

TOWN OF DERBY, VERMONT
SELECT BOARD MEETING
Minutes
April 29, 2024

Present: Steve Gendreau, Lindsay Brainard, Grant Spates, Brad Shattuck, Brian Smith.

Others: Mark Linton, Matt Wilson, Joe Profera, Tom Pratt, Paul Prue, Norman Patenaude, Karen Chitambar, Doug Spates, Ed Barber, Steve Sheltra, Bob Kelley.

MEETING CALLED TO ORDER - 6:00 P.M.

Warrants #9A in the amount of \$25,992.54 and #9B in the amount of \$55,590.00 were signed.

APPROVE MINUTES:

Steve moved to approve the minutes of April 15, 2024 with the correction that Brian Smith was not present, with Lindsay seconding. Unanimous.

PUBLIC COMMENTS:

Karen updated the Board about the 4th of July Parade. She suggested that they have Fran Batchelder as Grand Marshall. ADA Security will do the traffic control, Cars of Yesteryear will be helping out.

NEW BUSINESS:

Mowing Lawns – The Road Crew did not have any interest in doing the mowing. Steve Sheltra was present and said he would like the job and that he would also be willing to open and close the Beach House every morning and evening. Steve was working at the Recycling Center and stopped because of health issues, he is ready to go now. The Board will discuss this in executive session at the end of the meeting.

Paving Bids – Pike bid \$89.65/ton plus \$5,000 for the gravel shoulders. J Hutchins bid \$91.45/ton for all roads except Nelson Hill Road which was \$83.05/ton, the gravel shoulder was included in their per ton quote. Pike appears to be the low bidder. Steve and Tom will go over the bids to make sure and sign the contract with the low bidder.

Shattuck Hill Project – Doug Spates updated the Board on the project. The parking design is for 16 spaces and room for 2 buses. Impervious surface will remain under ½ acre to avoid having to get a stormwater permit.

Review & Sign – Excess Weight Permits – Blevins Inc, Harrison Redi-Mix Corp, Vaillancourt Transportation– Steve signed all as Road Commissioner.

Review & Sign – Liquor/Cannabis Licenses – Border Lounge, D G Retail LLC, Glass Fox LLC, Kingdom Boyz Alternatives – At 6:46 PM Brian moved to go into a Liquor/Cannabis Control Board Meeting, seconded by Brad. Unanimous. At 6:48 PM Brian moved to come out of the Liquor/Cannabis Control Board Meeting, seconded by Lindsay. Unanimous. Brian moved to approve all the licenses, seconded by Brad. Unanimous.

TA/ZA Update – DRB/PC: The DRB does not have any permits pending next week and the PC will also not be meeting next week. The PC is working on a bylaw amendment to allow private schools in the Village Commercial Derby Center zoning district. There is a vacancy on both the DRB and the PC because Joe Profera is moving to Pennsylvania. The Board thanked Joe for his decades of service. Gwenn Bailey-Rowe is interested in the PC position and Cynthia Adams and Paul Prue are interested in the DRB position. The Board will interview for the DRB position at their next meeting. Brad moved to appoint Gwen Bailey Rowe to the Planning Commission, seconded by Lindsay. Unanimous. **Permits:** There have been 37 permits submitted year to date. **Grants: New Park** – Jeff Olesky is hoping to meet with the Town and the VT Recreational about

the courts later this week. **Highway Structures Grant** – Hinman Settler Road Engineering – Sara Davies has drafted the easements and they have been sent to the property owners to review. **Better Roads Grant** – Darling Hill Culvert Replacement. No change, waiting for the State to make grant award decisions. Decisions are typically made in April or May. **MERP Grant** – Garage & Fire Station efficiency improvements. The final report for the offices is done and another draft for the garage was received. Craig and I need to meet with NVDA to go over the reports and discuss funding options. **FEMA:** Still waiting on FEMA. **Kids Pond:** Rick Joyal stopped by today and showed Bob a video of water still coming under the dam. Rick left a message with JP Sicard and is waiting to hear back from them. Bob also sent JP Sicard an email which he copied the Board with. Hopefully, the problem is resolved quickly. **NEK Broadband Board:** Tom said the site will be in the field off of Boucher Circle. It is Bob's understanding that NEK Broadband is to draft a site layout for the Town to review. **Fire Station Siding:** An RFP has been advertised again with a due date of May 13th, so will be on the Boards agenda for their next meeting. **Stump Dump:** Bob met with Deputy Gonyaw and Raymond Jones today. Deputy Gonyaw said anything concerning the Right of Way is a legal issue between the Town and Raymond. We can either work it out with Raymond or take him to court. The Deputy suggested that a fence between the Stump Dump and Richard Jones' property might solve the problem. Raymond is willing to pay for and install the fence. The Board agreed to allow Raymond to install a fence at a location approved by the Town. The Right of Way needs to be sent to Sara Davies to interpret what can and cannot be done within the Right of Way. Raymond would like to get the Right of Way straightened out.

OLD BUSINESS:

Legislative Update – Energy and the environment have been hot topics. The changes to Fish & Game are moving along with opposition

ROAD REPORT:

The Road Crew has been grading and ditching. It was discussed about increasing the appropriation request for paving next year, it has stayed at \$200,000 for over a decade.

RECREATION COMMITTEE: None.

Karen updated the Board about the 4th of July Parade. She suggested that they have Fran Batchelder as Grand Marshall. ADA Security will do the traffic control and the jets will be there again this year. Cars of Yesteryear will be helping out with Vendors and will donate all proceeds to the Town. Booths will be \$25 for a small booth and \$30 for a large one. Poulin Grain and Desrochers need to be contacted about using their lot for staging. Brian will look into getting a marching band this year.

OTHER BUSINESS: None.

EXECUTIVE SESSION:

Steve moved to go into executive session at 7:22 PM to discuss mowing wage, seconded by Brian. Unanimous. Out of executive session at 7:33 PM. Brian moved to have Bob negotiate the hours with Steve Sheltra for mowing and opening/closing the Beach House at a rate of \$20.00/hr, seconded by Lindsay. Unanimous.

ADJOURNMENT:

The next regular meeting is scheduled for 6:00 p.m. Monday, May 13, 2024. Steve made a motion to adjourn the meeting at 7:34 p.m.

Submitted by Bob Kelley, *Unofficial until approved.*