

Village of Derby Line, Vermont
Trustees Meeting
September 20, 2022
Derby Line Village Hall

Call to Order:

Present were Trustees Richard Creaser, Sarah Webster and Sandra Harrower-Garratt.

Also, present were Jaret Judd, Assistant Road Foreman, James Hrdlicka, Colleen Sealander, and Madeleine Roy, Assistant Village Clerk.

The regular meeting was called to order by Trustee Richard Creaser at 6:30 pm.

Additions or Deletions to the agenda: None

Sarah made a motion to waive the reading of Rules of Procedure. Sandra seconded. Motion carried.

Approval of Minutes of the September 6, 2022 Regular Meeting:

Sandra made a motion to accept the minutes of the Sept. 6, 2022 meeting as written. Sarah seconded. Motion carried.

Oil Quotes for Village Hall & Garage:

Madeleine presented three (3) quotes for this winter's anticipated oil consumption at the village hall and garage all based on 1600 gallons:

Oil Supply Corp. at \$3.57 per gallon;

Fred's Energy at \$4.039 per gallon;

Blanchard Oil Co at \$4.09 per gallon;

Sarah made a motion to accept the quote from Oil Supply Corp. of \$3.57 per gallon payable in ten (10) monthly payments starting in October 2022. Sandra seconded. Motion carried.

Cleaning of Ductwork in Village Hall:

Madeleine presented two quotes acquired by Laurie for cleaning the ductwork in the village hall:

Limelight Restoration: \$787.50

Top Cleaning & Restoration: \$1,125.00

Laurie recommends hiring Top Cleaning & Restoration as they, in addition to cleaning the ducts, will also spray all vents to avoid mold and bacteria growth. Limelight does not do the spraying and would have to drill holes in the duct system to do their cleaning. Top Cleaning has a special machine to get into the ductwork without having to drill any holes.

Sarah made a motion to accept the quote of \$1,125.00 from Top Cleaning & Restoration for cleaning and spraying the ducts and vents. Sandra seconded. Motion carried.

Village Auditor:

Madeleine reported that Laurie had contacted Telling & Hillman of Middlebury, VT for information regarding auditing the village books and those of the new Stanstead wastewater treatment plant. A representative of Telling & Hillman called the village office today asking what the Trustees would like of them: 1) just an audit of village books? 2) just an audit of the new wastewater treatment plant books? 3) both? 4) do the Trustees want an annual audit or every other year? 5) and, how extensive an audit they want.

After brief discussion, the Trustees would like an audit for both the village and the wastewater treatment plant, with probably the wastewater treatment plant audit to be done first. The determination of whether they would like an annual audit or one every other year will depend on cost. Also, how extensive an audit wanted would depend on cost. The Trustees would also like to know what Telling & Hillman's availability would be and approximate costs for annual or biennial audits.

Telling & Hillman's representative agreed to call Laurie back on Oct. 3, 2022 for this information. Since we still have not heard anything from Stanstead regarding the completion of the wastewater treatment plant and accounting for same, Sarah agreed to email Jean Charles Bellemare for an update.

Paving Update:

Jaret reported that last week paving was completed on Sunset, the intersection of Sunset and Binnameg, and one section of Louis St by Northeast Paving & Sealing. When this was complete, the owner of Northeast Paving still had half a load of asphalt and because of problems they had last year with Derby Line's paving, he threw in another half load and paved some long strips on Main St. the width of one lane. This was done free of charge. They also patched the sections of Patenaude and Elm where a water main leak happened this summer as well as the area where another water main leak happened at the other end of Elm beyond the school.

Business from Trustees, Treasurer and Road Foreman:

Salt Quote: Jaret noted that Laurie should soon be receiving a quote for this winter's salt from Cargill's.

Piano in Village Hall: Sandra noted that John Young will soon be contacting Laurie about tuning the piano.

Pinata Day: Sandra suggested sponsoring activities for children in Derby Line like a Pinata Day on Oct. 4th. April Bodette at Commonplace has offered to help organize it. It could take place in the park or in the hall depending on weather. Sarah noted that it would be good to have this local business organize it. It could be incorporated with the planned Oct. 10th Maple 100 going on through the State of VT.

International Water Co (IWC) Meetings: Sarah reported that a short 20-minute meeting happened today simply to ask the members if they would motion to hire Eli Emerson as attorney, which they did. They will now start conversations with him regarding costs for his services.

The Annual Meeting for IWC has been set for Nov. 15, 2022 at 6:30 pm via Zoom.

Old Village Garage: Jaret asked if anything has come from the State of VT regarding confirmation of no contamination at the old village garage. Richard confirmed that he has asked them several times to no avail.

Universalist Church Parsonage: Madeleine reported that a letter has been written to Allen Yale of the church to find out how many units are in the parsonage as it has been reported that there are three families living there. This might impact what should be charged them for water and sewer. No response has been received yet. Regarding this same property, Jim Hrdlicka asked if anything can be done about the outside condition at this parsonage with garbage and many other items left hanging around. He was informed that if eviction of tenants is desired by the landlord, it is very difficult to evict.

Trailer on old Dump Site at End of Elm St: Jaret also noted that a trailer has been set up at this site, which might also be using village water for which we should be charging.

New Business from the Audience: None

Old business from the Audience (5-minute limit unless otherwise directed): None

Next Meeting: The next regularly scheduled meeting will be on Oct. 4, 2022, at 6:30 pm at the village hall.

Executive Session: None

Review and Sign Bank Statement: No

Warrants were Reviewed and Signed: Yes

The Last Check Printed: #17358

The meeting was adjourned at 7:30 pm.

Respectfully submitted,

Madeleine C. Roy, Assistant Village Clerk