

Derby Line, Vermont
Trustees Meeting
November 3, 2020
Derby Line Village Hall

Call to Order:

Present were Trustees Richard Creaser, Sarah Webster and Keith Beadle.

Also present were Karen Jenne, Brian Dubois of Drift Dusters Snowmobile Club, Jaret Judd, Derby Line Roads Employee, Laurie Moss Village Clerk and Madeleine Roy, Assistant Clerk.

The meeting was called to order by Trustee Richard Creaser at 6:30 pm.

Additions to the agenda:

- A. Drift Dusters Snowmobile Club Request

Sarah made a motion to waive the reading of Rules of Procedure. Keith seconded. Motion carried.

Approval of Minutes of the Oct. 20, 2020 Meeting:

Keith made a motion to accept the minutes of the Oct. 20, 2020 meeting as written. Sarah seconded. Motion carried.

Tabled Items:

- 1) Stanstead Sewer Treatment Plant Reconstruction & MOU – no new information on this project.
- 2) Ditch along Maple St. – no new information on this project.
- 3) Soil Contamination/Drilling Issue at old garage – to be discussed at this meeting

Soil Contamination/Drilling Issue at Old Garage on Ducharme Dr:

Keith indicated that no response has yet been received from Gonyaw Environmental Services and that he informed Matt Becker at VT Agency of Natural Resources of same. They agreed that if no word is heard from Gonyaw by this Friday, Keith will research other environmental services.

Sarah made a motion to allow Keith to research and find an alternative environmental service should it be necessary. Richard seconded. Motion carried.

Update from Road Crew on Paving & Fall Work:

Jaret reported that paving and patching were done in all needed locations last week (Caswell Ave., Lee St., Irving Oil, Sunset Terrace, & Patenaude St.) In some areas a shim coat was applied after which 1 ½" coat of asphalt was put down over it.

He also reported that most leaves have been baled or picked up from people's lawns. If needed, they will continue picking up leaves until Nov. 10th.

Snowplowing started this morning after about 2 or 3 inches that fell overnight. No problems occurred.

Jaret indicated that one ATV has been traveling some Derby Line streets illegally, but it is not known who the owner/operator is. Laurie stated that VLCT has a model ordinance for ATVs traveling in a municipality that we could access. We could also look into Newport's and Derby's ordinances.

International Water Co. (IWC) Annual Meeting:

A notice of the IWC annual meeting to be held at 6:30 pm on Nov. 17, 2020 via Zoom and minutes of last year's meeting have been received and forwarded to the Trustees and Derby Line's Water Commissioner. The notice and agenda for this meeting did not include a budget for the coming year. A request for this budget will be made of Jean Charles Bellemarre of Stanstead Village.

Since this IWC meeting will be taking place on the same night as this Board's regularly scheduled Trustees meeting, the Derby Line meeting was re-scheduled to Monday, Nov. 16, 2020 at 6:30 pm.

Drift Dusters Snowmobile Club Request:

Brian Dubois represented the snowmobile club and noted that they have again requested of the Essaff's on

Meadow Lane if they can travel across their land to get to the Derby Line Village Inn. This request was denied. In view of this denial, the club is again requesting that the village allow them to travel up Elm St., through Baxter Park, which is the usual snowmachine trail, and then down the Main St. west-side sidewalk heading south to the Derby Line Village Inn. They agree to abide by the same restrictions made of them last year.

Keith made a motion to approve the request by the Drift Dusters Snowmobile Club to travel through Baxter Park and southward down the Main St. sidewalk as far as the Derby Line Village Inn. Sarah seconded. Motion carried.

Dubois also asked if this permission could be granted for an indefinite number of years rather than the club having to appear at a Trustees meeting each year. This indefinite permission could be revoked by the Trustees at any time. Richard stated that the Trustees should probably not speak for future Boards, however he did tell Dubois that in the future, their request could be made by mail or email rather than having to appear at a meeting.

Sarah moved to authorize the Trustees to sign the Drift Dusters Snowmobile Club's Landowner Permission Form to allow their travel through Baxter Park and southward down the west-side Main St. sidewalk as far as the Derby Line Village Inn. Keith seconded. Motion carried.

Business from Trustees, Treasurer and Road Foreman:

Village Plowing: Keith reported that he had spoken with Brian Fletcher today about plowing the northern end of Rt. 5 down over the hill near the Canadian border. Customs & Border Protection (CBP) have still not responded to our request to have the gate down there open before 8 am so the village snowplow truck can turn around more easily. CBP now has concrete barriers placed along both sides of the road and blocking Cordeau St. making it difficult to maneuver a truck. In order to plow, the road crew has to back down the hill and plow up over the hill. Keith did talk with a representative of CBP and was given 873-3219 as the number to call at times when plowing needs to be done and they will have a CBP officer go and open the gate. Jaret agreed to give this number to Brian.

Jaret also reported that there is still at least one car parking on the sidewalk in this same location. Richard indicated that if this continues, especially during the winter, those vehicles can be towed away.

Parking at Derby Line Gardens: Jaret reported that residents of this housing complex are still parking on the cobblestoned area in front of this building when this is supposed to be guest parking only. One resident's vehicle is so long that it either sticks out into the road or is parked half way across the sidewalk to get out of the road making it difficult to plow the road and/or the sidewalk. Rural Edge has been requested to address this issue again.

COVID-19 Sign: Jaret reported that Brian has been in contact with the State of VT about removing the solar COVID-19 sign now parked in the roadway in front of the Universalist Church's parsonage so plowing can be done.

New Business from the Audience: None

Old business from the Audience (5-minute limit unless otherwise directed):

Karen Jenne asked about the outcome of the recent accident when someone hit and damaged the fountain at the head of Elm St. Laurie reported that it has been repaired for about \$356.00 and that VLCT has been notified with an accident report. They will pursue reimbursement from Matthew White or his insurance.

Executive Session: No

Next Meeting: The next meeting will be on Nov. 16, 2020 at 6:30 pm.

The International Water Co. annual meeting will be held at 6:30 pm on Nov. 17, 2020 via Zoom.

Review and Sign Bank Statement: Yes

Warrants were Reviewed and Signed: Yes

The Last Check Printed: #15981

The meeting was adjourned at 7:20 pm.

Respectfully submitted,

Madeleine C. Roy, Assistant Village Clerk