

Derby Line, Vermont  
Special Trustees Meeting  
January 11, 2023  
Derby Line Village Hall

**Call to Order:**

Present were Trustees Richard Creaser, Sarah Webster, and Sandra Harrower-Garratt  
Also present were Dustin Horne, Mark Jacobs, Jaret Judd, and Laurie Sanville, Village Clerk.

**Call to Order:**

Present were Trustees Richard Creaser, Sarah Webster, and Sandra Harrower-Garratt  
Also present were Dustin Horne, Mark Jacobs, Jaret Judd, Ed Barber of the *Newport Daily Express*, and Laurie Sanville, Village Clerk.

The meeting was called to order by Trustee Richard Creaser at 6:30 pm.

**Skating Rink in Baxter Park:**

Richard Creaser started off the meeting with a conversation he had with Kevin Pion. Kevin is the contractor that is building the shed. Richard was concerned about the size of the shed that was proposed to be 14 X 20, needed a gravel or concrete base, which was added up to a be permanent structure. The village can't have a permanent structure because of legal issues. The shed must be portable and free to move about in the park. Dustin Horne recommends that the shed could be 12 x 18 and easy to move. The front of the structure will have two windows and a double split door in the middle, the sides will have one single door and window in the other, and the back will be a solid wall. The warming shed will have wheel chocks and a crossbar for transporting around the park. Electrical outlets are already set up around the basketball and tennis court to supply the warming shed with lights. The village would prefer that it be equipped with electric heat to facilitate relocating the structure. Dustin is working on forming a Recreation Committee and will discuss it at the next Trustees Meeting. The committee would plan events and activities in the village, pursuant to approval from the board of trustees.

Richard made a motion to accept the donation of a warming shed for use in Baxter Park from the Lemay Foundation, The Mason's Lodge of Island Pond Post #44, the Farmyard Store and gates Electric, The warming shed will be no larger than 12' x 18' with a double split entrance door and two windows on each side and a single door and window on the ends, with a solid wall back wall, the exterior siding will be a dark red/maroon with a charcoal gray metal roof, electric heat, and flood lighting. Sarah Webster seconded. Motion carried.

**New Business from**

**New Business from the Audience:** None

**Old business from the Audience (5-minute limit unless otherwise directed):** None

**Executive Session:** None

**Next Meeting:** The next meeting will be on January 17, 2023 at 6:30 pm at the Derby Line Village Hall.

**Review and Sign Bank Statement:** Yes

**Warrants were Reviewed and Signed:** Yes

**The Last Check Printed:** #16325

The meeting was adjourned at 7:45 pm.

Respectfully submitted,  
Laurie Sanville, Village Clerk