

Village of Derby Line, Vermont
Trustees Meeting
November 16, 2022
Derby Line Village Hall

Call to Order:

Present were Trustees Richard Creaser, Sarah Webster and Sandra Harrower-Garratt.

Also, present were Karen Jenne, Dustin Horne, Jaret Judd, Road Foreman, Laurie Sanville, Village Clerk, and Madeleine Roy, Assistant Village Clerk.

The regular meeting was called to order by Trustee Richard Creaser at 6:30 pm.

Additions or Deletions to the agenda: None

Sandra made a motion to waive the reading of Rules of Procedure. Sarah seconded. Motion carried.

Approval of Minutes of the November 1, 2022 Regular Meeting:

Sarah made a motion to accept the minutes of the Nov. 1, 2022 meeting as written. Sandra seconded. Motion carried.

Insurance for Employees and Families:

It was noted by Richard that there is nothing in Derby Line's Personnel Policy about what the village provides employees and their families for health insurance. Thus, the policy needs to be clarified and amended. The Health Savings Accounts are for employees only. The Trustees agreed to go over the policy and make suggested amendments to be discussed and voted on at the next meeting.

New Hire for Road Crew:

Richard informed all those present that Kevin Simoneau has been hired for the village road crew. He has an extensive background in carpentry, construction, and equipment maintenance. Jaret noted that he started last Thursday and appears to be doing well even on his own.

Request from Drift Dusters Snowmobile Club:

As noted at the last meeting, Sarah has received a request from Brian Dubois of the Drift Dusters Snowmobile Club to access some of Derby Line's streets during the season of Dec. 16, 2022 to April 15, 2023. Their formal request included only Dashner, Patenaude, Elm Sts, and Baxter Park to connect to the VAST Trail System. Sarah noted that they did not include Main St. as far as the Derby Line Village Inn as in the past, and the permission form stated "No grooming across Baxter Park", which Sarah crossed off. She added "Main Street as far south as the Derby Line Village Inn."

Sandra made a motion to authorize the Drift Dusters Snowmobile Club to have access to Derby Line streets as per Sarah's amendments on the permission form as noted above for the period of Dec. 16, 2022 to April 15, 2023. Sarah seconded. Motion carried.

International Water Co. (IWC) Annual Meeting on Nov. 15, 2022:

Sarah and Richard briefly reported on yesterday's IWC annual meeting in Stanstead. Sarah confirmed that Eli Emerson will remain as Derby Line's attorney for any Derby Line/Stanstead water and sewer issues. They also noted that Derby Line's share of the upcoming annual budget will be \$59,800 plus \$20,000 to go into the well reserve. However, there is nothing in the budget describing the well reserve. Because there has been an approximate \$200,000 surplus carried annually, why is so much being put into the well reserve? How much is in that well reserve? What is Derby Line's liability regarding the wells? Sarah agreed to contact Stanstead with these questions and report back at the next meeting.

Sarah noted that next year's annual meeting will be held here at the Derby Line Village Hall on Nov. 15, 2023. Laurie agreed to make note of that date to be sure the hall is available.

Business from Trustees, Treasurer and Road Foreman:

Plowing: Started today with the first storm of the season.

Junior Pie Baking Contest: Sandra informed all that she is spearheading the third children's event on Nov. 27,

2022, from 1:00 to 2:30 pm here in the village hall – a Junior Pie Baking Contest. She already has nine (9) children signed up. She is still looking for two judges.

December Event: Sandra is planning a Christmas Tree Lighting in front of the village hall on Dec. 10th from 3:00 to 4:30 pm.

New Business from the Audience: None

Old business from the Audience (5-minute limit unless otherwise directed):

Audit: Karen Jenne asked if there is any update from the Middlebury auditing firm for the audit of village books, including the new sewer project. Laurie stated that she has had a preliminary talk with the accountant from Middlebury but that the accountant was in a hurry to get to an appointment. The accountant agreed to call her back.

Bond Bank Reimbursement: Laurie informed all that she has submitted paperwork for reimbursement of the first payment made on the new sewer system from the VT Bond Bank.

Skating Rink: Dustin Horne was present to continue discussions on a skating rink in Baxter Park this winter. Jaret noted that the best place for the rink might be between the parking area and the basketball court. If this area is used, they will have to re-route the snowmobile trail. Dustin has done some research on where to acquire a warming shack (built by NCUHS students?; getting one donated by a local merchant?; getting labor donated?; built by an Amish group in NY?). Jaret noted that they have several used 2 x 6's in stock that can be used to build the side boards. Jaret suggested renting a shed of some sort for the first year to see if local youth actually use the skating rink before spending money on buying a shed. Dustin noted that he will also be looking for corporate sponsorships for some of these costs. Laurie confirmed that the village has approximately \$5,800.00 in its Playground Fund, some of which can be used. Richard suggested that Laurie combine the Playground and Beautification Funds into a Village Recreation Fund.

Sarah made a motion to authorize \$3,300.00 for the purchase of a structure suitable for a warming shed for the skating rink in Baxter Park. Sandra seconded. Motion carried.

Next Meeting: The next meeting will be on Dec. 6, 2022 to take place in the village hall at 6:30 p.m. On the agenda for that meeting will be the adoption of an amended Winter Parking Ban Ordinance and the amended Personnel Policy regarding health insurance.

Executive Session: None

Review and Sign Bank Statement: No

Warrants were Reviewed and Signed: Yes

The Last Check Printed: #17493

The meeting was adjourned at 7:50 pm.

Respectfully submitted,

Madeleine C. Roy, Assistant Village Clerk