

Village of Derby Line, Vermont  
Trustees Meeting  
October 3, 2023  
Derby Line Village Hall

**Call to Order:**

Present were Trustees Sarah Webster and Dustin Horne.

Also present were Kevin Simoneau, Karen Jenne, Ashley Corkins, Laurie Sanville, Village Clerk and Madeleine Roy, Assistant Clerk.

The regular meeting was called to order by Trustee Sarah Webster at 6:30 pm.

**Additions or Deletions to the agenda:**

- Cargill Winter Salt Quote
- Estimate for Replacement of Salt Shed Roof
- Correction of tonight's agenda to reflect the Approval of Minutes of Sept. 19, 2023 meeting, not the Sept. 5, 2023 meeting.

Dustin made a motion to waive the reading of Rules of Procedure. Sarah seconded. Motion carried.

**Approval of Minutes of the Sept. 19, 2023 Regular Trustees Meeting:**

Dustin made a motion to approve the minutes of the Sept. 19, 2023 Trustees meeting as written. Sarah seconded. Motion carried.

**Mutual Aid Agreement:**

The two trustees present agreed that, after reading the VLCT template, it appears to be in order with what our village would like to accomplish for agreements with the Town of Holland and the Town of Derby. No edits seem necessary. Laurie was instructed to re-type the agreements for each of the towns with the appropriate insertion of names and addresses, and to make them ready for signatures by each party. The final agreements will be approved and signed at the next Trustees meeting.

**Cargill Salt Quote:**

This year's quote has been received at \$96.00 per ton, which is the same cost as last year. There being no other reliable source for winter salt, it was agreed that Cargill is the best vendor to buy from.

Dustin made a motion to accept the Cargill quote of \$96.00 per ton for winter salt for the 2023 – 2024 season. Sarah seconded. Motion carried.

**Estimate for Replacement of Shingle Roof on Village Salt Shed:**

One quote has been received from A.C.T. Roofing. Since the cost to the village will be significant, Dustin suggested that additional quotes be acquired. Kevin noted that the garage will also need roof replacement sometime soon. Contractors most likely will not be able to do this job until next year because the construction season will soon come to an end. Consequently, an amount for it can be included in next year's budget. Laurie was instructed to advertise for bids for both the salt shed and garage. The bigger job of the two buildings might attract more contractors to bid. The ad should include that the bids are due no later than Nov. 7, 2023. Laurie was also asked to put ARPA Funds on the village's next agenda.

**Request for School Bus to go up Pelow Hill:**

Ashley Corkins was present to ask the Trustees to allow the school bus to travel up Pelow Hill to pick up children rather than their having to walk down or be driven down to the corner of Pelow and Caswell Ave. The Trustees explained to her that they have no authority over where the busses travel. This is a request that should be made of the School Board. Ashley noted that she was told by the school that she needed to ask the village Trustees. Laurie was instructed to call the school to inform them that the village has no say in school bus routes. Ashley agreed to contact the School Board.

**Business from Trustees, Treasurer and Road Foreman:**

Chris Blais Sewer Backup: Laurie reported that Chris Blais is unwilling to make a claim on her own homeowner insurance for the damage at her home. All bills for damage have not yet been received. The Trustees asked

Laurie to invite Ms. Blais to attend the next meeting to discuss this issue further.

Old Village Garage: Laurie noted that she has had a request for purchase of the old village garage on Ducharme Dr. The Trustees asked Laurie to put this item on the next meeting's agenda.

Quotes for Off-Road and On-Road Diesel: Madeleine reported that after Jaret's request at the last meeting to check on prices for diesel fuel, she called Oil Supply Corp. Their price for off-road on Sept. 21, 2023 was \$3.71 per gallon compared to Fred's \$3.779, and Oil Supply for on-road was \$3.93 compared to Fred's \$3.915. These prices can fluctuate from day to day and cannot be set for the season like heating oil. The Trustees agreed that there is no need to switch distributors for such a small difference in price.

Dustin made a motion to stay with Fred's Energy for off-road and on-road diesel fuel purchases. Sarah seconded. Motion carried.

**New Business from the Audience:**

Karen asked if there was any new information from International Water Co (IWC). She was informed that nothing new had come forth from IWC. She noted that the annual meeting is coming up in November and wondered if the percentages of cost because of water/sewer flow rates will be adjusted. She was informed that at the last joint meeting with Stanstead, it was agreed to make these comparisons four times per year, so the adjustments, if any, will not be made until next year.

**Old business from the Audience (5-minute limit unless otherwise directed):** None

**Next Meeting:** The next regular meeting will be on October 17, 2023 in the village hall at 6:30 p.m.

**Executive Session:** None

**Review and Sign Bank Statement:** Yes

**Warrants were Reviewed and Signed:** Yes

**The Last Check Printed:** #18135

The meeting was adjourned at 7:07 pm.  
Respectfully submitted,  
Madeleine C. Roy, Assistant Village Clerk