

Village of Derby Line, Vermont  
Trustees Meeting  
June 7, 2022  
Derby Line Village Hall

**Call to Order:**

Present were Trustees Richard Creaser, Sarah Webster and Sandra Garratt.

Also, present were Jaret Judd, Assistant Road Foreman, Karen Jenne, Scott Jenness, James Hrdlicka, Frank Davis, Laurie Sanville, Village Clerk & Treasurer, and Madeleine Roy, Assistant Village Clerk.

The regular meeting was called to order by Trustee Richard Creaser at 6:45 pm.

**Additions or Deletions to the agenda:** None

Sarah made a motion to waive the reading of Rules of Procedure. Sandra seconded. Motion carried.

**Approval of Minutes of the May 17, 2022 Meeting:**

Sandra made a motion to accept the minutes of the May 17, 2022 meeting as written. Sarah seconded. Motion carried.

**Tabled Items:**

- 1) Stanstead Sewer Treatment Plant – nothing new on this issue
- 2) COVID Relief Funds – nothing new on this item except Richard noted that he had sent the village office an email containing questions to the other Trustees for the survey to be sent to all village taxpayers.

**Employee Evaluations:**

Employee evaluations had been held prior to this meeting in executive session. Richard noted for the record that in those evaluations Brian Fletcher was approved for an increase in salary to \$30.00 per hour, Jaret Judd was approved for an increase in salary to \$22.00 an hour and Robert Joyal was approved for an increase in salary to \$20.00 per hour.

**ATVs on Village Streets:**

Scott Jenness was present to ask the Trustees for permission for the Borderline Ridge Runners Club to use the same streets as last year (Elm, Baxter, and Main between Irving and the Derby Line Village Inn). He apologized for his tardiness in making this annual request. It was noted by several in attendance at the meeting that ATVs have been seen riding on streets for which they have not been given permission and riding out of season. Scott is aware of this and stated that those known to partake in this activity are spoken to. However, it is difficult to police everyone.

Sarah made a motion that the Trustees sign the Landowner Permission Agreement with the Vermont ATV Sportman's Association, Inc. so that Borderline Ridge Runners members can ride on Elm St. to Main St., Main St. from Irving Oil to the Derby Line Village Inn, and Baxter Ave. for riding season of June 7, 2022 to Oct. 1, 2022. Sandra Garratt seconded. Motion carried.

**Tree Behind Village Hall:**

Laurie had put this on the agenda because it was thought by some in the village that this tree was dying and needed to be cut down. However, in looking it over more closely, there is nothing wrong with this tree. This probably should not then have been put on the agenda.

**Business from Trustees, Treasurer and Road Foreman:**

Vandalism in Baxter Park: Jaret stated that issues continue with children in the park who recently burned down the porta-potty. They are riding up and down streets and through the cemetery on gas-powered mopeds without helmets. The police have been notified several times. This is the same group of children who have vandalized Derby Elementary School and have been banned from that property. We will have to pay Juddy's for the burned porta-potty. Juddy's did file a report with the police. However, it was noted that it is not our place to contact the parent(s) of these children about the vandalism they are creating.

Sidewalk in Front of Derby Line Village Inn: Jaret reported that they are getting quotes for replacing the sidewalk in front of the Inn with concrete (about 120 feet total including 22 feet of asphalt across the Inn's driveway). The village crew will dig it up and do the prep work.

Fire Hydrant at end of Elm St: Still waiting for the new hydrant to come.

Sewer Pump at Main St. Station: Still waiting to get a new pump to replace the burned pump.

Paving Streets: Not yet ready to do any major paving but will soon apply cold patch to potholes.

Flushing of Hydrants: Jaret noted that flushing has been completed. They just have 3 more sewers to clean.

Reservoir: Jaret asked if anyone had heard from International Water Co. about maintenance that is needed to be done there this summer. There has been no word from IWC.

Infrastructure Assessment Plan from Aldrich & Elliott: Jaret would like to get the map A & E produced to be laminated. Laurie will ask A & E if they can send us a laminated copy. This Assessment Plan has been emailed to IWC. Sarah agreed to follow-up with them to be sure they received it.

Plants: Laurie stated that the water trough at the intersection of Main and Elm and the planters in front of the village hall have been taken care of by resident Julia Winkler. Regarding the flower bed in the park, Sarah agreed to see if she can find someone to take care of it for this summer.

Painting: Laurie also noted that Annette Patenaude has completed the re-painting of the ramp at the village hall and is now to start re-painting the kitchen. Laurie had asked for three quotes from different painting contractors, but Annette was the only one who responded.

**New Business from the Audience:**

Frank Davis noted that the flowerpots are back on Church St. to delineate the US/Canada border, but the sawhorses and ragged police tape have not been taken down. It was stated that these items are probably the property of Canadian Border Protection. Laurie agreed to ask Keith Beadle who at US Customs & Border Protection to talk to about this.

Karen Jenne noted that Mike Marsh, Lister for the Town of Derby, stated that he needs a tax exempt form for the IWC property. Laurie noted that she had signed this form today.

Karen also suggested that Derby Line Community Day be on the next Trustees meeting agenda.

**Old business from the Audience (5-minute limit unless otherwise directed):** None

**Executive Session:** None

**Next Meeting:** The next regularly scheduled meeting will be on June 21, 2022, at 6:30 pm here at the village hall.

**Review and Sign Bank Statement:** Yes

**Warrants were Reviewed and Signed:** Yes

**The Last Check Printed:** #17152

The meeting was adjourned at 8:20 pm.

Respectfully submitted,  
Madeleine C. Roy, Assistant Village Clerk