

Village of Derby Line, Vermont
Trustees Meeting
January 7, 2025
Derby Line Village Hall

Call to Order:

Present were Trustees Richard Creaser, Dustin Horne, and Sarah Webster. Also present were Alan Yale, Bruce Muir, Jaret Judd - Road Foreman, Kevin Simoneau - Road Crew, Peggy Kelley - Village Clerk & Treasurer, and Kristal Wood - Assistant Clerk & Treasurer

The regular meeting was called to order by Trustee Richard Creaser at 6:30 pm.

Additions or Deletions to the Agenda: None

Richard made a motion to waive the reading of the Rules of Procedure. Sarah seconded. Motion carried.

Approval of Minutes of the December 3, 2024, Regular Trustees Meeting:

Kristal shared that the 12/3/2024 meeting minutes need to be adjusted to state that VT Electric Co-op will have Madeleine Roy's Ash tree taken down *only* if they determine it is too close to the power lines. VT Electric Co-op has not been out to check yet. Richard made a motion to accept the minutes of the December 3rd, 2024 Regular Trustees meeting as amended by Kristal Wood. Sarah seconded. Motion carried.

Approval of Minutes of the December 18, 2024, Special Trustees Meeting:

Richard made a motion to accept the minutes of the Special Trustees meeting of December 18th, 2024. Sarah seconded. Motion carried.

Ash Tree

Regarding the Ash tree that is behind the village hall, as well as near the church, cemetery and US customs. Karen Jenne had asked to have this item added to the agenda. Peggy believes Karen has additional information, but Karen was not present. Discussion surrounding the tree ensued. Action to be taken was that Peggy will reach out to Troy Rabideau to see if the government agency approves of the tree being taken down. Peggy will also reach out to Karen to see if a quote for the removal was obtained from Brian Brock.

Clarification - Personnel Policy, section XV-B Holidays

Clarification is needed regarding the holidays that are included in the current personnel policy as employees had two differing copies listing different paid holidays. This caused some workers to take the day after Christmas off as a holiday, per supervisor's direction. Richard Creaser clarified that if the employee took a paid holiday as directed by a supervisor, then the holiday would be paid. Further discussion ensued regarding the holidays that are included in the current personnel policy. Richard Creaser motioned to keep Washington's Birthday but change the title of the holiday to "Presidents Day" and to add "Martin Luther King Jr. Day", as well as "Town Meeting Day" to the list of holidays. Additionally, to add verbiage requiring the two personal days to be expended in the same calendar year. Dustin Horne seconded. Motion carried.

Business from Trustees, Treasurer and Road Foreman:

Road Foreman Update: Jaret shared that the road crew continues to take care of roads and sidewalks by plowing/salting and repeating, as the winter season continues.

Trustees Update: Dustin shared that the new bladder on the ice rink is a lot better as the weather continues to freeze and then thaw. Jaret added that the lights are on a timer system and there are 12" risers available if needed for the lights. Dustin advised raising the lights may be good to reduce the shadow from the sidewalls. J&S Electric has replaced the heater in the warming shed with a wall mount and that is working better. J&S Electric donated both time and materials to the Village of Derby Line. Dustin would like to acknowledge the businesses that have donated time and materials to the ice rink. It was also decided that a port-a-let would be useful near the ice rink. Richard Creaser made a motion to authorize Peggy Kelly to reach out to Juddy's for a port-a-let for the ice rink area of the park. Sarah Webster seconded. Motion carried.

Clerk/Treasurer Updates: Peggy let everyone know that the dog sledding event's date has been changed to February 8, 2025. Peggy also shared that the single audit should be complete by January 30, 2025.

New Business from the Audience: None

Old business from the Audience (5-minute limit unless otherwise directed):

Bruce Muir shared that the first committee meeting for Derby Line Community Day is this week. Bruce is excited to start organizing and fundraising.

Next Meeting: The next regular meeting will be on January 21, 2025, in the village hall at 6:30 p.m.

Executive Session: None

Review and Sign Bank Statement: Yes

Warrants were Reviewed and Signed: Yes

The Last Check Printed: #18950

The meeting was adjourned at 7:35PM

Respectfully submitted,
Kristal Wood, Assistant Clerk