

Derby Line, Vermont  
Trustees Meeting  
April 20, 2021  
Derby Line Village Hall

**Call to Order:**

Present were Trustees Richard Creaser and Sarah Webster.

Also present were Shannon O'Rourke, Jaret Judd, Dan LaBarron, Justin Johnson, Shannon Quinn and Laurie Moss, Village Clerk.

The meeting was called to order by Trustee Richard Creaser at 6:30 pm.

**Additions or Deletions to the agenda:**

- Town of Derby Covid-19 Funding

Sarah made a motion to waive the reading of Rules of Procedure. Richard seconded. Motion carried.

**Approval of Minutes of the April 6, 2021 Meeting:**

Sarah made a motion to accept the minutes of the April 6, 2021 meeting as written. Richard seconded. Motion carried.

**Tabled Items:**

- 1) Stanstead Sewer Treatment Plant Reconstruction
- 2) Ditch along Maple St.
- 3) Soil Contamination/Drilling Issue at Old Garage

**2021 American Softball Association Use of Park:**

Dan LaBarron, spokesperson for this group, requested the use of the park this summer for softball league and specifically asked if they can bring in a load of fill for certain areas of the ballfield that need attention. They would have Larry Letourneau bring in a 10-wheeler truckload. The softball association will do all the work with their own equipment. Richard asked about their schedule as there are other groups that also want to use the park (soccer league, little league, T-Ball, etc.). LaBarron stated they would be using the park on Mondays and Wednesdays. At Sarah's request, he agreed to email the village their schedule so that the village can be sure different leagues are not overlapping on times of use of the park.

Sarah made a motion to authorize the American Softball Association to make arrangements for delivery of the needed baseball fill to be delivered to the park with cost of same to be borne by the village, and to coordinate with village employee, Jaret Judd, for the equipment to properly spread this fill. Richard seconded. Motion carried.

Richard reported that apparently the soccer group only needs the park for practice sessions. He will reach out to them to find out their schedule and exactly how much space they need so that they and all other leagues can coordinate the use of the park.

**Village Annual Meeting on May 4, 2021:**

Laurie reported that she will have extra masks and hand sanitizer available at the entrance to the fire station. There will also be a sign-in sheet there, and the village road employees will set up chairs and tables like they did last year. We also have available the sound system that can be used.

**Spring Newsletter:**

Laurie noted that a newsletter will be going out with the next water and sewer bills on or about 4/27/21 and will include 1) the URL for the current Consumer Confidence Report, 2) a note about springtime leaves and lawn debris that will not be picked up, 3) the dates for flushing of hydrants (May 10 – 30, 2021), 4) a reminder to not flush baby wipes, 5) a reminder to pick up dog poop and to keep dogs from barking all day and night.

**Covid-19 Funding:**

Laurie reported that she had received a call from Bob Kelley, Town of Derby Manager, indicating that the town has been advised that they will be receiving \$419,000 of Covid-19 Relief Funds, and that Orleans County will be

receiving \$5.2 million. A portion of the \$419,000 could be allocated to the Village of Derby Line by the Select Board. In view of that, Kelley has asked that we submit to him a wish list of specific projects with each their cost by May 11, 2021 for consideration. The projects must be related to water, sewer or roads. Jaret agreed to get this list put together and turned over to Laurie in ample time.

**Business from Trustees, Treasurer and Road Foreman:**

Illegal Parking: Jaret asked what can be done about a village resident who operates a tow truck and parks it at his residence with part of the truck sticking out into the street. He has been warned more than once. Jaret was advised to give him a couple more warnings, in writing, that includes a note that if he does not comply with the law, his vehicle will be towed away.

Painting of Inside of Village Hall: Painting of the hall has begun. Everyone noted how good it looks.

Ditch along Maple St: Jaret reported that the State of VT has indicated that if we want that ditch cleaned, the village will need to do it itself.

Test wells on Ducharme Dr: Richard reported that he has heard from Jim Boles that he was recently able to do additional testing of the wells. Final results have not yet been received, but he could not detect any petroleum smell or anything that would indicate that the water at that location is contaminated. As soon as the final results are in, we should be good to sell the old garage.

Chair & Table Racks in Village Hall: Laurie has researched Amazon for some new carts for holding the chairs and tables in the hall that take up less space, are moveable, and do not damage the newly painted walls. Total cost: \$737.00. The Trustees agreed that since there is available money in the budget there is no problem with Laurie buying these carts and new rubber feet for the chairs.

New Office Printer: Laurie reported that the new printer is coming next week for a lease amount of \$44.00 per month.

**New Business from the Audience:** None

**Old business from the Audience (5-minute limit unless otherwise directed):** None

**Executive Session:** None

**Next Meeting:** The next meeting (Annual Meeting) will be on May 4, 2021 at 6:30 pm at the Derby Line Fire Station.

**Review and Sign Bank Statement:** No

**Warrants were Reviewed and Signed:** Yes

**The Last Check Printed:** #16289

The meeting was adjourned at 7:50 pm.

Respectfully submitted,  
Madeleine C. Roy, Assistant Village Clerk