

TOWN OF DERBY, VERMONT
SELECT BOARD MEETING
Minutes
February 3, 2025

Present: Steve Gendreau, Grant Spates, Lindsay Brainard, Brad Shattuck.

Others: Allyson Howell, Matt Wilson, Faye Morin, Mark Linton, Bob Kelley.

MEETING CALLED TO ORDER - 6:00 P.M.

Warrants #3A in the amount of \$29,719.99 and #3B in the amount of \$43,310.72 were signed.

APPROVE MINUTES:

Brad moved to approve the minutes of December 23, 2024 and January 25, 2025 as written, with Lindsay seconding. Unanimous.

PUBLIC COMMENTS: None.

NEW BUSINESS:

Allyson Howell – Town Meeting – Allyson would like to have a potluck dinner prior to Town Meeting. The Board was in favor of this and the town will supply bowls, forks, spoons, and knives.

Tom Pratt - Gravel – Tom’s out plowing, so the Board tabled this to their next meeting.

Review & Sign – Auditor Engagement Letter – Lindsay moved to approve and sign the Auditor Engagement Letter, seconded by Steve. Unanimous.

Review & Sign – CAI Contract – Listers – This is the annual contract for the Tax Maps. Steve moved to approve and sign the CAI Contract, seconded by Brad. Unanimous.

Review & Sign – Mileage Rate – The Board approved and signed the new mileage rate.

Review & Sign – Balance Sheet, Budget Status Report, Delinquent Tax Report, General Journal Report – The Board reviewed and signed all.

Review & Sign – 2025 General Budget – The proposed budget excluding appropriations is \$3,080,499.96 as compared to \$3,021,646.14 last year. The amount to raise by taxes is \$2,739,014.29 as compared to \$2,647,050.10 last year. The \$224,553.08 in general fund surplus and \$284,148.141 in highway surplus is being used to lower the property tax. Grant moved to approve the Town Budget of \$3,080,499.96 for tax payer approval at Town Meeting, seconded by Steve. Unanimous.

Review & Sign Excess Weight Permits – Dead River Co, Bourne’s Energy, RG Gosselin Inc, Newport Sand & Gravel Co, Carrol Concrete Co – Steve reviewed and signed all as Road Commissioner.

Review & Sign Cannabis Application – Medi Leaf Farms –

Review & Sign Liquor License – FA CAI Inc (China Moon) – At 6:17 Steve moved to go into a combined Liquor and Cannabis Control Board meeting, seconded by Brad. Unanimous.

Both are renewals and there have not been any problems with either. At 6:19 Steve move to come out of the Liquor/Cannabis Control Board meeting, seconded by Brad. Unanimous.

Steve move to approve the Medi Leaf Farms Cannabis license and the FA CAI Inc (China Moon) liquor license, seconded by Lindsay. Unanimous.

TA/ZA Update – DRB/PC: The DRB and PC will not be meeting next week. **Permits:** There has been 1 permit submitted year to date. **Grants: Recreation Grants** – The RTP grant application for \$50,000 to help with the walking paths in the new park has been submitted and grant awards will be announced sometime in February or March. The LWFC grant application for a skating rink is due March 15th. **Welch Park** – Invoices need to be submitted for reimbursement for work that has been completed. **MERP Energy Grant (Town Garage)** – The garage roof is complete. I plan on getting the RFP for the insulation out to bid this week. **4-H Rd Construction Grant** – Nothing new to report. **Better Roads (Woods Farm Rd)** – Grants are usually announced

in April or May. **FEMA:** All the paperwork for the 2024 storm has been submitted except for management costs. The Trump Administration's freeze on federal funds has been temporarily lifted by the courts pending litigation.

OLD BUSINESS: None.

ROAD REPORT:

The Crew is busy plowing roads. The new truck should be in next week.

RECREATION COMMITTEE:

Grant would like to revive the Recreation Committee and thought it would be something they could discuss at Town Meeting.

OTHER BUSINESS: None.

EXECUTIVE SESSION: None.

ADJOURNMENT:

The next meeting is scheduled for 6:00 p.m. Monday, February 17, 2025. Brad made a motion to adjourn the meeting at 6:39 p.m.

Submitted by Bob Kelley, *Unofficial until approved.*