

Village of Derby Line, Vermont
Trustees Meeting
March 7, 2023
Derby Line Village Hall

Call to Order:

Present were Trustees Richard Creaser, Sandra Harrower-Garratt and Sarah Webster
Also, present were Dustin Horne, Will Kulakowski, Jaret Judd, Road Foreman, Laurie Sanville, Village Clerk, and Madeleine Roy, Assistant Clerk.

The regular meeting was called to order by Trustee Richard Creaser at 6:30 pm.

Additions or Deletions to the agenda:

- Amendment of previously set water rate for the coming year (to be discussed under Annual Report)
- Payment in Lieu of Taxes for government-acquired properties

Sarah made a motion to waive the reading of Rules of Procedure. Sandra seconded. Motion carried.

Approval of Minutes of the Feb. 21, 2023 Regular Trustees Meeting and Special Meeting of March 2, 2023:

Sarah made a motion to accept the minutes of the Feb. 21, 2023, meeting as written. Sandra seconded. Motion carried.

Sandra made a motion to accept the minutes of the Special Meeting of March 2, 2023 as written. Sarah seconded. Motion carried.

Annual Report:

Laurie noted that, after careful calculations, adjustments are needed in the projected water rate for the coming year increasing that quarterly rate from \$100.00 (as first proposed) to \$105.00. Thus, the total water and sewer rates for 2023 fiscal year will be \$208.00 rather than \$203.00 quarterly.

Sarah made a motion to accept the revised water rate to \$105.00 quarterly. Sandra seconded. Motion carried.

Laurie also brought up that in the proposed village budget for the new fiscal year, under Park Expenses, a figure of \$4,000 had been put in for Park and Recreation expenses. Since It has been determined that some of the village's trust funds were set up for the benefit of the park, monies can be taken from these trust funds for such expenses rather than including this expense in the village's regular budget. Laurie was instructed by the Trustees to remove this \$4,000 expense from the upcoming budget.

Recreation Committee:

Dustin Horne indicated that he has four people lined up willing to serve on this committee and that they would like to attend the next Trustees meeting to start discussing what the expectations of this committee will be. He was informed that since the park and village hall are for recreational and cultural use by all as opposed to just village residents, it will be acceptable for members of the committee to be from outside the village as well as those who live in the village.

Certificate of Highway Mileage:

Since there are no changes in the amount of mileage in the village from last year's report to the State, Sarah made a motion to authorize the Trustees to sign the new Certificate of Mileage for the year ending Feb. 10, 2023 as written. Sandra seconded. Motion carried.

Payment in Lieu of Taxes:

Richard reported that he has researched and been in contact with the Dept. of the Interior and Bureau of Land Management regarding the loss of tax dollars by the village because of the acquisition or pending acquisition of several properties at the northwestern side of Main St. by the U.S. Government (GSA). His understanding is that properties acquired by GSA do not fall under the government's policy for payment in lieu of taxes. Property such as the Eagle Point Farm that is now under the management of Fish & Wildlife would qualify and he will relay this information to the Town of Derby in case they want to pursue it.

Business from Trustees, Treasurer and Road Foreman:

Sidewalk Tractor: Jaret reported that the tractor sander is broken down and is being repaired.

Request to Town of Derby for Paving: Jaret reported that he had asked the Town of Derby if they would pave Day St. and Hammerhandle Rd. This was approved at town meeting last night.

Main St and Caswell Ave Paving: Jaret noted that he has again been in contact with the State of VT Agency of Transportation regarding paving of Main and Caswell and has been informed that the timeline may be bumped up to May 2024 rather than 2025 as previously reported. This may interfere with any village plans to repair or replace water or sewer lines at the southern end of Main St.

Tent for Community Day: Jaret stated that the village has been offered the purchase of a large tent by a town resident for Community Day rather than having to rent it. This information was noted by Sarah who will pass it on to the Community Day Committee for consideration.

Heater in new Skating Rink Warming Shack: Jaret reported that earlier this evening he had stopped at the new shack to turn off lights and found the heater setting up as high as it could go and it was probably 90 degrees inside. An adjustment will have to be made to the heater timer.

Auditors Meeting: Laurie noted that Robert Queenin and Keith Beadle have agreed to be at the village hall on March 14, 2023 to audit the village books.

Bake-off Event: Sandra noted that the bake-off event will be happening in the village hall on March 12, 2023.

New Skating Rink/Shack Dedication: It was decided to hold a ribbon-cutting dedication for the new skating rink and warming shack on Sunday, March 19, 2023 from 1 to 3 pm. Will Kulakowski asked if he could be present to sell BBQ foods. He was given permission for this one time. However, the Trustees agreed that a policy needs to be set for commercial operations on public property. This will be discussed at the next Trustees meeting. Sarah agreed to do the marketing for this dedication event with help from Dustin Horne and Laurie Sanville.

New Business from the Audience: None

Old business from the Audience (5-minute limit unless otherwise directed): None

Next Meeting: The next meeting will be on March 21, 2023, in the village hall at 6:30 p.m.

Executive Session: None

Review and Sign Bank Statement: Yes

Warrants were Reviewed and Signed: Yes

The Last Check Printed: #17719

The meeting was adjourned at 7:40 pm.

Respectfully submitted,
Madeleine C. Roy, Assistant Village Clerk