

Village of Derby Line, Vermont
Trustees Meeting
September 19, 2023
Derby Line Village Hall

Call to Order:

Present were Trustees Richard Creaser, Dustin Horne and Sarah Webster.

Also present were Frank Davis, Belinda Webster, Nancy Stone, Matthew Wilson from The Chronicle, Chris Blais, Jaret Judd, Road Foreman, Kevin Simoneau, Laurie Sanville, Village Clerk and Madeleine Roy, Assistant Clerk.

The regular meeting was called to order by Trustee Richard Creaser at 6:30 pm.

Additions or Deletions to the agenda:

- Insurance coverage re: sewer backup at Chris Blais' on Laythe St.
- CNB Loan Agreement for \$75,000 loan supplement for sewer plant construction

Sarah made a motion to waive the reading of Rules of Procedure. Dustin seconded. Motion carried.

Approval of Minutes of the Sept. 5, 2023 Regular Trustees Meeting:

Sarah made a motion to approve the minutes of the Sept. 5, 2023 Trustees meeting as written. Dustin seconded. Motion carried.

It was agreed by everyone to move the last item on the agenda, Nancy Stone's land subdivision on Hammerhandle Rd. to item #1 on the agenda.

Nancy Stone – Hammerhandle Rd:

Nancy was present to ask the trustees what, if anything, they require of her to subdivide and sell the proposed four lots on the corner of Main Street and Hammerhandle Rd. The only village requirement is to apply for a curb cut to access the property from Hammerhandle Rd. Regarding village infrastructure, those who build houses on these four lots will be responsible for hooking up to water and sewer.

Mutual Aid Agreement:

As discussed at the last meeting, this mutual aid agreement is specifically for using village resources (labor and equipment) to help other nearby towns during catastrophic events like the July 2023 flood. However, since Sarah and Dustin had not been able to access the agreement to read it ahead of time, this item was tabled until the next meeting.

Heating Oil Quotes for 2023 – 2024:

Madeleine provided a handout noting that four local distributors had been contacted for quotes.

- Oil Supply Corp quoted \$3.00 per gallon based on last year's usage of 1,453 gallons for eight monthly payments of \$545.00 each.
- Fred's Energy quoted \$3.189 per gallon plus 3 cents tax.
- Blanchard Oil did not respond to our request.
- Butler's Family Auto does not provide a set price and customers must pay according to the price at delivery. The price this week was \$4.20 per gallon, which will fluctuate all winter.

Sarah made a motion to accept the quote from Oil Supply Corp at \$3.00 per gallon payable over 8 months at \$545.00 per month. Dustin seconded. Motion carried.

Jaret asked that Oil Supply be contacted for a quote on off-road diesel and low sulfur diesel that we now purchase from Fred's Energy. Madeleine agreed to call them and report at the next meeting.

Insurance Coverage for Sewer Backup at Chris Blais Residence on Laythe St:

Chris has received a letter from VLCT indicating that Derby Line has coverage up to \$30,000 for sewer backup claims, which would be in excess of her homeowner coverage. One condition of the VLCT coverage is that the homeowner must install a back flow preventer on her service line, which would be reimbursed by VLCT. They ask that Chris provide them with her homeowner insurance information verifying that it includes sewer backup coverage. The village has received Fred's Energy's bill for the back flow preventer, which the village will arrange

for installation. Limelight Restoration has not yet sent their bill for cleanup at the Blais residence.

Community National Bank Loan Agreement for Additional \$75,000 Sewer Plant Bill:

Laurie has received the resolution and loan agreement from the Community National Bank.

Sarah made a motion to authorize the trustees to sign the resolution and the note from Community National Bank for \$75,000 payable over ten (10) years. Dustin seconded. Motion carried.

Business from Trustees, Treasurer and Road Foreman:

Fire hydrant on Elm St: Jaret reported that after two years, the fire hydrant at the end of Elm St. across from St. Edward's Cemetery has finally been received and installed.

Caswell Ave Project: Jaret has spoken to Eric Pope at VTrans. The latest quote for the work to shore up the bank on Caswell Ave is about \$226,000. The State of VT will pay 90% up to \$200,000 leaving a balance of \$26,000 for the village to cover, which can be covered by ARPA monies. Laurie stated she has not yet heard back from the village attorney at Primmer, Piper, Eggleston & Cramer. We will need to get an easement to access the property.

New Leaf Blower: Jaret stated that they need a new leaf blower before this fall's leaf season. He has received quotes from Walt's for \$349.00 (for a small capacity unit), Champlain Valley Equipment for \$619.49 after discount, and Driver's for about \$600.00. Jaret recommended buying from Champlain Valley since they are close by and he is familiar with their Stihl products with parts most likely being readily available.

Sarah made a motion to accept the quote from Champlain Valley at \$619.49 for a Stihl leaf blower. Dustin seconded. Motion carried.

Lead and Copper Survey: Jaret noted that this is being done today and will be picked up tomorrow.

Tetherball in Park: The new tetherball unit has been installed in the park and was broken by vandals within days.

New Business from the Audience:

Belinda reported on the latest event that the Park & Recreation Committee wants to sponsor: a 5K run/walk on October 29, 2023 in the afternoon. This will be held from the park, down Elm St to the school and back up to Patenaude and Dashner. They will advertise via flyers and Facebook.

Old business from the Audience (5-minute limit unless otherwise directed):

Frank Davis reported that he is still trying to contact Ryan Holden of Customs and Border Protection (CBP). He has contacted our Congressional delegation about CBP taking up public parking spaces on Main St.

Next Meeting: The next regular meeting will be on October 3, 2023 in the village hall at 6:30 p.m.

Executive Session: None

Review and Sign Bank Statement: No

Warrants were Reviewed and Signed: Yes

The Last Check Printed: #18112

The meeting was adjourned at 7:40 pm.

Respectfully submitted,

Madeleine C. Roy, Assistant Village Clerk