

Derby Line, Vermont
Trustees Meeting
February 18, 2020
Derby Line Village Hall

Call to Order:

Present were Trustees Richard Creaser, Lindsay Brainard and Keith Beadle.

Also, present were Jaret Judd, Laurie Moss, Clerk & Treasurer, and Madeleine Roy, Assistant Clerk.

The meeting was called to order by Trustee Richard Creaser at 6:30 pm.

There were no additions or deletions to the agenda.

Lindsay moved that the reading of Rules of Procedure be waived. Keith seconded. Motion carried.

Approval of Minutes of February 4, 2020 Regular Trustees Meeting:

Keith made a motion to accept the minutes of the regular Trustees meeting of Feb. 4, 2020 as written. Lindsay seconded. Motion carried.

Tabled Items:

- 1) Stanstead Sewer Treatment Plant Reconstruction – MOU to be discussed at this meeting
- 2) Denis Ducharme Wastewater – tabled until spring
- 3) Main St. Cones – tabled until spring
- 4) Bond Vote, VT Superior Court Status Conference – to be discussed at this meeting

Stanstead Sewer Treatment Plant MOU:

The revised Memorandum of Understanding (MOU) was sent to Stanstead after the last Trustees' meeting. They have come back with two requested changes, first, that any arbitration would take place in the Province of Quebec, and second, should Stanstead choose to terminate the agreement, Derby Line would be entitled to continue its access to and use of the wastewater treatment facility for 24 months during which Derby Line would construct or connect to an equivalent wastewater treatment facility.

Richard stated that he has no real problem with their first request regarding the arbitration clause especially since the facility in question is located in Quebec.

However, the Trustees all agreed that they do have a strong objection to the second request that Derby Line would be entitled to use of the Stanstead facility for only 24 months. A specific time limit cannot be placed on such a large project. Stanstead has shown time and again that they are unable to accomplish projects within 24 months so they should not expect Derby Line to be able to the same. Instead, it should read something like, "as soon as Derby Line is able to secure its own facility." The MOU should remain with Paul Guiliani's language as shown in Article 14.

Lindsay made a motion to resubmit the Memorandum of Understanding that reflects Derby Line's above-mentioned objection and change. Keith seconded. Motion carried.

Laurie agreed to advise Stanstead and village attorney, Paul Guiliani, of this decision. **Tabled.**

Todd Mosher Water & Sewer Connection:

Mosher's application for water and sewer connection for his proposed new construction of a duplex apartment house on Dashner Circle was presented for approval. Mosher paid \$1,000 (\$500 per unit) with the application. Richard noted that since this appears to be a non-residential building, he should have been charged \$3,000 (\$1,500 per unit). Laurie agreed to contact him about this error.

The trustees agreed to act on this issue after Mosher pays the extra \$2,000. **Tabled.**

VT Environmental Conservation Coliform Sampling Plan:

Laurie provided the Trustees with the Coliform Sampling Plan received from Laramie Waterworks that shows various locations in the village where sampling will take place, both upstream and downstream. This was for

information only. Richard signed the plan as required and Laurie will return it to Laramie.

Warning for 4/7/2020 Annual Meeting:

After reviewing the draft of the warning, Keith wondered if Article 13 could be discussed at the meeting as part of Article 14, which just gives the Trustees general permission to sell property in the village. It was agreed that it is probably a good idea to keep Article 13 as a separate item so that voters will be informed of the Trustees' intentions to possibly sell the old garage.

Lindsay made a motion to accept the warrant as written. Keith seconded. Motion carried.

Village Budget for 3/1/20 – 2/28/21:

The Trustees continued working on next year's budget. Laurie agreed to work up a separate spreadsheet for the voters to see the impact to their taxes should they vote in the long-range plan for Paving village streets at \$50,000, \$75,000, or \$100,000 that will be explained and proposed at the annual meeting.

A line item in the Water budget entitled Property Insurance Reservoir was brought up. Does Derby Line pay for insurance on this property that is supposedly owned by International Water Co? Or, should this be entitled Liability Insurance Reservoir? Keith read through the IWC agreement and found that it shows Stanstead has 2/3 ownership while Derby Line has 1/3 ownership. It was agreed to leave this item in the budget for now until better research can be done.

Annual Report:

All commented that Richard's Letter from the Trustees that will appear in this year's annual report is very well done.

Charter Amendment from Town of Derby:

The village has received a revised Chapter 217 for the town charter that simplifies some of the language used in this section that involves the Village of Derby Line. This was for information purposes only.

New Budget from Stanstead for the Wastewater Operations:

Laurie indicated that she has received the new budget from Stanstead for the coming year. However, it does not seem to have any breakdown for Derby Line's share of this budget. She agreed to contact Stanstead for clarification or a new budget form that does include the breakdown.

Bond Vote – VT Superior Court Status:

Laurie reported that she has been in contact with Village Attorney, Paul Guiliani, after receiving a notice for a telephone conference. He informed her that he is taking care of this issue and that she does not need to do anything at this point.

Business from Trustees, Treasurer and Road Foreman: None

New Business from the Audience: None

Old business from the Audience (5-minute limit unless otherwise directed): None

Executive Session: None

Next Meeting: The next regular Trustees' meeting is scheduled for March 3, 2020.

Review and Sign Bank Statement: No

Warrants were Reviewed and Signed: Yes

The Last Check Printed: #15524

The meeting was adjourned at 7:30 pm.

Respectfully submitted,

Madeleine C. Roy, Assistant Village Clerk