

TOWN OF DERBY, VERMONT
SELECT BOARD MEETING
Minutes
September 18, 2023

Present: Steve Gendreau, Brad Shattuck, Grant Spates, Karen Chitambar, Brian Smith.

Others: Doug Spates, Ed Barber, Matthew Wilson, Joe Profera, Tom Pratt.

MEETING CALLED TO ORDER - 6:00 P.M.

Warrants #19A in the amount of \$25,468.55 and #19B in the amount of \$195,597.14 were signed.

APPROVE MINUTES:

Brian moved to approve the minutes of August 21, 2023, with Brad seconding. Unanimous.

PUBLIC COMMENTS: None.

NEW BUSINESS:

Shattuck Hill Land Donation Update – Doug was thinking about working with the Community Foundation, but that is not going to work out. The 2 options left are to form a 501(c)(3) corporation or donate directly to the Town. Paperwork for a nonprofit corporation could be a pain in future years. The best option would be to donate directly to the Town. This would be similar to what was done for the Dog Park. The donors need assurance that the donations are tax deductible. Doug has \$300,000 in commitments so far. Bob checked online and believes the donations are tax deductible and he is checking with VLCT to confirm this. Also, the Town would need to set up a Committed Reserve Fund for the donations. If not enough money can be raised for the purchase, the Town will need to refund the donations. Karen moved to set up a Committed Reserve Fund to receive donations for the purchase and maintenance of the Shattuck Hill Land subject to VLCT confirming that the donations are tax deductible, seconded by Brad. Unanimous.

Errors & Omissions - Listers – The property is owned by Donald Racine ET AL and the change is due to a Veterans Exemption. Brian moved to approve the Listers Errors & Omission, seconded by Brad. Unanimous.

Review & Approve Liquor Licenses – Top of the World VT & The Quarry Kitchen – at 6:15 Karen moved to go into a Liquor Control Board meeting, seconded by Brian. Unanimous. Discussion centered around what the Top of the World VT license, it appears to be for year round. At 6:24 Steve moved to come out of the Liquor Control Board meeting, seconded by Brian. Unanimous. Steve moved to approve both applications as submitted, seconded by Brian. Unanimous.

Review & Sign: Balance Sheet, Budget Status, Delinquent Tax & General Journal Posting Reports – All were reviewed and signed.

TA/ZA Report – None.

OLD BUSINESS:

Legislative Update – None.

ROAD REPORT:

Steve introduced the new Road Forman, Tom Pratt to the Board. The culvert below Scott Warthin's house on Hinman Settler Road has a beaver problem. Matt is trying to get rid of them. The dam is inside the culvert and the road crew was able to bust it up by pushing a telephone pole through the culvert. It will be an ongoing battle until the beavers are taken care of. Also, the bottom of the culvert is rotted out and will need to be replaced sooner rather than later. A hydraulic study was done in 2021. Steve reported that they now make a plastic arc that is substantially less than a box culvert or large steel culvert. The garage roof needs to be repaired. Bob has the trade-

in quote for replacing one of the trucks that will have to be discussed at the next meeting. If the Town orders soon the chassis could be delivered in the first quarter of 2024 and the truck ready for fall. Roadside mowing is almost completed. Steve mentioned that it would be nice to have a roadside mower.

RECREATION COMMITTEE:

Karen is planning on drafting a letter about the new park to send out for donations.

OTHER BUSINESS:

Thank You Letters – The Town has received a thank you letter from Wednesday’s on the Waterfront for the Town’s support. Derby Line has sent 2 thank you letters for the Town’s support for Derby Line Community Day, one from Laurie Sanville and one from Bruce Muir.

Derby Historical Society - They are planning a brief ceremony to unveil the Military Historic Marker on Nelson Hill Road commemorating a War of 1812 raid in Derby. The ceremony will be on Saturday, October 14th at 10:00 AM. After the event there will be open tours and refreshments at the Derby Historical Society building at 35 Junior High Drive.

ARPA Funds - Brian got an email about the Haskell Library getting \$35,000 and was wondering if it was from the Town or a separate fund from the State. The Board was also wondering if the ARPA funds for NEK Broadband have been paid yet.

EXECUTIVE SESSION: None.

ADJOURNMENT:

The next regular meeting is scheduled for 6:00 p.m. Monday, October 2, 2023. Karen made a motion to adjourn the meeting at 6:50 p.m.

Submitted by Bob Kelley, *Unofficial until approved.*