

TOWN OF DERBY, VERMONT
SELECT BOARD MEETING
Minutes
February 19, 2024

Present: Steve Gendreau, Karen Chitambar, Brian Smith, Grant Spates, Brad Shattuck.

Others: Tom Pratt, Kevin Simoneau, Michele Jones, Richard Jones, Jason Sevigny, Holly Converse, Megan Maclure, Lindsay Brainard, Ben Scherer, Monica Bingham, Raymond Jones, Matt Wilson, Joe Profera, Bob Kelley.

MEETING CALLED TO ORDER - 6:00 P.M.

Warrants #4A in the amount of \$27,316.73 and, #4B in the amount of \$33,044.64 were signed.

APPROVE MINUTES:

Brian moved to approve the minutes of February 5, 2024, with Steve seconding. Unanimous.

PUBLIC COMMENTS: None

NEW BUSINESS:

Derby Line Mutual Aid Agreement – Kevin Simoneau – Kevin explained that last summer Derby Line attempted to help Holland after the July storm, but because of insurance issues they were not able to. A Mutual Aid Agreement would resolve this issue. They used a template from VLCT as the basis for the draft agreement. The Board would like to look into this more before signing an agreement. In the past the Town has helped out other towns and essentially just traded services. With Derby Line being part of the Town, the Town would be more inclined to just give the Village whatever they needed in an emergency. Steve moved to table this issue, seconded by Brad. Unanimous.

Soccer Field Discussion – Wildcat Board of Directors – Representatives from the Wildcats explained the need for additional fields and thought the land where the Town's new park is going would be a nice site for additional soccer fields. They thought that underneath the electric transmission lines would be a suitable location because it is relatively flat and the Town would not be able to build anything underneath the transmission line or plant any trees. Jason Sevigny gave the Board a rough draft of a possible location of the fields. Karen moved to support the Wildcat's effort for additional soccer fields, seconded by Brad. Unanimous.

Stump Dump Issues – Richard & Michele Jones – Richard & Michele were upset that their emergency access through the Stump Dump is not available any more. They stated that Emergency vehicles are sent through the Stump Dump, but cannot get to the mobile homes and have to go back out and come down Jones Drive. Bob said that it should not be a problem correcting an error in the E911 maps and the issues started because the Jones' put in an access through the Stump Dump without any permission. There is also an ongoing feud between Richard & Michele Jones and Raymond Jones that the Board was not going to get in the middle of. Bob reported that Richard/Michele have sent me over 40 short videos, mostly of snowmobiles and ATVs going through the Stump Dump. Bob talked to a Sheriff's Deputy and he thought that we cannot restrict Raymond from going on the right of way with whatever type of transportation he wants to use because the right of way is for access from Beebe Rd to his property.

New Truck - Highway – Tom would like to order a dump truck for 2025. He explained that they are running out of time to get one delivered before fall of 2025. If it is ordered soon the truck should arrive January 2025, we could be on the schedule to get the body work done starting in May 2025 and take delivery in late summer 2025. The truck that will be replaced will be 9 years old next year. The board was unsure if the budget would support a new truck next year. There would be no money down until the truck arrived in January. The Board was okay with ordering

the truck now with the stipulation that if it didn't work for next years budget they could back out of the deal. Steve moved to order the truck with the stipulation that the Town can back out of the deal if there are budgeting problems, seconded by Brian. Unanimous.

Park Update - Jeff Olesky is about a month out before he can start the Stormwater permitting for the park. VT Tennis sent us their Certificate of Insurance. The Road Crew will cut the trees between the existing tennis courts and the field when they get a chance.

Review & Sign ADA Traffic Control LTD – The Board reviewed and signed the agreement.

Excess Weight Permits – Demag Crane & Rigging Service Inc, NA Manosh Inc, Structures RBR Inc, & VT Transco - VELCO – Steve signed all as Road Commissioner.

Review & Sign Certificate of Compliance for Town Road & Bridge Standards – The Board reviewed and signed the Certificate of Compliance.

Review & Sign – Personal Policy – Comp Time – The Board reviewed the draft amendments to the Personal Policy with the changes that they requested at their last meeting. The changes will increase the maximum amount of comp time that can be accrued from 60 hours to 80 hours and clarified the Road Crew's regular summer and winter work hours. Brian moved to approve the amended Personal Policy, seconded by Karen. Ayes – Grant, Karen, Brad, Steve. Nays – Brian. The motion passes.

TA/ZA Report – DRB/PC: The DRB has 4 permits pending for next week. The PC will not be meeting until March. **Permits:** There have been 14 permits submitted year to date. **Grants: HSIP Small Scale Local Safety Grant** – No change, still waiting for the grant agreement to be signed by the State. **Highway Structures Grant** –Hinman Settler Road Engineering – The design is complete and Tyler is working on required permits, Stream Alteration, Army Corp, Wetlands. A permanent easement is needed on both sides of the road. The Board decided to use Attorney Sarah Davies for the legal work. **Better Roads Grant** – Darling Hill Culvert Replacement. No change, waiting for the State to make grant award decisions. Decisions are typically made in April or May. **Recreation Grant** - Playground equipment at Derby Green and walking paths for the new park. No change, waiting for grants to be awarded. Decisions are typically made in March. **Salt Shed Grant** – New Salt Shed. No change, waiting for grant award decisions to be made in late February to early March. **MERP Grant** – Garage & Fire Station efficiency improvements. We are still waiting for the efficiency report from the inspection last year for the Fire Station. **FEMA:** All the paperwork is in for the Category C project Derby Gore Rd, Fontaine Rd, Bushey Hill Rd, and Hayward Rd. They are being reviewed by FEMA. I am working on an Army Corp permit for the dredging we did on Coche Creek for the Category A project for the debris removal on Hayward Rd. Bob contacted Tyler Billingsley to do the design work for the Hayward Road culverts. Because they may be concrete box culverts we may not be able to get it done this year due to the delay time for getting box culverts. **3155 Beebe Rd:** Brian reported that all four of the State Fire Marshalls were at the property last week. **Beach House Roof:** The job will be advertised in the paper on Tuesday Feb 20th and Friday Feb 23rd with a due date of March 18th. A May 16th completion date was specified. The RFP is also on our website. Bob plans to call Crockett, CMD, Sanville, Marquis and Jack Degree. It was suggested to also call Richie Roberts and George Starr.

OLD BUSINESS:

Legislative Update

They have been working on changes to Act 250. The bill started out at about 60 page and now is over 100 pages. Brian is not in favor of the bill at this point.

ROAD REPORT:

There is an equipment show in Barre on May 3rd, the policy is if anyone wants to go they will have to take time off. A culvert under Derby Pond Road has sunk about 3-4 inches. The cause will

have to be investigated and signage will be installed to warn traffic of the dip in the road. Everything else is going fine.

RECREATION COMMITTEE: None.

OTHER BUSINESS: None.

EXECUTIVE SESSION: None.

ADJOURNMENT:

Town Meeting is in 2 weeks. The next regular meeting is scheduled for 6:00 p.m. Monday, March 18, 2024. Karen made a motion to adjourn the meeting at 7:31 p.m.

Submitted by Bob Kelley, *Unofficial until approved.*