

Derby Line, Vermont
Trustees Meeting
March 16, 2021
Derby Line Village Hall

Call to Order:

Present were Trustees Richard Creaser, Sarah Webster and Keith Beadle.

Also present were Shannon O'Rourke, Allison Howell, Jaret Judd, and Laurie Moss, Village Clerk.

The meeting was called to order by Trustee Richard Creaser at 6:30 pm.

Additions or Deletions to the agenda:

- CBP Observation Tower
- CSFG Annual Report
- Hall Painting Quotes
- Paving of Baxter Ave.

Sarah made a motion to waive the reading of Rules of Procedure. Keith seconded. Motion carried.

Approval of Minutes of the March 2, 2021 Meeting:

Keith made a motion to accept the minutes of the March 2, 2021 meeting as written. Sarah seconded. Motion carried.

Tabled Items:

- 1) Stanstead Sewer Treatment Plant Reconstruction – nothing new on this issue
- 2) Ditch along Maple St. – no new information on this issue
- 3) Soil Contamination/Drilling Issue at Old Garage – nothing new on this issue

Village Budget for 2021 – 2022:

Laurie brought the finalized budget for final review before it is submitted to the printer for the annual report.

Auditors' Report:

Shannon O'Rourke reported that the audit of last year's books was done last Saturday. All went well and they did not find anything that needs to be addressed for correction.

CBP Observation Towers:

A short discussion took place about the recent announcement by Customs and Border Protection (CBP) to place observation towers along the border, with possibly two being placed in Derby Line and the Town of Derby. CBP has not given Derby Line any type of advance notice of these towers to be constructed. Keith noted that village residents have expressed concern that these new cameras will infringe on their privacy. Keith also mentioned that a few years ago, at a meeting set up by Sen. Bernie Sanders, it was agreed by CBP that the village would be advised of any changes to be made in the village. However, CBP has not ever adhered to this agreement. Despite all concerns, there is probably nothing we can do about these towers.

Community Financial Services Group (CFSG) Annual Report of Orpha Durland Trust Fund:

A summary report to the Court for the period of Jan. 1, 2020 to Dec. 31, 2020 has been received from CFSG and reviewed. Sarah made a motion to authorize the Trustees to sign this Summary of Account of Trustee and Motion to Allow the Account. Keith seconded. Motion carried.

Hall Painting Quotes:

Two quotes have been received for painting of the inside of the hall, one from Annette Patenaude for \$3,450.00 and the other from Blake & Sons Painting for \$3,470.00. Sarah made a motion to accept the quote of \$3,450.00 and award the job to Annette Patenaude of Annette's Painting. Keith seconded. Motion carried.

Paving of Baxter Ave:

Laurie reported that a conference was held earlier today with VTrans regarding this project. After a short discussion, Keith motioned to authorize the Trustees to sign the Certification of Compliance for Town Road and Bridge Standards and Network Inventory and the Annual Financial Plan for Town Highways, and for Richard to

sign the contract totaling \$64,875.90 from Pike Industries, Inc. Sarah seconded. Motion carried.

Business from Trustees, Treasurer and Road Foreman:

Water Main Break on Elm St: Jaret reported that another water main break happened last week just across from St. Edward's Church.

Village Clean-up: Allison Howell was in attendance and presented that she would like to hold an environmental clean-up effort in Derby Line in May where volunteers pickup cigarettes butts.

New Business from the Audience: None

Old business from the Audience (5-minute limit unless otherwise directed): None

Executive Session: None

Next Meeting: The next meeting will be on April 6, 2021 at 6:30 pm.

Review and Sign Bank Statement: No

Warrants were Reviewed and Signed: Yes

The Last Check Printed: #16207

The meeting was adjourned at 7:30 pm.

Respectfully submitted,
Madeleine C. Roy, Assistant Village Clerk