

Derby Line, Vermont
Trustees Meeting
September 22, 2021
Derby Line Village Hall

Call to Order:

Present were Trustees Richard Creaser & Keith Beadle.

Also, present were Mark Jacobs, Dustin Horne, Karen Jenne, Frank Davis, Jaret Judd, Brian Fletcher, Laurie Sanville, Village Clerk & Treasurer and Madeleine Roy, Assistant Clerk.

The regular meeting was called to order by Trustee Richard Creaser at 6:30.

Additions or Deletions to the agenda:

1. Northeast Paving & Sealing Quote
2. Baxter Ave. Grant Request for Reimbursement

Keith made a motion to waive the reading of Rules of Procedure. Richard seconded. Motion carried.

Approval of Minutes of the September 7, 2021 Meeting:

Keith made a motion to accept the minutes of the Sept. 7, 2021 meeting as written. Richard seconded. Motion carried.

Tabled Items:

- 1) Stanstead Sewer Treatment Plant Reconstruction – nothing new on this issue
- 2) Local COVID Relief Funds – The only update was from Laurie Sanville who stated that she has set up a special account for these monies at the Community National Bank.

Skating Rink in Baxter Park:

Mark Jacobs and Dustin Horne were present to ask that a skating rink be approved by the Trustees for this winter. Mark proposed that he and several volunteers are ready to create and maintain the rink. Mark and others are willing to donate their time to provide supervision for some of the time. He would like permission to have the rink on the existing tennis courts, which would hold the ice much longer than on grass. He would also like to have a barrier built down the middle of the courts so that one side can be used for pleasure skating and the other side for hockey. Discussion followed on the possibility of flooding the courts causing damage to the asphalt if there are cracks through which the water would travel and eventually breaking up the asphalt. Richard Creaser stated his preference of having it on the grass for this very reason. Walls could be built to encircle the rink on the grass as long as they are removable at the end of the season. Karen Jenne suggested that they ask the town for funds as they have a Recreation Fund. Richard noted that the village may also have some funds available in the Park Fund. He also suggested that the community should be made aware that supervision may not always be available. Dustin Horne offered that any signage needed at the rink could be made at his employment.

Richard asked Mark to research the best way to make the rink. Brian will also contact Norman Patenaude at Pike Industries for his opinion about possible damage to the asphalt if ice is made on top of it.

Keith made a motion to give permission to Mark Jacobs and his group to pursue the building of a skating rink in Baxter Park. Richard seconded. Motion Carried.

Yard Waste Left on Village Property:

Keith brought up the situation of brush, branches, leaves, etc. being left by residents on village property and not being hauled away by them. The village does not now have any provision for dealing with such situations. Do we need an ordinance, or some sort of rule that debris has to be removed in a certain amount of time or the perpetrator will be charged for the village's cost for removal? The challenge is establishing who the perpetrators are. Frank Davis suggested that the village's cost would be difficult to determine. A flat fine might be better. He also stated that the Town Constable should be the one to investigate, give proper number or warnings and to assess a fine. Karen asked if VLCT has samples of such ordinances and if there are any signs throughout the village stating something like "No Dumping". VLCT has not yet been contacted and there are no signs.

Keith agreed to do more research on this issue and report back at a future meeting.

Northeast Paving & Sealing Quote:

The village has received a quote from Northeast Paving & Sealing totaling \$13,315.00 for patching Patenaude St., intersection of Patenaude and Foster Terr., intersection of Foster Terr. and Elm St., intersection of Kingsbury and Elm Sts. and the intersection of Laythe and Main Sts. (\$6,365.00), plus patching near the Haskell Opera House on Caswell Ave. (\$950.00, which is eligible to be paid through COVID relief ARPA funds) and shimming Main St. (\$6,000.00).

Discussion followed as to whether it is worth putting money into cold patching holes and cracks on Main St. that will not last. Shimming will last longer as long as they put down a decent thickness of asphalt.

Keith made a motion to approve the bid from Northeast Paving & Sealing as described above. Richard seconded. Motion carried.

Dustin stated that there is a \$25,000 grant available through the State of VT for proper road drainage and asked if the Trustees are okay with him pursuing this grant for Dashner Circle. Richard mentioned that the village has received a bid for paving Dashner, but fixing existing tarred streets are priority at this time. The Capital Roads Paving Fund now holds approximately \$50,000.00 and \$30,000.00 will be added later this year after taxes are received, for a total of about \$80,000. Since it appears that Dashner may not have been originally built according to State specifications and some sections are very narrow, any work done may encroach upon people's properties and easements may be needed. Brian agreed to research this at the Town of Derby and report back at a future meeting. The Trustees gave Horne permission to pursue the grant.

Baxter Ave Request for Reimbursement:

This Request for Reimbursement from the State of VT Agency of Transportation for grant money covering 80% of the cost to pave Baxter Ave. was looked over by the Trustees.

Keith made a motion to sign the Request for Reimbursement of \$53,900.00. Richard seconded. Motion carried.

Business from Trustees, Treasurer and Road Foreman:

Assessment of all Derby Line Streets: Brian advised that Norman Patenaude at Pike Industries has agreed to do a total assessment of paving needs of all village streets at no cost to the village. This is something that Pike does for any town or village and they do not require that any work be done by them after this assessment. This will most likely be done at the end of paving season.

Flushing of Hydrants: Jaret advised that flushing is being done now. Several calls were received last week before flushing started that many residents were experiencing very dirty water. Apparently, Stanstead was testing their hydrants at that time and did not advise Derby Line.

Reimbursement of Past Due Utilities: Laurie stated that she has applied for the village to be a part of the Vermont Covid-19 Arrearage Reimbursement Program for those residents experiencing hardship during COVID-19 and unable to pay their utilities because of loss of wages, layoff, furlough or illness.

New Business from the Audience: None

Old business from the Audience (5-minute limit unless otherwise directed): None

Executive Session: None

Next Meeting: The next regularly scheduled meeting will be on October 5, 2021 at 6:30 pm.

Review and Sign Bank Statement: No

Warrants were Reviewed and Signed: Yes

The Last Check Printed: #16638

The meeting was adjourned at 7:45 pm.

Respectfully submitted,
Madeleine C. Roy, Assistant Village Clerk