

Village of Derby Line, Vermont  
Trustees Meeting  
March 15, 2022  
Derby Line Village Hall

**Call to Order:**

Present were Trustees Richard Creaser, Keith Beadle and Sarah Webster.

Also, present were Brian Fletcher, Road Foreman, Laurie Sanville, Village Clerk & Treasurer, and Madeleine Roy, Assistant Village Clerk.

The regular meeting was called to order by Trustee Richard Creaser at 6:30 pm.

**Additions or Deletions to the agenda:** None

Sarah made a motion to waive the reading of Rules of Procedure. Keith seconded. Motion carried.

**Approval of Minutes of the February 15, 2022 Meeting:**

Keith made a motion to accept the minutes of the Feb. 15, 2022 meeting as written. Sarah seconded. Motion carried.

**Tabled Items:**

- 1) Stanstead Sewer Treatment Plant – Keith has talked with Allen Desrosiers in Stanstead who stated that the plant is now up and running. There are still a few corrections to be made, but the water coming out of the plant is cleaner than regular drinking water. There is a 12-month warranty on the new parts installed, so anything that goes wrong in that time, the installation company will come back and repair/replace.
- 2) COVID Relief Funds – nothing new on this issue except that Richard submitted a new idea of a possible use for some of the funds. Research can be done to see how much outdoor exercise equipment would cost and installed in the park for adults to use. There might also be grants from healthcare companies and/or VLCT to augment ARPA funds for this equipment. This would add value to the park.

**Annual Report:**

Laurie submitted the final proof of the annual report received from Memphremagog Press for review by the Trustees. Dawn at Memphremagog Press has assured her that printing can be completed this week and made available to taxpayers. Laurie also noted that the village auditors met last Thursday to audit the village books and that all was found to be in order. Sarah suggested that village notices, such as the availability of the annual report, be placed on the town's website although she stated that she was on the town website recently and found nothing for the Village of Derby Line. She was informed that the town recently inadvertently wiped out all the village's past agendas and minutes and they need to be re-posted. Laurie will be in touch with Bob Kelley to discuss the best way to get this done.

**Community Financial Services Group (CFSG) Annual Financial Report:**

Laurie submitted to the Trustees CFSG's annual report of village investments, which they reviewed.

Keith made a motion to authorize the Trustees to sign this Allowance of Summary of Account of Trustee for the Period of Jan. 1, 2021 to Dec. 31, 2021. Sarah seconded. Motion carried.

**Community Day – August 13, 2022:**

Laurie noted that the Community Day Committee is meeting tomorrow here at the village hall at 6:30 p.m. to start planning this year's event. Because the committee is getting smaller every year, they may have to limit the number of events that have to be offered. The need for more volunteers can be posted publicly.

**Business from Trustees, Treasurer and Road Foreman:**

Village Roads & Potholes: Brian noted that potholes are really beginning to appear. His crew will be filling them with cold patch later this week when it is warmer and the holes have dried out. Regarding the condition of Main St., he stated that he goes to the state garage repeatedly to ask when they will be fixing and re-paving it as it is in very poor condition. They do not have a target date yet.

Dashner Circle: A phone call has been received from a resident of Dashner who complained about the recent slimy condition of that road. That road was repaired as much as possible last year.

VT Rural Water Association Conference: Brian and Jaret will be attending this conference soon after which Brian will get his license renewed and Jaret will most likely receive a temporary license.

Parking on Sidewalk on Caswell Ave: Brian noted that the Sheriff's Dept. has taken care of the illegal parking by the owner of the blue pickup at this location. However, now there is a car owned by someone else parking there.

Roads Assessment: Brian stated that Norm Patenaude has completed his assessment of our roads and that report will be available before the village's annual meeting. The assessment will show the order of streets which are in most need of work, and what that work would consist of.

**New Business from the Audience:** None

**Old business from the Audience (5-minute limit unless otherwise directed):** None

**Executive Session:** None

**Next Meeting:** The next regularly scheduled meeting will be the annual meeting on April 5, 2022 at 6:30 pm here at the village hall.

**Review and Sign Bank Statement:** No

**Warrants were Reviewed and Signed:** Yes

**The Last Check Printed:** #16962

The meeting was adjourned at 7:25 pm.

Respectfully submitted,  
Madeleine C. Roy, Assistant Village Clerk