

Derby Line, Vermont  
Trustees Meeting  
July 6, 2021  
Derby Line Village Hall

**Call to Order:**

Present were Trustees Richard Creaser, Keith Beadle and Sarah Webster. Also, present were Jaret Judd, Karen Jenne and Laurie Moss, Village Clerk.

The regular meeting was called to order by Trustee Richard Creaser at 6:30.

**Additions or Deletions to the agenda:** Park Stumps

Keith made a motion to waive the reading of Rules of Procedure. Sarah seconded. Motion carried.

**Approval of Minutes of the June 15, 2021 Meeting:**

Sarah made a motion to accept the minutes of the June 15, 2021 meeting as written. Keith seconded. Motion carried.

**Tabled Items:**

- 1) Stanstead Sewer Treatment Plant Reconstruction – Keith stated that there is nothing new on this issue. He has reached out to the Town of Stanstead but has not heard back probably because of construction holiday in Canada.

**Passumpsic Savings Bank Loan for New Dodge Ram Truck:**

Keith made a motion to authorize the Trustees to sign the loan agreement with the Passumpsic Savings Bank for the new 2021 Dodge Ram truck and accessories for \$50,656.00 at the interest rate of 1.49% for 60 installments of \$876.63 each. Sarah seconded. Motion carried.

**ARPA Funding:**

Richard reported that the village needs to take specific action to document that the village is willing to accept the funds, has plans for use of these possible funds, how the plan will be implemented and money tracked, and that one of the Trustees is named as the authorized representative for the village for the funding. A suggested motion has been made by VLCT, which Richard read.

Keith made a motion to authorize Derby Line to accept its allocation of coronavirus funding from the US Treasury along with award terms and conditions and assurances of compliance with the civil rights requirements. This motion also includes that Keith Beadle is to serve as the village's representative as required by the coronavirus terms and conditions as required by civil rights requirements by July 15, 2021. This motion also includes that Laurie Sanville be named as the contact person for the village for the receipt of this CLRFR award from the US Treasury. Sarah seconded. Motion carried.

Richard noted that one of the conditions that might be eligible for some of this funding is shortfalls in funding arising from the coronavirus. Because of this he asked Laurie to research whether or not our delinquencies have increased in the last year. He also noted that if we need assistance with our submission of plans for the funding, VLCT and NVDA can be consulted.

**New Water and Sewer Rates:**

Laurie reported that the amount needed from water users for the entire fiscal year of 2021 – 2022 is \$214,176.22 less \$53,591.62 already billed for the first quarter leaving a net of \$160,584.61 for the last three billing cycles. There are presently 587.61 water users.  $\$160,584.61 \div 587.61 = \$273.00$  total. This amount divided by 3 = \$92.00 per quarter.

The total needed for sewer is \$140,425.33 less \$34,741.56 already billed for a net of \$105,683.77. There are 435.01 users.  $\$105,683.77 \div 435.01 = \$242.94$  total. This amount divided by 3 = \$81.00 per quarter.

\$92.00 plus \$81.00 plus the \$7.00 capital funds quarterly charges = a total due quarterly for both water and sewer users of \$180.00. This is the same as what is now being charged.

Keith moved that the Trustees set the water rate for the balance of this year at \$92.00 per quarter and the sewer rate at \$81.00 per quarter. Sarah seconded. Motion carried.

**Valentine Ave. Project:**

Jaret reported that this project has been completed as well as the ditching of Louis and Maple Sts. All went well on Valentine in spite of significant increases in material costs. Jaret took several photos of the Valentine Ave. work. Richard noted that it would be a good idea to post those photos to the public if for no other reason than to build goodwill. Jaret and Laurie will see that it is done.

**Rental of Village Hall:**

Laurie reported that recent renters have not cleaned the hall properly after their events, especially after a wedding where staples were put into the walls for decorations, and that our no alcohol policy has not always been adhered to. Keith stated that after spending \$3,500 to repaint the hall and get it all updated, we need to make sure that potential renters follow the rules. Presently, our rental rates are very low at \$50.00 for 4 hours or less and \$75.00 for over 4 hours. Non-profit organizations are simply asked for a donation.

Keith made a motion to amend the current contract for use of the village hall to include new rates of \$100.00 deposit and \$50.00 rental fee for residents of Derby Line and Derby, and a deposit of \$100.00 and \$100.00 rental fee for non-residents. If the kitchen is used, and additional \$50.00 rental fee is needed. Alcohol will be permitted only if a licensed caterer is present and proof of same is required. Cleaning of the hall by renters must be done on the same day as the event. Sarah seconded. Motion carried.

**Park Stumps:**

Jaret asked if the village has funds to remove 11 stumps in the park along Elm St. We have a proposal from Ducharme Excavating for \$2,500.00 to remove these and level the ground thereafter. Laurie confirmed that there is money in the Beautification account and/or the Portus Baxter investment account.

Sarah made a motion to hire Ducharme Excavating to remove the stumps in Baxter Park along Elm St. and regrade those areas for a sum not to exceed \$2,500.00. Keith seconded. Motion carried.

**Business from Trustees, Treasurer and Road Foreman:**

Paving Funds: Jaret asked for an estimate of how much money might be available in this year's budget, after repaving Baxter Ave, that can be used for some urgent paving. Keith estimated \$9,000 plus \$1,000 from the Water Dept. and \$1,000 from the Sewer Dept. for a total of \$11,000.

Water Main in Tomifobia River: Jaret reported that because of this year's dry spell they have checked the water line near Tivoly going across to Canada through the Tomifobia River and found that it is at the level of water and is exposed, which could pose a problem this winter in freezing conditions. There is no dirt covering this 6-inch pipe. This is for information only.

Properties Along Border: Jaret has determined that the properties near or on the border for which sewage and wastewater is pumped into our system and back over to the treatment plant in Stanstead are Roland Roy's, Dennis Kelley's, the apartment building and brick building just north of Kelley's and Deb Baum's across the street. Of these, the ones not being billed by us are the two apartment buildings and Deb Baum's. This information will be submitted to the Town of Stanstead for further research after which proper billing can be done by Derby Line.

New Water Pump: Jaret stated that a new water pump has been replaced as discussed at the last meeting and is working well. Phil Laramie is looking into an app to be on Brian and Jaret's phones to alert of any pump problems in the future for both the Main and Elm Sts pump stations.

Sewer Line Detour: Jaret also noted that Phil Laramie now has a process available to detour sewage at one end of a line while that line is being worked on so that sewage does not back up into any residents' homes. This process would no longer necessitate hiring Juddy's to pump the sewage for several hours while the work is being done. More information to come on this issue.

**New Business from the Audience:** None

**Old business from the Audience (5-minute limit unless otherwise directed):**

Karen Jenne asked about the possible soil contamination at the old village garage. She was informed that the testing showed that there is no soil contamination at this location, that the report has been submitted to the State of VT and that we are simply waiting for their approval before the garage can be sold.

She also asked about the status of Customs & Border Protection's plan to erect surveillance towers in or near

Derby Line. Keith reported that he had received an email from Rebecca Ellis of Rep. Welch's office indicating that they also have asked CBP to reconsider or amend their plan. There is no further information on this.

**Executive Session:** None

**Next Meeting:** The next regular meeting is scheduled for July 20, 2021 at 6:30 pm.

**Review and Sign Bank Statement:** Yes

**Warrants were Reviewed and Signed:** Yes

**The Last Check Printed:** #16452

The meeting was adjourned at 8:00 pm.

Respectfully submitted,  
Madeleine C. Roy, Assistant Village Clerk