

**TOWN OF DERBY, VERMONT**  
**SELECT BOARD MEETING**  
**Minutes**  
**April 1, 2024**

**Present:** Steve Gendreau, Lindsay Brainard, Brian Smith, Grant Spates, Brad Shattuck.

**Others:** Paul Prue, Mark Linton, Matt Wilson, Joe Profera, Maryann Tetreault, Karen Silvestri, Joseph Silvestri, Faye Morin, Vivian Spates, Doug Spates, Bob Kelley.

**MEETING CALLED TO ORDER - 6:00 P.M.**

Warrants #6C in the amount of \$132.13, #7A in the amount of \$27,044.87 and, #7B in the amount of \$70,930.85 were signed.

**APPROVE MINUTES:**

Brian moved to approve the minutes of March 18, 2024, with Steve seconding. Unanimous.

**PUBLIC COMMENTS:**

Paul Prue asked if students could do their community service at the Recycling Center. He knows a student that would like to. The Board said it was okay.

**NEW BUSINESS:**

**Shattuck Hill Rd Investments – Deed Draft** – Vivian & Doug Spates reviewed the draft deed and deed restrictions with the Board. The restrictions will be added as part of the deed. The Board did not have any issues with the draft. The closing is set for Wednesday, April 10<sup>th</sup> here in the Town Offices. Brian moved to have Grant and Brad accept the property on behalf of the Town, seconded by Steve. Unanimous.

**Delinquent Taxes – Maryann Tetreault** – Maryann explained an issue with the Mark Effrig deed that the Town Attorney brought to her attention. The best way to proceed is to have prior owners added as owners and notified when it is put up for Tax Sale next year. The Board decided that was the best course of action.

**NEK Broadband Board Appointment** – Lindsay volunteered to be on the Board. Brian moved to appoint Lindsay Brainard as NEK Broadband Board member and Grant Spates & Bob Kelley as alternates, seconded by Brad. Unanimous.

**Little Free Library – Bonnie Shattuck** – Brad represented Bonnie. She would like to put a small box on a pole in front of the Town Offices in line with the trees at no cost to the Town. She would also take care of any maintenance. Steve moved to approve the request, seconded by Brian. Unanimous, with Brad abstaining.

**Recycling New Hire** – Bob reported that we have 2 new workers at the Recycling Center that need to be approved by the Board. They are Warren Raymond and Mandy Aubin. The Recycling Center is now fully staffed again. Steve moved to approve the hiring of Warren Raymond and Mandy Aubin as recycling attendants at a rate of \$14.63/hour, seconded by Brian. Unanimous.

**Review & Sign – Excess Weight Permits** – **Austin Construction Inc, Calkins, Camp Precast Concrete Products Inc, Consolidated Communications, Feed Commodities International Inc, Kris Bullock, Larry Letourneau Excavating Inc, Mark Fortin (MD Excavation), New England Quality Service Inc, Oil Supply Corp, and Structural Wood Corporation**– Steve signed all as Road Commissioner.

**Review & Sign - Liquor Licenses – Thompson Redemption & Smokin Joes** – At 6:25 PM Steve moved to go into a Liquor Control Board Meeting, seconded by Brian. Unanimous. The Silvestri's were present to explain the application for Smokin Joes. At 6:26 PM Brian moved to

come out of the Liquor Control Board Meeting, seconded by Steve. Unanimous. Brian moved to approve the licenses, seconded by Lindsay. Unanimous.

**TA/ZA Report – DRB/PC:** The DRB has 2 permits pending next week. The PC will also be meeting next week. **Permits:** There have been 28 permits submitted year to date. **Grants: New Park –** Jeff Olesky has drafted existing conditions, drafted a conceptual site plan, done preliminary stormwater modeling, and has begun to prepare the permit. He was hoping to get up here to survey this Thursday, but with the expected storm he may need to reschedule for next week. Jeff recommended Terry Krinsky, TK Landscape Architects and Bob has contacted him. He is semiretired and this is the type of project he is interested in. He is going in for cataract surgery, so Bob will talk to him after he gets back from vacation. Bob thinks he will be a good fit.. **Highway Structures Grant –**Hinman Settler Road Engineering –Sara Davies has drafted the easements and they have been sent to the property owners to review. **Better Roads Grant –** Darling Hill Culvert Replacement. No change, waiting for the State to make grant award decisions. Decisions are typically made in April or May. **Salt Shed Grant –** The salt shed grant was denied. There were 46 applications totaling \$15 million and only \$8.6 million available. **MERP Grant –** Garage & Fire Station efficiency improvements. The final report for the offices is done and another draft for the garage was received. **FEMA:** FEMA had Bob fill out a couple project certifications, so we are inching closer to getting reimbursed. **Fire Station Siding:** An RFP has been advertised with a due date of April 15<sup>th</sup>, so that should be on the Board’s agenda for the next meeting. **Vacation:** Bob reported that he is going on vacation starting April 8<sup>th</sup> and will be back in the office on April 18<sup>th</sup>. **Executive Session:** A copy of the State Statute is in Board’s mail as a refresher of what qualifies for executive session.

#### **OLD BUSINESS:**

##### **Legislative Update**

Brian reported that they are spending more money than he thinks they should. He also updated the Board on bills concerning river corridors, finding a new land fill, Fish & Game Board, and Act 250.

#### **ROAD REPORT:**

Roads have been graded a little, they do not want to do too much grading until after the storm later this week. The sign for Serene Drive is up. Dave Royston has resigned; his last day was Friday. Transmission oil is being changed in the trucks and the road crew is getting ready for the storm later this week.

**RECREATION COMMITTEE: None.**

**OTHER BUSINESS: None.**

**EXECUTIVE SESSION: None.**

#### **ADJOURNMENT:**

The next regular meeting is scheduled for 6:00 p.m. Monday, April 15, 2024. Brad made a motion to adjourn the meeting at 6:58 p.m.

Submitted by Bob Kelley, *Unofficial until approved.*