

Village of Derby Line, Vermont
Trustees Meeting
June 18, 2024
Derby Line Village Hall

Executive Session:

The executive session was called to order at 6:05 pm and adjourned at 7:07 pm.
No action was taken.

Call to Order:

Present were Trustees Richard Creaser, Sarah Webster and Dustin Horne.

Also present were April Caspari, Colleen Sealander, Jaret Judd, Road Foreman, and Peggy Kelley, Village Clerk & Treasurer.

The regular meeting was called to order by Trustee Richard Creaser at 7:08 pm.

Additions or Deletions to the agenda:

- April Caspari – Utility Units

Richard made a motion to waive the reading of the Rules of Procedure. Dustin seconded. Motion carried.

Approval of Minutes of the June 11, 2024, Regular Trustees Meeting:

Richard made a motion to approve the minutes of the Regular Trustees meeting of June 11, 2024, as written.
Sarah seconded. Motion carried.

April Caspari – Utility Units:

Ms. Caspari is requesting a reduction in her sewer and water rate classification from 2 units down to 1 unit. She purchased the home on Valentine Avenue five years ago. Her mother and her child live with her and she doesn't receive any rental income from the second unit. The house has no formal separation within therefore, she is requesting a rate reduction. The balance on her account is for the second quarter billing of two units which is \$492.94 along with \$71.69 in penalties and interest. Richard informed Peggy, the delinquent water and sewer collector, that the board cannot authorize the reduction in penalties and interest. The delinquent water and sewer collector must make that decision. Peggy agreed to waive the penalties and interest for Ms. Caspari. Richard made a motion to waive the second quarter water and sewer bill retroactive to the first quarter and change Ms. Caspari's rate classification to one unit. Dustin Horne seconded. Motion carried.

Road Capital Fund Discussion:

Jaret Judd explained to the board the modifications the road crew made to the Beswick's driveway located on Sunset Terrace to help alleviate the washouts they have been experiencing. Sunset Terrace is at the top of the priority list for re-pavement for 2025. The board then discussed the list of roads and their priority level from the Road Treatment Plan that was provided by Norm Patenaude from Pike Industries in 2021. There will be no pavement projects for 2024 in the Village of Derby Line. The board will revisit the Road Treatment Plan in September of 2024 to discuss pavement projects for 2025 and the funds available. The roads that are at the top of the treatment plan are Sunset Terrace, Pelow Hill and Coulter Street.

Appropriation of the Funds from the Sale of the Old Village Garage:

Dustin Horne asked Jaret Judd about a Conex building as a new method of storage for the 25 picnic tables, baler, generator and other items that were stored in the old town garage prior to the sale. Jaret is concerned about the eight-foot width of the Conex building and the limitation of accessibility to retrieving certain items that the narrow width will cause. Jaret suggested using concrete blocks off the side of the shop to create a lean-to. Dustin suggested a shorter Conex building. Colleen Sealander voiced concern about the amount of money that has been and will be spent on the skating rink. She is worried about the tax burden on the retired residents in the Village. Sarah reminded Ms. Sealander that the board does not make decisions like purchasing the skating rink on their own. The decisions are based on information from people within the Village and those who attend the meetings. Ms. Sealander is concerned about the decisions that the trustees make in the margins. Ms. Sealander asked about the grant monies for the skating rink. Peggy Kelley responded that they have received the grant monies for the skating rink. Dustin Horne informed Ms. Sealander that the skating rink has been paid for with grants and donations and that the Village has spent minimal on the skating rink. Richard Creaser suggested the conversation return to ideas on a new storage method for the items in the park. Jaret Judd recommended a 20x40 foot space

under cover. Jaret Judd will research different options of storage that will work and return to the board with his findings.

Business from Trustees, Treasurer and Road Foreman:

Benches: Dustin said that the donated wood that will be used to make benches for the park will be ready next week. Kevin Simoneau will be assembling them.

Salt Shed Roof: Palmieri Roofing from St. Johnsbury, VT who received the bid for replacement of the salt shed roof, completed it in one day last week. The Village will be receiving the warranty information on the new roof soon.

Painting: Jaret reported that the street painting will be completed this week.

Water Service Line Inventory: Jaret and Peggy have been in contact with Cameron Sundstrom from MSK Engineering about the location and 911 addresses of water customers within the Village of Derby Line. Once completed, this service line report will give Jaret a very accurate record of the water lines in the Village.

Pickleball: Jaret said the pickleball backstop is ready to be installed.

Caswell Avenue Project: Jaret reported there is still no clear start date for this project, but it is anticipated to begin in two weeks. Notices will be posted in the Village and online once there is a definite start date.

New Business from the Audience: None

Old business from the Audience (5-minute limit unless otherwise directed): None

Next Meeting: The next regular meeting will be on July 2, 2024, in the village hall at 6:30 p.m.

Executive Session: Yes

Review and Sign Bank Statement: Yes

Warrants were Reviewed and Signed: Yes

The Last Check Printed: #18607

The meeting was adjourned at 8:19 pm.

Respectfully submitted,
Peggy Kelley, Clerk/Treasurer