

**TOWN OF DERBY, VERMONT**  
**SELECT BOARD MEETING**  
**Minutes**  
**October 2, 2023**

**Present:** Steve Gendreau, Grant Spates, Karen Chitambar, Brian Smith.

**Others:** David French, Mark Linton, Al Loukes, Mary Perkins, Ray Perkins, Alton Willard, Theresa Fortin, Sandy Madey, Marlene Maxwell, Jane Clark, Miguel Vasquez, Kim Klein, Paula Crouse, Deb Latta, Douglas Coutts, Jewell Loukes, Gary Laber, Bob McDowell, Larry Fortin, Kate Meachan, Ken Lawson, Matthew Wilson, Joe Profera, Tom Pratt, Bob Kelley.

**MEETING CALLED TO ORDER - 6:00 P.M.**

Warrants #20A in the amount of \$34,612.95 and #20B in the amount of \$62,951.34 were signed.

**APPROVE MINUTES:**

Brian moved to approve the minutes of September 18, 2023, with Steve seconding. Unanimous.

**PUBLIC COMMENTS:** None.

**NEW BUSINESS:**

**Al Loukes – Pickleball – Recreation Grant** – Mr. Loukes was upset with the length of time it is taking to get the new park built. He thought it would be better to rebuild the existing courts and put additional parking in the field. 4 pickleball, 1 tennis and 1 basketball court could fit where the existing courts are. It was explained to Mr. Loukes that with Federal funds there are a lot of strings attached and hoops to jump through. Mr. Loukes would like to get an update on the progress being made in 3 months. He was welcomed to come back anytime. The room was full of people in support having dedicated pickleball courts.

**Truck Quotes** – The Board reviewed the quote for a Mack and a Western Star. Tom reported that the Town can get an additional \$5,000 discount if the Town pays for the truck when it is delivered and prior to the body being installed. Viking had a better price for the body than Tenco. Expected delivery is late spring for the truck and late fall for the body. Steve moved to purchase the Western Star with the Viking Body contingent upon getting the additional \$5,000 discount in writing, seconded by Brian. Unanimous.

**Review & Sign – Environmental Conservation Stump Dump Disposal Application** – This is something that needs to be done every 10 years. NEKWMD handles all the paperwork for the Town for the Stump Dump and Recycling. Steve moved to sign the application, seconded by Brian. Unanimous.

**State of Vermont – Request for Reimbursement** – These are for the engineering grant for both the 4H Rd and Bushey Hill Rd culvert replacements and for the construction of the Bushey Hill Rd culvert. All were reviewed and signed.

**TA/ZA Report – DRB/PC:** Next Monday is Columbus Day, so the DRB & PC will not be meeting. **Permits:** There have been 94 permits submitted year to date. **Grants: New Park** – the grant is for \$517,750 and so far \$8,150 has been spent on the Environmental Assessment. The Environmental Assessment should be completed, we are waiting on the State to confirm this. As soon as the State approves the Environmental Assessment the next step is to hire an architect to design the park so that we can put it out to bid. It looks like work will begin next spring. **Better Roads** – The Salem-Derby Rd project has been completed. **Grants-In-Aid** – The Town has a \$15,000 grant to do work on hydraulically connected road segments. Location has not been determined yet. 20% match required. **HSIP Small Scale Local Safety Grant** – The pavement markings and tree removal have been completed and the signage has been ordered. **Highway Structures Grant** - The Town has a \$19,800 grant for engineering to replace a culvert at the end

of 4H Rd. The design work has been completed and the only thing left to do is the construction inspection when it is built. 10% match is required. **Highway Structures Grant** - The Engineering grant for the Bushey Hill Culvert Replacement project is complete. **Highway Structures Grant** – The Bushey Hill Culvert Replacement grant has been completed. **Hinman Settler Road Engineering** – Eric Pope said the State has the funds to give us a grant for the engineering this year. Tyler Billingsley is getting us a quote to submit with the grant application. The grant will require a 10% match from the Town. **Transportation Alternative Program (TAP) & Municipal Highway and Stormwater Mitigation Program (MHSMP)** - Grant applications are due for both on December 8<sup>th</sup>. I will begin working on a grant for a new Salt Shed. **FEMA:** Most of the work has been completed. The Road Crew is finishing up on Bushey Hill Rd and needs to put a final layer of crusher run on Derby Gore Rd. Hayward Rd is still remaining. Tyler Billingsley is getting me 2 estimates, one to replace the culverts and the other to reroute the brook. Bob has contacted the State River Engineer to see what they will allow and Bob needs to contact the State Wetlands people to get their approval. More than likely one of the departments will oppose the rerouting of the brook. **Beach House Roof:** The Town has not received any bids for replacing the Beach House roof. Bob will advertise again and also call some contractors. **Shattuck Hill Land Donation:** VLCT confirmed that donations for the purchase of the land are tax deductible and the IRS is sending us a letter to that effect also.

#### **OLD BUSINESS:**

**Legislative Update** – None.

#### **ROAD REPORT:**

Tom proposed being proactive with maintenance of the grader and wants to get a CAT representative to come and analyze our grader. It will cost \$1,500 and they will report on the health of the machine and give estimates for any work that needs to be done. The Board agreed and told Tom to get it scheduled. Salt is \$96/ton this year and the first load has been ordered in case we get an early snow.

**RECREATION COMMITTEE: None.**

#### **OTHER BUSINESS:**

**Ken Lawson** – Ken lives on Wallace Rd and would like to see a sidewalk installed from Wallace Rd to the Cow Palace. Ken was informed the Village of Derby Center is responsible for sidewalks within the Village limits. Also, this is along a State highway and the State approval would be needed.

#### **EXECUTIVE SESSION:**

At 7:33 Karen moved to go into executive session for a legal issue, seconded by Brian. Unanimous. Out of executive session at 7:44, no action taken.

#### **ADJOURNMENT:**

The next regular meeting is scheduled for 6:00 p.m. Monday, October 16, 2023. Karen made a motion to adjourn the meeting at 7:45 p.m.

Submitted by Bob Kelley, *Unofficial until approved.*