

Village of Derby Line, Vermont
Trustees Meeting
October 15, 2024
Derby Line Village Hall

Call to Order:

Present were Trustees Richard Creaser, Sarah Webster and Dustin Horne. Also present were Frank Davis, Peggy Kelley - Village Clerk & Treasurer, and Kristal Wood - Assistant Clerk & Treasurer

The regular meeting was called to order by Trustee Richard Creaser at 6:30 pm.

Additions or Deletions to the agenda: None

Richard made a motion to waive the reading of the Rules of Procedure. Dustin & Sarah seconded. Motion carried.

Approval of Minutes of the October 1, 2024, Regular Trustees Meeting:

Richard made a motion to approve the minutes from October 1st, 2024 with the following corrections:

MSK Engineers did not send letters to "every water line property owner" and this should be amended to say, "most water line property owners".

Regarding the Holland Pond Reservoir, "the project stopped moving after John Paul left" should say "the project stopped moving after *Jean-Charles* left".

Trustees were all in favor of approving minutes as amended.

Road Salt Quotes:

The village received one quote for road salt from Cargill for \$96.25 per ton. This is an increase of .25 cents per ton from last year's price. Peggy checked with Faye Morin, at the Town of Derby and they received two quotes, one from Cargill and one from a Canadian company. The Canadian companies quote was very high. Cargill's was their lowest quote too. Richard made a motion to accept the Cargill quote of \$96.25 per ton delivered. Dustin seconded. Motion carried.

Business from Trustees, Treasurer and Road Foreman:

Road Foreman Update: Jaret was not present for tonight's meeting, but it was noted that leaf baling is underway, flushing is almost done, and the park Conex Container has been painted with a primer.

Trustees Update: None

Clerk/Treasurer Updates:

LOC at CNB: The Caswell Avenue Retaining Wall Project, Line of Credit at Community National Bank has been paid in full after receiving the Structures Grant from the Vermont Agency of Transportation. The village portion was paid out of the ARPA funds. Peggy noted that \$17,535.96 remains in the ARPA account and it is ear-marked for paving Sunset Terrace and Sunset Terrance Ext. Richard requested that the village put out a bid for this paving project. Sarah requested that the bid be for paving Sunset Terrace and Sunset Terrace Extension and then have Coulter Street paving added to the bid separately so we can determine if we have the funds to include Coulter Street or not. Richard directed Peggy to leave the ear-marked funds in the ARPA account until we have the paving bids back.

Village Tax Update: Peggy shared that 36% of tax revenue has come in so far.

Water and Sewer: The 4th quarter water and sewer bills will go out next week with a due date of December 2, 2024, along with the village newsletter. A discussion of what needed to be included in the newsletter ensued.

IWC Annual Meeting: Richard asked Peggy to warn the annual International Water Company meeting in the Newport Daily Express a week prior to the event, which is scheduled for Tuesday November 12, 2024 at the Village Hall in Derby Line, VT.

New Business from the Audience:

Caswell Avenue Retaining Wall Project: Frank shared that he is very thankful for the Caswell Avenue project and everyone agreed that Goodhue Excavation did a great job and was awesome to work with.

Old business from the Audience (5-minute limit unless otherwise directed):

PILOT (Payment in Lieu of Taxes) Program: Frank is still working on this. He has been reaching out to Congresswoman Becca Balint, but she has been sluggish getting back to him. Frank will also be making an appointment to see Senator Bernie Sanders' and Senator Peter Welch's staffers regarding this issue.

Next Meeting: The next regular meeting will be on November 5, 2024, in the village hall at 6:30 p.m.

Executive Session: Richard motioned to enter Executive Session at 7:05PM. Dustin seconded. Motion carried. The Trustees exited Executive Session at 7:25PM.

The Trustees approved a \$1 per hour raise for all hourly employees effective November 1, 2024.

This increase will *not* be retroactive to the start of the fiscal year.

This increase is seen as an effort to recognize the excellent work of village employees while remaining cognizant of the tax burden placed upon village residents. The money for raises was worked into the budget that was approved by voters at the annual meeting and will require no additional levy of taxes at this time.

Review and Sign Bank Statement: Yes

Warrants were Reviewed and Signed: Yes

The Last Check Printed: #18803

Respectfully submitted,

Kristal Wood, Assistant Clerk/Treasurer