

\*\*\*Unapproved\*\*\*

Derby Development Review Board \* Minutes \* April 24, 2023

**Members Present:** Bob DeRoehn, Jim Bumps, Joe Profera, Judy Nommik, Tanner Jacobs, Adam Guyette.

**Members Absent:** Dave LaBelle.

**Others Present:** Todd Wright, Bob Kelley.

**MEETING CALLED TO ORDER - 6:10 P.M. by Vice-Chair Joe Profera.**

**APPROVE MINUTES:**

Judy Nommik moved to approve the minutes of April 10, 2023 as written, seconded by Bob DeRoehn. Unanimous.

**PUBLIC COMMENTS: None.**

**NEW BUSINESS:**

Application 23-027 by Ronald Wright, PIN #NDRT5029G3T10, for conditional use and site plan approvals to change a portion of the building to make frozen pizzas (light manufacturing). This property is located at 48 Community Drive and is in the Commercial (COM) district.

Todd Wright was present to explain the request. They are renovating the interior of the back portion of the building and adding a freezer. The sports shop will remain in the front portion of the building. 5 – 6 employees are anticipated and more as the business expands. There will be bi-weekly pickups using an 18-wheeler. The Board thought that a Knox box for the fire department was needed and Mr. Wright agreed to install one. There were no comments from the public. Judy Nommik moved to close application 23-027, seconded by Bob DeRoehn. Unanimous.

After deliberations Jim Bumps moved to approve application 23-027 by Ronald Wright with the condition that a Knox box is installed, seconded by Tanner Jacobs. (see attached decision) Unanimous.

**OTHER BUSINESS: None.**

**ADJOURNMENT:**

The next meeting is scheduled for 6:00 PM May 22, 2023. Jim Bumps moved to adjourn the meeting at 6:15 PM, seconded by Bob DeRoehn. Unanimous.

Submitted by Bob Kelley, *Unofficial until approved*