

Derby Line, Vermont
Trustees Meeting
January 4, 2022
Derby Line Village Hall

Call to Order:

Present were Trustees Richard Creaser, Keith Beadle & Sarah Webster.

Also, present were Nancy Stone, Karen Jenne, Jaret Judd, Laurie Sanville, Village Clerk & Treasurer and Madeleine Roy, Assistant Clerk.

The regular meeting was called to order by Trustee Richard Creaser at 6:30 pm.

Additions or Deletions to the agenda:

- Water and sewer rates for Edward Gosselin, Jr. apt. property on the border

Keith made a motion to waive the reading of Rules of Procedure. Sarah seconded. Motion carried.

Approval of Minutes of the December 7, 2021 Meeting:

Keith made a motion to accept the minutes of the Dec. 7, 2021 meeting as written. Sarah seconded. Motion carried.

Tabled Items:

- 1) Stanstead Sewer Treatment Plant Reconstruction – Keith stated he has spoken with Jean Charles Bellemare at the Town of Stanstead who believes the plant has now been hooked up and is in operation. However, because of COVID and difficulty in crossing the border we are unable to go and visit it. Richard stated that even though we are unable to confirm its proper construction and operation, we are bound by law to pay our portion of its cost.
- 2) Local COVID Relief Funds – Laurie stated she is now working on completing the report to VLCT on how our funds will be used. NEMRC is also holding a training session on Jan. 6, 2022.

International Water Co. (IWC) Annual Meeting:

The Zoom meeting has been scheduled for Jan. 11, 2022. The draft agenda has been sent to all parties and still waiting for the proposed budget for the coming year. The Trustees discussed the four items they would like added to the agenda: 1) the Letourneau spring; 2) setting a definite annual meeting date for future meetings; 3) the Brian Champney hydrant issue; and, 4) billing for water/sewer for properties located on the border. Jaret suggested also bringing up the information provided Derby Line by A & E Engineers regarding the reservoir.

Replacement of Sewer Pump & Control Panel on Elm St:

Jaret made a correction that this agenda item should have stated that the pump needing to be replaced is located on Main St., not Elm St. The pump in question, which was 9 or 10 years old, was worn out and died. The quote received from Phil Laramie for a new pump is approximately \$4,200 installed with a 6 to 12 week wait time for delivery. Another quote has been received from Champlain Associates for a control panel for \$7,158.79 when the Trustees and road employees decide it can be afforded. The Trustees stated they need more information about the need for the control panel before approving.

Jaret also mentioned that the Elm St. pump was recently getting plugged up, which he and Rob have cleaned out. Brian would like to get baskets to install with the pump to avoid the pump getting plugged up. However, Jaret says the basket would require more cleaning and more time involved and does not feel this is the answer. The Trustees noted that this issue be tabled and gather more information.

State of Vermont Highway Mileage Certificate:

The Highway Mileage Certificate for 2022 was signed by the Trustees. Laurie will then send back to the State.

Reimbursement Request for Stanstead Project:

Signatures by the Trustees was needed on the request to the State of VT Clean Water State Revolving Fund for reimbursement of the first billing from Stanstead for the new sewer plant as well as charges from A & E Engineers going back to 2017.

Sarah made a motion to authorize the Trustees to sign the Request for Reimbursement in the amount of \$827,169.09 from the State of VT Clean Water State Revolving Fund. Keith seconded. Motion carried. Laurie stated that \$6,064.31 of this amount will go back into the village checking account and the balance will go toward the line of credit.

Water & Sewer Charges at the Gosselin Apartment Property on the Border:

Nancy Stone mentioned that this property is now being charged for both water and sewer by Stanstead and for water by Derby Line when there was a verbal agreement years ago by Stanstead and Derby Line that Stanstead would charge only for sewer and Derby Line would charge only for water. She obviously does not want to pay both municipalities for water. Keith agreed to call Jean Charles Bellemare tomorrow to remind him of the agreement and to see if he wants an official letter of explanation so that Stanstead can reimburse Gosselin and, in the future, charge only for sewer.

Business from Trustees, Treasurer and Road Foreman:

Ducharme Drive: Jaret stated he had started plowing Ducharme Dr. and was stopped by Denis Ducharme who stated that that property is owned by him, and Mike Blake owns the roadway next to his building. Jaret now has a copy of the deeds and will no longer be plowing this area.

Sale of Old Garage: Keith agreed to contact the VT Agency of Natural Resources to get their confirmation that there is no oil/gas contamination of the ground near the old village garage so that the village can proceed with its sale.

Vacant Lot on Binemeg Dr: Sarah noted that she had been contacted by the owner of this vacant lot on which some ATVs and snowmachines have been riding and starting to damage the property. The owner is looking for the names and phone numbers of those causing the damage. Richard and Keith advised Sarah that the village should not get involved in this issue and that the owner should post the property, get proper signage, and contact the Sheriff's Dept.

Parking Ban: Jaret requested that the parking ban ordinance be revised to include the state statute for those violators now parking in areas where there are no parking spaces.

Assessment of Village Roads: Jaret mentioned that Norm Patenaude of Pike Industries was scheduled to come and do some drilling on our streets to start the assessment process, but because of a health issue, he had to postpone this project. He will advise when he will come.

Town of Derby: Jaret stated that he had been approached by Steve Gendreau, Town Selectman, to have Derby Line plow the Valley Rd. up to the town line when their trucks are put up for the night. Steve also is looking into getting a radio for our village crew in case the town crew needs their help at any time. Richard suggested that Steve come to a Trustees meeting to make his proposals.

New Business from the Audience: None

Old business from the Audience (5-minute limit unless otherwise directed): None

Executive Session: None.

Next Meeting: The next regularly scheduled meeting will be on January 18, 2022 at 6:30 pm.

Review and Sign Bank Statement: Yes

Warrants were Reviewed and Signed: Yes

The Last Check Printed: #16824

The meeting was adjourned at 7:50 pm.

Respectfully submitted,
Madeleine C. Roy, Assistant Village Clerk