

TOWN OF DERBY, VERMONT
SELECT BOARD MEETING
Minutes
January 8, 2024

Present: Steve Gendreau, Karen Chitambar, Brian Smith, Brad Shattuck.

Others: Bob DeRoehn, Lindsay Brainard, Mark Linton, Paul Prue, Matt Wilson, Joe Profera, Tom Pratt, Bob Kelley.

MEETING CALLED TO ORDER - 6:00 P.M.

Warrants #26A in the amount of \$24,891.98, #26B in the amount of \$6,608.77, #26C in the amount of \$879,277.79 and #1B in the amount of \$14,800.59 were signed.

APPROVE MINUTES:

Karen moved to approve the minutes of December 11, 2023, with Brad seconding. Unanimous.

PUBLIC HEARING FOR ZONING BYLAW AMENDMENT:

Karen moved to recess the meeting to go into a Public Hearing for a proposed zoning bylaw amendment, seconded by Brad. Unanimous.

The proposed bylaw amendment is to make Parcel TRD41008G3T (479 Crawford Rd) entirely in the Commercial (COM) zoning district and to make TRD41008G3T2 (553 Crawford Rd) entirely in the Shoreland (SD) zoning district by changing the portion of TRD41008G3T currently in SD to COM and by changing the portion TRD41008G3T2 currently in COM to SD. Currently both parcels have portions each in both the COM and SD zoning districts.

The Board asked for and received clarification of the locations of the properties and the portions being changed. There were no comments from the public.

Karen moved to close the Public Hearing and return to their regular meeting, seconded by Brad. Unanimous.

PUBLIC COMMENTS: None.

NEW BUSINESS:

Consider Bylaw Amendments – Karen moved to approve the proposed zoning bylaw amendment to make Parcel TRD41008G3T (479 Crawford Rd) entirely in the Commercial (COM) zoning district and to make TRD41008G3T2 (553 Crawford Rd) entirely in the Shoreland (SD) zoning district by changing the portion of TRD41008G3T currently in SD to COM and by changing the portion TRD41008G3T2 currently in COM to SD. Currently both parcels have portions each in both the COM and SD zoning districts as submitted, seconded by Brad. Unanimous.

Road Hire – Set Rate of Pay – This will be discussed in Executive Session.

Recycling Hire – Set Rate of Pay – Jimmy Almazan and Kameron Coe are both gone. Steven Shelta has been hired and the Board needs to set his pay rate. Recommended rate - \$14.18 (same as the other recycling attendants). Brad moved to hire Steven Sheltra at a pay rate of \$14.18/hour, seconded by Steve. Unanimous.

Park Update – The tennis/pickleball/basketball courts have gone out to bid. I contacted one of the companies that specializes in tennis courts and they thought Jan 8th would be pushing it to get bids in. I set the date for Jan 22nd at 5:00 PM so they will be ready for your next meeting.

Review & Sign – Liquor License – DVS (Derby Village Store) – At 6:10 p.m. Karen moved to go into a Liquor Control Board meeting, seconded by Brad. Unanimous. At 6:11 p.m. Karen moved to come out of the Liquor Control Board meeting, seconded by Brad. Unanimous. Steve moved to approve the license for DVS, seconded by Brad. Unanimous

Certificate of Highway Mileage – There were no changes from last year. Steve moved to approve the Certificate of Highway Mileage, seconded by Brad. Unanimous.

Excess Weight Permit – Larry Letourneau – Steve signed as Road Commissioner.

Review & Sign Appropriations Requests – Derby Pond Milfoil & Orleans County Citizens Advocacy – The Board reviewed all and the requests are for the same amount as last year. Karen moved to approve the requests to go on the ballot for Town meeting, seconded by Steve. Unanimous.

TA/ZA Report – DRB/PC: The DRB does not have any permits pending for next week. The PC will not be meeting until February or March. **Permits:** There were 105 permits submitted last year. There have been 3 permits submitted year to date. **Grants: HSIP Small Scale Local Safety Grant** – Still waiting for the grant agreement to be signed by the State. **Highway Structures Grant** – Hinman Settler Road Engineering - Tyler Billingsley has completed the draft plans, etc... There are 3 permits required – Stream Alteration, Wetlands and Army Corps of Engineers. **Better Roads Grant** – The grant to replace 6 culverts on Darling Hill Rd near Poulin Farm Rd has been submitted. **Recreation Grant** - A grant for playground equipment at the Derby Green and walking paths for the new park has been submitted. **Salt Shed Grant** - Grant decisions are made late February to early March. **FEMA:** Bob has been working with FEMA to finalize the expenses for Derby Gore Rd, Fontaine Rd, and Bushey Hill Rd, and for the debris removal on Hayward Rd.

OLD BUSINESS:

Legislative Update – Housing is a big agenda items. There is a big increase in the School property tax this year. Safe injection sites are coming up and could be controversial. A lot of Environment and Energy issues are coming up.

ROAD REPORT:

The road crew had a busy weekend, but everything has been cleaned up. Jacob Tice was hired on a provisional basis. He has been going around with Tom and he has his CDL.

RECREATION COMMITTEE:

Karen thanked Ann & Bob Kelley for a successful Light Up the Night Parade.

OTHER BUSINESS:

The Town Clerk wanted Brian to put into the minutes that the Board signed a Listers Errors and Omissions along with the warrants on Dec 22nd. This was for Northeast Agricultural Trust LLC due to a change in their Current Use enrollment resulting in a \$125,500 increase in value to \$1,279,800.

The annual budget meeting has been set for 7:30 AM, Saturday, January 20th.

Paul Prue thanked the Town for the flyer included with the tax bills about plowing snow into the road. This has been an issue and the Board would like the Sheriff's Department to issue tickets if problems continue. The Board would like to include this with the tax bills every year.

Bob informed the Board that Steven Sheltra (the recycling new hire) would be interested in doing the mowing.

EXECUTIVE SESSION:

At 6:26 p.m. Karen moved to go into executive session for personnel and legal issues, seconded by Brad. Unanimous. Out of executive session at 6:40 p.m. Steve moved to hire Jacob Tice on a provisional basis for 90 days at \$20.00/hour, seconded by Karen. Unanimous.

ADJOURNMENT:

The next regular meeting is scheduled for 6:00 p.m. Monday, January 22, 2024. Brad made a motion to adjourn the meeting at 6:41 p.m.

Reminder: Annual Budget Meeting is 7:30 AM Saturday Jan 20th.

Submitted by Bob Kelley, *Unofficial until approved.*