

**TOWN OF DERBY
2019 ANNUAL BUDGET
MEETING**

**WILL BE
JANUARY 5TH AT 9:00 AM**



**TOWN OF DERBY, VERMONT
124 MAIN ST, DERBY, VT
SELECT BOARD MEETING
AGENDA
January 14, 2019**

MEETING CALLED TO ORDER - 6:00 P.M.

APPROVE MINUTES:

PUBLIC COMMENTS:

NEW BUSINESS:

Todd Phillabaum – Permission to use land

Todd Wright – Land Petition

Big Truck Day – May 18th Request use of Green at Jr High - Irene Dagesse

Recycling – Update – Irene Dagesse

Employee Probation Period – Rd Dept.

Sign: Balance Sheet, Budget Status Report, Delinquent Tax Report, General Journal Report

Revised Budget

Mileage Rate

Minimum Wage Increase

Casella Expansion

TA & ZA Update

Liquor Licenses – China Moon, Circle K, Derby Jolley Assoc., Price Chopper,
Shaws Beer & Wine, Thompsons Redemption

OLD BUSINESS:

Legislative Update:

ROAD REPORT:

EXECUTIVE SESSION:

ADJOURNMENT:

**TOWN OF DERBY, VERMONT
124 MAIN ST, DERBY, VT
SELECT BOARD MEETING
AGENDA
January 28, 2019**

MEETING CALLED TO ORDER - 6:00 P.M.

APPROVE MINUTES:

PUBLIC COMMENTS:

NEW BUSINESS:

Collin Goddard-Willie Johnson Memorial
Scott Boskind-Field of Dreams Recreational
Newport Better Connections Grant-Letter of Support
Petition-D.U.M.P.
Engagement Letter-Gene Besaw
Excess Weight Permits: Gosselin Water Wells, JP Sicard Inc., Newport Sand & Gravel, RG
Gosselin, Inc., and VT Transco
Liquor License: CVS/Pharmacy, Look & Eat, Inc.
Pay Rate-Highway
TA & ZA Update
Revised Budget

OLD BUSINESS:

Legislative Update:

ROAD REPORT:

EXECUTIVE SESSION:

ADJOURNMENT:

**TOWN OF DERBY, VERMONT
124 MAIN ST, DERBY, VT
SELECT BOARD MEETING
AGENDA
February 11, 2019**

MEETING CALLED TO ORDER - 6:00 P.M.

APPROVE MINUTES:

PUBLIC COMMENTS:

NEW BUSINESS:

Green- Up day Donation

Trevor Evans – Logging

Certificate of Highway Mileage – Sign & Review

Excess Weight Permit – Bourne’s Inc.

Review & Sign – Balance Sheet, Budget Status Report, Delinquent Tax Report, General Journal
Resigter

Liquor Licenses –Review & Sign - Charbo Camp Ground, Kinney Drugs, Walmart, Wesco, Inc.
T.A. & Z.A. Update

OLD BUSINESS:

Legislative Update

ROAD REPORT:

EXECUTIVE SESSION:

Zoning Violation

ADJOURNMENT:

**TOWN OF DERBY, VERMONT
124 MAIN ST, DERBY, VT
SELECT BOARD MEETING
AGENDA
February 25, 2019**

MEETING CALLED TO ORDER - 6:00 P.M.

APPROVE MINUTES:

PUBLIC COMMENTS:

NEW BUSINESS:

Tax Map Maintenance Proposal – Review & Sign

Recap – Budget/Land Purchase

Liquor Licenses – Derby Line Village Inn, Dollar General Store, Goobs Brew & BBQ & Rite Aid

Excess Weight Permits – Amerigas Propane, CSE, Inc. & Desrochers Excavating

T.A. & Z.A. Update:

OLD BUSINESS:

Legislative Update:

ROAD REPORT:

EXECUTIVE SESSION:

ADJOURNMENT:

**TOWN OF DERBY, VERMONT
124 MAIN ST, DERBY, VT
SELECT BOARD MEETING
AGENDA
March 11, 2019**

MEETING CALLED TO ORDER - 6:00 P.M.

APPROVE MINUTES:

PUBLIC COMMENTS:

NEW BUSINESS:

Re-organize Board
Ginette Provost – Dailey Memorial Library
Audit Discussion
Update on Poulin Land Negotiations
Review Town Owned Properties
Schedule Policy Reviews
Town of Morgan – Downstairs Use
Joseph Cicia – Dainninaka Dr.
Liquor Licenses – Derby Cow Palace, G & T Bliss Corp., Newport Elks Lodge, Northeast
Pizza Enterprise
Excess Weight Permits – Dale Percy Inc., Sticks & Stuff, New England Quality Services
Review & Sign- Balance Sheet, Budget Status Report, Delinquent Tax Report & General
Journal Posting
T.A. & Z.A. Update:

OLD BUSINESS:

Legislative Update:

ROAD REPORT:

EXECUTIVE SESSION:

ADJOURNMENT:

**TOWN OF DERBY, VERMONT
124 MAIN ST, DERBY, VT
SELECT BOARD MEETING
AGENDA
March 25, 2019**

MEETING CALLED TO ORDER - 6:00 P.M.

APPROVE MINUTES:

PUBLIC COMMENTS:

NEW BUSINESS:

Wednesday on the Waterfront

Sign Pay Rates

Liquor Licenses: Border Lounge LLC

Excess Weight Permits: Calkins, Demag Riggers & Crane Service, Inc, Pike Industries, Structural
Wood Corp, United Nat'l Foods Inc.

Sign - Board Appointments

Sign - VT Municipal Roads General Permit

Sign – Heritage Memorial Contract

T.A. & Z.A. Update:

OLD BUSINESS:

Legislative Update:

ROAD REPORT:

EXECUTIVE SESSION:

Land Purchase

Road Crew Evaluation

ADJOURNMENT:

**TOWN OF DERBY, VERMONT
124 MAIN ST, DERBY, VT
SELECT BOARD MEETING
AGENDA
April 8, 2019**

MEETING CALLED TO ORDER - 6:00 P.M.

PUBLIC HEARING 6:00 PM – Petition to Name State Bridge B1 in the Village of Derby Line “The Joseph Queenin Memorial Bridge.”

APPROVE MINUTES:

PUBLIC COMMENTS:

NEW BUSINESS:

Sheriff Dept – Review Annual Contract
Orleans County Citizens Advocacy – Ann Stannard
Update on Land Purchase
Review Proposed Conflict of Interest Policy
Excess Weight Permits – Barrett Trucking, Camp Precast Concrete, Harrison Redi-Mix Corp.
Oil Supply, Structures RBR, Inc.
Sign Pay Raises
Sign VT Town Forest Fire – Warden Reappointment Form
Review & Sign - Form for Salt Shed Grant
Review & Sign – Balance Sheet, Budget Status Report, Cash Flow Certificate, Delinquent Tax Report, & General Journal Posting
T.A. & Z.A. Update:

OLD BUSINESS:

Legislative Update:

ROAD REPORT:

EXECUTIVE SESSION:

ADJOURNMENT:

**TOWN OF DERBY, VERMONT
124 MAIN ST, DERBY, VT
SELECT BOARD MEETING
AGENDA
April 22, 2019**

MEETING CALLED TO ORDER - 6:00 P.M.

APPROVE MINUTES:

PUBLIC COMMENTS:

NEW BUSINESS:

Orleans County Citizens Adv. – Ann Stannard
Sand & Gravel & Equipment Bids
Excess Weight Permits: Blevins Inc, Kelley-View Farms, Matthew Excavating
Liquor License: Blissrite Pizza Co.
Sign Annual Financial Plan – Town Highways
Conflict of Interest Policy
Review Paving Bids
T.A. & Z.A. Update:

OLD BUSINESS:

Legislative Update:

ROAD REPORT:

EXECUTIVE SESSION:

ADJOURNMENT:

**TOWN OF DERBY, VERMONT
124 MAIN ST, DERBY, VT
SELECT BOARD MEETING
AGENDA
May 6, 2019**

MEETING CALLED TO ORDER - 6:00 P.M.

APPROVE MINUTES:

PUBLIC COMMENTS:

NEW BUSINESS:

Colin Carter – Willie Johnson Memorial

Beach House

Stump Dump

Sand & Equipment & Gravel Bids

Excess Weight Permits: James A. Donovan Trucking & N.A. Manosh, Inc.

Review & Sign: Balance Sheet, Budget Status Report, Delinquent Tax Report &
General Journal Posting

T.A. & Z.A. Update:

OLD BUSINESS:

Legislative Update:

ROAD REPORT:

EXECUTIVE SESSION:

ADJOURNMENT:

**TOWN OF DERBY, VERMONT
124 MAIN ST, DERBY, VT
SELECT BOARD MEETING
AGENDA
May 20, 2019**

Site Visit – 5:30 – Beach House & Veterans Park

MEETING CALLED TO ORDER - 6:00 P.M.

APPROVE MINUTES:

PUBLIC COMMENTS:

NEW BUSINESS:

Rider Hill Race Track Permit
Road Side Mowing
West Street
Parking Lot Sweeping
Poulin Land
Town Plan
Eagle Point
John's River
Beach House
Willie Johnston
Hydro-seeder Sharing - Town of Westmore
T.A. & Z.A. Update:

OLD BUSINESS:

Legislative Update:

ROAD REPORT:

EXECUTIVE SESSION:

ADJOURNMENT:

**TOWN OF DERBY, VERMONT
124 MAIN ST, DERBY, VT
SELECT BOARD MEETING
AGENDA
JUNE 3, 2019**

MEETING CALLED TO ORDER - 6:00 P.M.

APPROVE MINUTES:

PUBLIC COMMENTS:

NEW BUSINESS:

Brian Sanville – Roadside Mowing
Coin Drops
Sign Mileage Change
Sign & Review Policies, Purchasing Policy & Reserve Fund Balance
Sign Land Purchase Loan
Sign Excess Weight Permits: Casella Construction, Inc. & Tetreault's Maple Farm LLC
Trim on Clerk's Office
Beach House Playground
Update on Eagle Point, Town Plan & West Street
T.A. & Z.A. Update

OLD BUSINESS:

Legislative Update:

ROAD REPORT:

EXECUTIVE SESSION:

ADJOURNMENT:

**TOWN OF DERBY, VERMONT
124 MAIN ST, DERBY, VT
SELECT BOARD MEETING
AGENDA
JUNE 17, 2019**

WEST STREET SITE VISIT - 5:00 P.M.

MEETING CALLED TO ORDER - 6:00 P.M.

APPROVE MINUTES:

PUBLIC COMMENTS:

NEW BUSINESS:

Dailey Memorial Library – Jr. High Green

Combat Vets Motorcycle Assoc. - Dave Lesperance – July 27th - Veterans Park

West St. Update

Eagle Point Update

Review & Sign: Balance Sheet, Budget Status Report, Delinquent Tax Report, Financial
Management Questionnaire & General Journal Posting

Excess Weight Permits: Andrew Lawrence

Review & Sign: Purchasing Policies Reserve Fund Balance

Bids for Trim on Clerk's Building

T.A. & Z.A. Update

OLD BUSINESS:

Legislative Update:

ROAD REPORT:

EXECUTIVE SESSION:

ADJOURNMENT:

**TOWN OF DERBY, VERMONT
124 MAIN ST, DERBY, VT
SELECT BOARD MEETING
AGENDA
July 1, 2019**

MEETING CALLED TO ORDER - 6:00 P.M.

APPROVE MINUTES:

PUBLIC COMMENTS:

NEW BUSINESS:

Review & Sign Representation Letter – Telling & Hillman, P.C.
Beach House Update
Eagle Point Update
West Street Update
T.A. & Z.A. Update

OLD BUSINESS:

Legislative Update

ROAD REPORT:

EXECUTIVE SESSION:

ADJOURNMENT:

**TOWN OF DERBY, VERMONT
124 MAIN ST, DERBY, VT
SELECT BOARD MEETING
AGENDA
July 15, 2019**

MEETING CALLED TO ORDER - 6:00 P.M.

APPROVE MINUTES:

PUBLIC COMMENTS:

NEW BUSINESS:

Joe Cicia – Dairninaka Associations
Town Road & Bridge Standards
Open & Review Eagle Point Bids
Vermont Community Leadership Summit
Review & Sign: Balance Sheet, Budget Status Report, Delinquent Tax Report &
General Journal Report
T.A. & Z.A. Update:

OLD BUSINESS:

Legislative Update:

ROAD REPORT:

EXECUTIVE SESSION:

ADJOURNMENT:

**TOWN OF DERBY, VERMONT
124 MAIN ST, DERBY, VT
SELECT BOARD MEETING
AGENDA
July 29, 2019**

MEETING CALLED TO ORDER - 6:00 P.M.

APPROVE MINUTES:

PUBLIC COMMENTS:

NEW BUSINESS:

Update on West Street
Sign Road & Bridge Certificate
T.A. & Z.A. Update

OLD BUSINESS:

Legislative Update:

ROAD REPORT:

EXECUTIVE SESSION:

ADJOURNMENT:

**TOWN OF DERBY, VERMONT
124 MAIN ST, DERBY, VT
SELECT BOARD MEETING
AGENDA
August 12, 2019**

MEETING CALLED TO ORDER - 6:00 P.M.

APPROVE MINUTES:

PUBLIC COMMENTS:

NEW BUSINESS:

Joe Cicia – Dairninaka Dr

Set and Approve Tax Rate

Emerald Ash Borer

West Street Engineering

Review & Sign: Balance Sheet, Budget Status Report, Delinquent Tax Deposit & General
Journal Posting

T.A. & Z.A. Update:

OLD BUSINESS:

Legislative Update:

ROAD REPORT:

EXECUTIVE SESSION:

ADJOURNMENT:

**TOWN OF DERBY, VERMONT
124 MAIN ST, DERBY, VT
SELECT BOARD MEETING
AGENDA
August 26, 2019**

DAIRNINAKA DR. - 5:00 P.M.

MEETING CALLED TO ORDER - 6:00 P.M.

APPROVE MINUTES:

PUBLIC COMMENTS:

NEW BUSINESS:

Dairninaka Dr. – Discussion
VLCT Annual Business Meeting
Grant Reimbursement Request
Meg Thompson – Insurance
West Street Update
T.A. & Z.A. Update
Personal Policy Change

OLD BUSINESS:

Legislative Update

ROAD REPORT:

EXECUTIVE SESSION:

ADJOURNMENT:

**TOWN OF DERBY, VERMONT
124 MAIN ST, DERBY, VT
SELECT BOARD MEETING
AGENDA
September 9, 2019**

MEETING CALLED TO ORDER - 6:00 P.M.

APPROVE MINUTES:

PUBLIC COMMENTS:

NEW BUSINESS:

Craig Ellam – Policy

Hydrants – Beebe

West St. Update

Sign Personnel Policy

Review & Sign: Balance Sheet, Budget Status Report, Delinquent Tax Deposit & General
Journal Posting

T.A. & Z.A. Update

OLD BUSINESS:

Legislative Update:

ROAD REPORT:

EXECUTIVE SESSION:

ADJOURNMENT:

**TOWN OF DERBY, VERMONT
124 MAIN ST, DERBY, VT
SELECT BOARD MEETING
AGENDA
September 23, 2019**

MEETING CALLED TO ORDER - 6:00 P.M.

APPROVE MINUTES:

PUBLIC COMMENTS:

NEW BUSINESS:

Gwen Bailey Rowe – Leadership Seminar
Local Emergency Management Plan
Cargill – Salt
Review & Sign Purchasing Policy
Listers Correction
T.A. & Z.A. Update

OLD BUSINESS:

Legislative Update:

ROAD REPORT:

EXECUTIVE SESSION:

ADJOURNMENT:

**TOWN OF DERBY, VERMONT
124 MAIN ST, DERBY, VT
SELECT BOARD MEETING
AGENDA
October 7, 2019**

MEETING CALLED TO ORDER - 6:00 P.M.

APPROVE MINUTES:

PUBLIC COMMENTS:

NEW BUSINESS:

Salt Shed Engineering
Light Up the Night Parade – Dec 7th
Review & Sign: Balance Sheet, Budget Status Report, Delinquent Tax Deposit & General
Journal Posting
T.A. & Z.A. Update:

OLD BUSINESS:

Legislative Update:

ROAD REPORT:

EXECUTIVE SESSION:

ADJOURNMENT:

**TOWN OF DERBY, VERMONT
124 MAIN ST, DERBY, VT
SELECT BOARD MEETING
AGENDA
October 21, 2019**

MEETING CALLED TO ORDER - 6:00 P.M.

APPROVE MINUTES:

PUBLIC COMMENTS:

NEW BUSINESS:

Snowmobile Trails-Roger Gosselin
Town Health Officer
Sheriff Invoice
T.A. & Z.A. Update:

OLD BUSINESS:

Legislative Update:

ROAD REPORT:

EXECUTIVE SESSION:

ADJOURNMENT:

**TOWN OF DERBY, VERMONT
124 MAIN ST, DERBY, VT
SELECT BOARD MEETING
AGENDA
November 4, 2019**

MEETING CALLED TO ORDER - 6:00 P.M.

APPROVE MINUTES:

PUBLIC COMMENTS:

NEW BUSINESS:

Snowmobile Trails-Roger Gosselin
Linda Deming-Rural Edge Entrance & Exit
Paul & Amy Snider-Lions Club-Junior High Green
Recycling-Appliances
Appoint Health Officer
T.A. & Z.A. Update:

OLD BUSINESS:

Legislative Update:

ROAD REPORT:

EXECUTIVE SESSION:

ADJOURNMENT:

**TOWN OF DERBY, VERMONT
124 MAIN ST, DERBY, VT
SELECT BOARD MEETING
AGENDA
November 18, 2019**

MEETING CALLED TO ORDER - 6:00 P.M.

APPROVE MINUTES:

PUBLIC COMMENTS:

NEW BUSINESS:

Sue Best – Listers Parcel ID#s

Linda Deming – Rural Edge Entrance & Exit

Appoint Health Officer & Recommendation Form

Wednesday on the Waterfront

Sweeper/Vacuum Truck

Set Public Hearing Date for Town Plan

Recycling Appliances

Review & Sign: Balance Sheet, Budget Status Report, Delinquent Tax Report, General Journal
Report

T.A. & Z.A. Update:

OLD BUSINESS:

Legislative Update:

ROAD REPORT:

EXECUTIVE SESSION:

ADJOURNMENT:

**TOWN OF DERBY, VERMONT
124 MAIN ST, DERBY, VT
SELECT BOARD MEETING
AGENDA
December 2, 2019**

MEETING CALLED TO ORDER - 6:00 P.M.

APPROVE MINUTES:

PUBLIC COMMENTS:

NEW BUSINESS:

Light Up the Night – Green Use
Resolution Supporting – Cannabis
Health Officer Pay
Recycling Appliances
T.A. & Z.A. Update

OLD BUSINESS:

Legislative Update:

ROAD REPORT:

EXECUTIVE SESSION:

ADJOURNMENT:

**TOWN OF DERBY, VERMONT
124 MAIN ST, DERBY, VT
SELECT BOARD MEETING
AGENDA
December 16, 2019**

MEETING CALLED TO ORDER - 6:00 P.M.

RECESS FOR TOWN PLAN - 6:00 P.M.

APPROVE MINUTES:

PUBLIC COMMENTS:

NEW BUSINESS:

Dairninaka Dr. – Survey

Ambulance – Service Agreement

Umbrella Letter- Susan Gresser

Review & Sign: Balance Sheet, Budget Status Report, Delinquent Tax Deposit & General
Journal Posting

T.A. & Z.A. Update:

OLD BUSINESS:

Legislative Update:

ROAD REPORT:

EXECUTIVE SESSION:

ADJOURNMENT:

TOWN OF DERBY

~ Planning & Zoning Department ~

Bob Kelley, Zoning Administrator
124 Main Street
Derby, VT 05829

Phone: (802) 766-2017
Fax: (802) 766-2410
Email: derbyza@derbyvt.org

Town of Derby **Notice of Public Hearing**

Notice is hereby given to the residents of the Town of Derby, VT that the Derby Selectboard will hold a public hearing in the Municipal Building at 124 Main Street, Derby Center, on Monday, December 16, 2019 at 6:00 p.m. This hearing will be held for public review of and comment on the proposed Derby Municipal Plan pursuant to Title 24 VSA, Chapter 117.

The purpose of the proposed Municipal Plan is to provide for the future growth and development of the Town of Derby in a manner that is fiscally and environmentally responsible. The proposed Municipal Plan, if and when adopted, will affect all lands within the Town of Derby.

Proposed 2020 Derby Municipal Plan

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Complete Copies of the proposed 2020 Municipal Plan may be obtained at the Derby Municipal Offices 124 Main Street, Derby Center. The proposed plan is also posted on Derby's website, www.derbyvt.org, go to "Town Documents" and select "Proposed Town Plan 2020". Dated in Derby, Vermont, November 20, 2019.

Derby Selectboard

**TOWN OF DERBY, VERMONT
124 MAIN ST, DERBY, VT
SELECT BOARD MEETING
AGENDA
December 30, 2019**

MEETING CALLED TO ORDER - 6:00 P.M.

APPROVE MINUTES:

PUBLIC COMMENTS:

NEW BUSINESS:

Venue – Planning Commission
Review & Sign Auditors Engagement Letter
To Appoint for Planning Commission Board
T.A. & Z.A. Update:

OLD BUSINESS:

Legislative Update:

ROAD REPORT:

EXECUTIVE SESSION:

Zoning – Todd Wright

ADJOURNMENT: