ambulance Service Agreement – After reviewing, Brian moved to approve the agreement, seconded by Brad. Unanimous.

Review & Sign – Mileage Rate Change – The IRS mileage reimbursement has changed from \$0.56/mile to \$0.585/mile. Brad moved to increase the mileage reimbursement to \$0.585, seconded by Steve. Ayes – Brad, Karen, Grant. Nays – Brian, Steve. The motion passes.

Review & Sign Liquor Licenses – Thompson's Redemption, Tong Sheng Restaurant Inc – At 6:24 Brian moved to go into a Liquor Control Board Hearing, seconded by Steve. Unanimous.

At 6:25 Brian moved to come out of the Liquor Control Board Hearing, seconded by Steve. Unanimous.

Steve moved to approve the Liquor Licenses for Thompson's Redemption and Tong Sheng Restaurant Inc, seconded by Brian. Unanimous

TA & ZA Update – DRB/PC: The DRB and the PC will not be meeting next week due to Martin Luther King Jr Day. The PC at their last meeting was reviewing NVDA's comment on the Subdivision regulation they have been working on. **Permits:** There have been 2 permits submitted year to date. **Storm Damage – FEMA:** We are getting closer to having FEMA finalize the last 2 projects. **Grants:** N Derby Rd FLAP Grant – I received the final invoice from GPI today and will be submitting for reimbursement after they are paid with next set of warrants in 2 weeks. **Beebe Water:** Danna Nagy with the State contacted me today. He would like to set up a meeting between the Town and Stanstead to discuss issues, including nonpayment of bills and inability to cross the border to do repairs. **Veterans Park:** The leaves were cleaned up and Desrochers was able to fix the flag. Craig was not able to get near the flag due soft ground. **2022 Budget:** The revised budget (including appropriations) after changes at the budget meeting:

	Property Tax	Expenses
2022	2,445,248.35	3,492,924.67
2021	2,069,177.87	2,999,970.87

The Fire Dept is working with the owner's insurance company for equipment lost in fighting a fire. The Town needs to file a claim with our insurance company and let them deal with the owner's insurance.

ARPA Funds: I am waiting to hear back from VLCT on whether breathing apparatus for the Fire Dept or the antenna are allowed uses. From what I read I am not optimistic about it. I am also waiting to hear if we are considered a disproportionately impacted community.

OLD BUSINESS:

Legislative Update – The legislature is currently meeting remotely, but will be voting this week to see if they will go back to in-person.

ROAD REPORT:

One truck is down right now due to a broken chain. Everything else is going fine.

OTHER BUSINESS:

Heath Officer – Elijah Capron – Elijah said there is an opportunity to get an intern at no cost to the Town to help with the paperwork. He thought the chances are slim of getting the intern but he would like to look into it. Another issue is the paperwork required to be filled out is not online. He has to mail in a paper copy. He would like to help streamline the paperwork by getting it online so that it would cut down on the amount of time to fill out the forms which in the long run would save the Town money. Elijah did not submit all his hours worked last year and only used up about half of the \$1,000 budgeted. The Board told him to go ahead and try to get the intern and streamline the paperwork.

EXECUTIVE SESSION:

Personnel Issue – At 7:20 Brian moved to go into Executive Session, seconded by Brad. Unanimous.

Out of Executive Session at 7:32. No action taken

ADJOURNMENT:

The next regular meeting is scheduled for 6:00 p.m. Monday, January 24, 2022. Brian made a motion to adjourn the meeting at 7:32 p.m., with Brad seconding. Unanimous.

Submitted by Bob Kelley, *Unofficial until approved.*