

Village of Derby Line, Vermont  
Trustees Meeting  
November 19, 2024  
Derby Line Village Hall

**Call to Order:**

Present were Trustees Richard Creaser, and Sarah Webster. Also present were Karen Jenne, Colleen Sealander, Daniel & Marsha Martin, Frank Davis, Kevin Simoneau - Road Crew, Peggy Kelley - Village Clerk & Treasurer, and Kristal Wood - Assistant Clerk & Treasurer

The regular meeting was called to order by Trustee Richard Creaser at 6:30 pm.

**Additions or Deletions to the Agenda:** Addition of Alan Yale with concerns regarding a large Ash Tree.

Richard made a motion to waive the reading of the Rules of Procedure. Sarah seconded. Motion carried.

**Approval of Minutes of the November 5, 2024, Regular Trustees Meeting:**

Richard made a motion to approve the minutes of the Regular Trustees meeting of November 5th, 2024. Sarah seconded. Motion carried.

**Pool Rate - Daniel & Marsha Martin**

The Martins have been being charged the in-ground pool rate since installing their above ground pool in 2014. Our water billing system does not indicate the type of pool on the billing line which made the error difficult to catch. Peggy has corrected their billing for 2024 and will make a change to the billing system to indicate pool type. Agenda item for next meeting was determined for exploring pool rates and a potential addition of a rate for pop-up, backyard pools. Richard made a motion to credit 2 years' worth of the overpayments back to the Martins. Sarah seconded. Motion carried.

**Ash Tree Ownership & Health - Alan Yale**

There is a large Ash tree behind The Universalist Church, Village Hall and near the Cemetery. Alan Yale believes it may be in poor health due to the Emerald Ash Borer. He is also unable to determine who owns the tree. Peggy will reach out to Jared Nunery, the County Forrester, to come take a look at the tree and determine its health.

**Budget Review:**

Copies of the year-to-date budget were offered. Some discussion followed with Peggy having various line items that need reclassification. The trustees authorized Peggy to issue checks to the Haskell Library and the Derby Line Fire Department as they were approved by the voters in April at the annual meeting under requested appropriations.

**Business from Trustees, Treasurer and Road Foreman:**

**Trustees Update:**

Request to Change Regular Trustees Meeting: Sarah shared that Dustin had inquired whether the regular Trustees meeting could be changed to Mondays. Following a brief discussion, it was felt that keeping Tuesday as the consistent meeting day is best but all are open to scheduling any needed special meetings on a Monday.

Resident Letters from MSK: Sarah will follow up with MSK Engineers for some clarification on this letter.

**Road Foreman Update:** Jaret was not present for tonight's meeting but left an update.

Entering Winter Season: Leaf baling is finished. Banners are changed. The trucks and other equipment are all set up and serviced for the snow plowing season.

Paving Quote: Jaret met with Pike on paving bid specs. The bid just came in and will be reviewed this coming week.

Bi-Annual International Water Company/Village of Stanstead Meeting: The meeting was held last Tuesday and it went well. Communication with IWC/VOS is much better and the plan to meet more regularly will be better for our village.

**Clerk/Treasurer Updates:**

Winter Parking Ban: It is in effect from November 15th to April 1st. A resident requested a parking permit after viewing some signage in the village that can be confusing. The trustees clarified the village does not participate in a parking permit system.

**New Business from the Audience:**

None

**Old business from the Audience (5-minute limit unless otherwise directed):**

Semiquincentennial (250th Anniversary of the signing of the Declaration of Independence): Colleen proposed a plan to adorn our village with flags on each pole celebrating this moment in history (2026). She has researched to determine costs as follows - There are 100 telephone poles in the village. Breakdown is 34 on Elm, 55 on Main & Caswell, 4 on Baxter, and 5 going down the hill towards the border. The cost per pole is \$50, plus installation labor costs by the village crew. The breakdown is \$9 for the brackets, approximately \$10 for the pole strapping, and \$30 for the flags. The brackets and strapping could be used for other flags in the future and make our village look spectacular. This project would need to be fundraised with a champion leading the charge. This will be Colleen's last meeting before the winter.

Tennis Court Resurfacing: Peggy and Kristal have a meeting with VLCT regarding possible grants for this project.

**Next Meeting:** The next regular meeting will be on December 3, 2024, in the village hall at 6:30 p.m.

**Executive Session:** No

**Review and Sign Bank Statement:** No

**Warrants were Reviewed and Signed:** Yes

**The Last Check Printed:** #18859

The meeting was adjourned at 8:17pm.

Respectfully submitted,  
Kristal Wood, Assistant Clerk