

Derby Line, Vermont  
Trustees Meeting  
May 18, 2021  
Derby Line Village Hall

**Call to Order:**

Present were Trustees Richard Creaser, Keith Beadle and Sarah Webster.

Also present were Scott Jenness, Scott Webster, Ed Barber, Fritz Halbedl, Jaret Judd, Laurie Moss, Village Clerk, and Madeleine Roy, Assistant Clerk.

The meeting was called to order by Trustee Richard Creaser at 6:30 pm.

**Additions or Deletions to the agenda:**

- Loan quotes for village's new truck
- Signage at south end of Main St.

Keith made a motion to waive the reading of Rules of Procedure. Sarah seconded. Motion carried.

**Approval of Minutes of the April 20, 2021 Meeting and May 4, 2021 Special Meeting:**

Keith made a motion to accept the minutes of the April 20, 2021 (incorrectly shown as April 6, 2021 on agenda) meeting as written. Sarah seconded. Motion carried.

Keith made a motion to accept the minutes of the May 4, 2021 Special Meeting as written. Sarah seconded. Motion carried.

**Tabled Items:**

- 1) Stanstead Sewer Treatment Plant Reconstruction
- 2) Ditch along Maple St.
- 3) Soil Contamination/Drilling Issue at Old Garage

Stanstead Sewer Treatment Plant: Keith reported that he had received an email from Stanstead saying that the plant is nearly completed. The email also included several photos of the work completed. He will try to forward this email to the other Trustees and the village office.

Ditch Along Maple St: Jaret reported that this project has been included in the wish list to the Town of Derby for the American Recovery Plan federal money that the village might receive, along with the reconstruction of the sewer line on part of Caswell Ave. and repaving of same, shimming and paving of sections of several streets in the village, ditching along Louis St., and removing several stumps in the park.

Soil Contamination Issue at Old Garage: Richard stated that the village has received an email from Boves Environmental Service stating that no contamination has been found in the soil at this site. Boves has submitted its report to the State of Vermont, which has asked the village for a quote to cap the well. Therefore, it appears that after the well is capped, the village can proceed with the sale of the old garage.

**Election of Chair of Board of Trustees:**

Keith nominated Richard Creaser as Chair of this Board of Trustees. Sarah seconded. Laurie was instructed to cast one ballot for Richard Creaser as Chair of the Board of Trustees.

**Public Comment Regarding New Proposed Customs & Border Protection (CBP) Surveillance Towers:**

Keith read a statement he had prepared as the village's comment regarding these proposed towers. The statement was approved by the Trustees, and Keith agreed to submit to CBP.

**ATVs on Village Streets During 2021 Season:**

Scott Jenness of the Border Ridgerunners Club was in attendance to ask permission of the village for use of the same streets approved last year (Elm, Breakneck Hill, and Baxter Ave.) with the same terms as last year. Discussion followed regarding policing of those who have not followed the rules in the past, extending the open streets down to Tivoly for those employees riding an ATV to work, the possibility of opening the balance of Elm St. and Main St. down to the Derby Line Village Inn, and the possibility of opening all streets in the village. A

village ordinance has been drafted and is being reviewed by the Vermont League of Cities & Towns. Scott Jenness agreed that an ordinance should be in place to assist in law enforcement.

Keith made a motion to grant ATVs permission to use Elm St., Breakneck Hill and Baxter Ave. plus the extension of Baxter Ave. down to Tivoly Inc. with the provision that they can also use the balance of Elm St. and Main St. down to the Derby Line Village Inn when the State of Vermont gives its permission for the use of Main St., which is a state highway. Seconded by Sarah. Motion carried.

**Credit or Debit Card for the Village:**

Laurie asked if she could obtain a credit or debit card in the name of the village to avoid using her personal card when making village purchases, for which sales tax has been charged.

Keith made a motion to instruct the Village Clerk to apply for a debit or credit card in the name of the village for village purchases. Sarah seconded. Motion carried.

**Tenco Contract for Equipment on New Village Truck:**

The Tenco contract has been received for installation on the coming new village truck of a new dump body, hydraulic system, lighting system, flaps, hitch, etc. in the amount of \$37,656.

Sarah made a motion to authorize the Trustees to sign the agreement with Tenco to install the equipment named on the new truck. Keith seconded. Motion carried.

**Loan for New Village Truck & Equipment for \$50,656:**

Laurie presented two loan quotes acquired from the Community National Bank (5-year fixed at 1.9%) and the Passumpsic Savings Bank (5-year fixed at 1.49%).

Keith made a motion to accept the quote from the Passumpsic Savings Bank of 1.49% for 5-year fixed with monthly payments. Sarah seconded. Motion carried.

**School Bus Stop at South End of Main St:**

Richard reported that he received an email from a resident at the south end of Main St. complaining about cars traveling too fast heading north into the village on Route 5. It is a blind corner where children are waiting for the school bus. The resident asked if the village could put up a sign, such as "School Bus Stop Ahead". Jaret noted that Brian has reached out to VTrans which has indicated they will come up to look at the area and see what can be done. Brian has also contacted the Sheriff's Dept. to ask for more patrols during school bus stop times.

**Business from Trustees, Treasurer and Road Foreman:**

Caswell & Valentine Ave Repairs: Jaret reported that he has the manhole cover ordered for Caswell Ave. as well as the piping for Valentine Ave. The Farmyard Store has indicated that they will hold the prices quoted for these items even though prices are going up dramatically every day.

Ballfield Upgrades: Jaret stated that instead of having Ducharme Excavating spread the added dirt in the ballfield, he did it himself with his own tractor saving the village \$550.00.

May 22, 2021 NCUHS Prom: Jaret reported that the electrical system in the park has been tested and connected. However, the village may want to upgrade this system in the future as some of it is located underground in a wet area. Laurie noted that she has requested a Certificate of Insurance from the school for this event. Also, in case of rain that night, the prom attendees will be able to use the village hall and the fire station. The fireworks have been approved by Fire Chief, Craig Ellam.

Village Flower Beds: Jaret stated that instead of hiring someone to weed the flower beds this spring, they will do it themselves. He also stated that the fountain and some playground equipment will be repainted.

Village Hall Painting: Keith remarked how good the inside of the hall looks with the new paint, curtains and new racks for tables and chairs.

Trucks Parked on Binnemeg: Jaret again brought up the one and two trucks always parked in the travel portion of the road on Binnemeg by one of the residents there. He has been told repeatedly that he is in violation. Sarah agreed to contact the Sheriff's Dept. to see what can be done.

**New Business from the Audience:**

Scott Webster complained about a neighbor's persistent barking dog. The village has a Noise Ordinance, but it may not apply for daytime hours. Scott was instructed to contact the Town of Derby's Animal Control Officer.

Keith reminded the Trustees that it is time to do Employee Job Evaluations. These will be done at the regular Trustees meeting on June 15, 2021.

**Old business from the Audience (5-minute limit unless otherwise directed):** None

**Executive Session:** None

**Next Meeting:** The next meeting is scheduled for June 1, 2021 at 6:30 pm.

**Review and Sign Bank Statement:** No

**Warrants were Reviewed and Signed:** Yes

**The Last Check Printed:** #16351

The meeting was adjourned at 7:40 pm.

Respectfully submitted,  
Madeleine C. Roy, Assistant Village Clerk