

Derby Line, Vermont  
Trustees Meeting  
February 16, 2021  
Derby Line Village Hall

**Call to Order:**

Present were Trustees Richard Creaser, Sarah Webster and Keith Beadle.

Also present were Marc Haselton, Lester Carbonneau, Shannon O'Rourke, Brian Fletcher, Road Foreman and Laurie Moss, Village Clerk.

The meeting was called to order by Trustee Richard Creaser at 6:30 pm.

**Additions or Deletions to the agenda:** None

Keith made a motion to waive the reading of Rules of Procedure. Sarah seconded. Motion carried.

**Approval of Minutes of the Feb. 2, 2021 Meeting:**

Sarah made a motion to accept the minutes of the Feb. 2, 2021 meeting as written. Keith seconded. Motion carried.

**Tabled Items:**

- 1) Stanstead Sewer Treatment Plant Reconstruction – nothing new on this issue
- 2) Ditch along Maple St. – no new information on this issue
- 3) Soil Contamination/Drilling Issue at old garage – to be discussed at this meeting
- 4) Tivoly – Possible Strike at/near Baxter Ave. – to be discussed at this meeting
- 5) Quotes for new Village Truck – to be discussed at this meeting

**Soil Contamination Issue at Old Village Garage:**

Richard reported that Bowes Environmental has asked permission to send State of VT a preliminary report indicating that no contamination was found. He could not dig two of the three wells as deep as hoped and because of very dry conditions he could not make a final determination of contamination. However, he feels confident that further wells tested in the spring will still not find any contamination. This issue will be put to rest in the spring.

**Tivoly Possible Strike at/near Baxter Ave:**

Marc Haselton, President of the Union, was present, stated that their contract is coming up and asked the Trustees for permission for the union to put up a trailer and burn barrel at the head of or near Baxter Ave. in the event they vote to strike. He confirmed that the location of the trailer would not interfere with the snowmachine trail. The trailer and burn barrel will be placed on Feb. 25<sup>th</sup>, the vote will take place on Feb. 27<sup>th</sup>, and, if they vote not to strike, these items will be removed on Feb. 28, 2021. He also provided a letter describing this request. Brian suggested that they check with the fire chief to be sure he knows they will have a burn barrel. Marc also thanked the village for allowing them to use the village hall for several days during negotiations.

Keith made a motion to approve the request by Border Lodge 1829 to place a trailer and burn barrel at/near Baxter Ave. as described in their letter of Feb. 16, 2021. Sarah seconded. Motion carried.

**Quotes for new Village Truck:**

Brian reported that he has researched the difference between a 3500 model and 5500 model. The present truck is a Ford F550, which is comparable to the Dodge 5500 model. He has found that the 3500 model would not be rugged enough with the added weight of equipment like plow, sander, etc. Quotes have been received from Hayes Ford, which offered \$8,000 less for trade-in, and the Dodge dealer, Crosstown Motors in Littleton, NH. The village's experience in the past with Hayes Ford has not been favorable. The quote from the Littleton dealer has come in at \$60,000 to \$61,000 for the new truck and all new added equipment. Brian feels it would not be wise to use any of the old equipment which will start costing the village substantially for repairs. He is waiting for Tenco to provide a quote for the truck body.

Richard suggested this item be tabled until the next meeting. **Tabled.**

**Annual Meeting:**

Richard stated that he had consulted with VLCT and was told that we must choose a date for the annual meeting

and cannot just announce that the meeting is postponed. So, our ad in the Newport Daily needs to be corrected. Because of present COVID restrictions, it was decided to hold the annual meeting on May 4, 2021 at 6:30 pm at the Derby Line Fire Station assuming the fire station is available on that night. Laurie agreed to re-word the newspaper ad and submit for publication.

Keith made a motion that the annual meeting be postponed until 6:30 pm, May 4, 2021 at the Derby Line Fire Station, pending clearance with the fire department. Sarah seconded. Motion carried.

**Appoint Auditor Until May 4, 2021 Annual Meeting:**

Sarah nominated Shannon O'Rourke to fill the position of Auditor until the May 4, 2021 annual meeting. Shannon accepted the nomination. Keith seconded. Motion carried.

**Loan Agreement for GPS Mapping of Village Water & Sewer Infrastructure:**

Sarah moved to authorize the Chair of the Board of Trustees, Richard Creaser, to sign the loan agreement for \$27,100.00 with the Vt State Revolving Fund for mapping of the village water and sewer infrastructure. Keith seconded. Motion carried. This amount should be forgiven as per Aldrich & Elliott Engineers via a grant.

**Multijurisdictional Hazard Mitigation Plan:**

Richard noted that the only apparent update in this document is more inclusion of weather-related disasters. Keith made a motion to authorize the trustees to sign the revised certificate of local Multijurisdictional Hazard Mitigation Plan. Sarah seconded. Motion carried.

**Annual Meeting Warning:**

It was agreed that Item #13 should be removed as this was settled at last year's annual meeting. The issue of repairing or removing the sidewalk on Highland Ave. is something that can be discussed under #19 – Other Business. The village has no money for fixing or tearing it up. Laurie asked whether something about ATVs should be included in the warning. Richard suggested an ordinance should be created to include all forms of off-road vehicles and agreed to research similar ordinances before the next trustees meeting. Keith noted that the warning does not need to be published until April 1, 2021 since the annual meeting is now set for May 4, 2021.

**Annual Report:**

Richard has written the first draft of the Trustees' Letter. Keith suggested he add something about the new sewage treatment plant as it will be an expense to the users in the near future.

Laurie and the trustees went over some of the pages that will need updating.

**2021 – 2022 Budget:**

The Trustees continued working on the new year's budget.

**Business from Trustees, Treasurer and Road Foreman:** None

**New Business from the Audience:** None

**Old business from the Audience (5-minute limit unless otherwise directed):** None

**Executive Session:** No

**Next Meeting:** The next meeting will be on March 2, 2021 at 6:30 pm.

**Review and Sign Bank Statement:** No

**Warrants were Reviewed and Signed:** Yes

**The Last Check Printed:** #16153

The meeting was adjourned at 7:45 pm.

Respectfully submitted,  
Madeleine C. Roy, Assistant Village Clerk