

Village of Derby Line, Vermont
Trustees Meeting
January 21, 2025
Derby Line Village Hall

Call to Order:

Present were Trustees Richard Creaser, and Sarah Webster. Also present were Karen Jenne, Bruce Muir, Jaret Judd - Road Foreman, Peggy Kelley - Village Clerk & Treasurer, and Kristal Wood - Assistant Clerk & Treasurer

The regular meeting was called to order by Trustee Richard Creaser at 6:33 pm.

Additions or Deletions to the Agenda: None

Richard made a motion to waive the reading of the Rules of Procedure. Sarah seconded. Motion carried.

Approval of Minutes of the January 7, 2025, Regular Trustees Meeting:

Richard made a motion to accept the minutes of the January 7, 2025 Regular Trustees meeting. Sarah seconded. Motion carried.

Discuss Budget 2025-2026

Peggy distributed printouts of the General Budget fiscal year to date and the group present discussed. Richard requested a breakdown of all labor costs usage between Road, Park, Water and Sewer. Richard also requested that any costs incurred by equipment, services or utilities should be split evenly between the three entities, Road, Water and Sewer. Therefore, the Kubota and John Deere tractor costs and the electricity bill for the hall and garage should be divided equally between Road, Water, and Sewer. Jaret stated that a new plow truck will be needed soon, and the cost of replacement keeps rising. He also noted that the village will also need a new loader soon. The sidewalk repair on Main Street south of the intersection of Valentine Avenue is also an upcoming cost that needs to be budgeted. Jaret will get quotes. The board discussed the possible use of the Orpha Durland Fund proceeds to help pay for the truck, loader and/or sidewalk repairs. Such a determination will need to be made at the village annual meeting per the direction of the voters. Richard asked Peggy to add to the Annual Meeting Warning a request that the remaining balance from the Paving/Road Repairs line item budgeted at \$20,000 but is currently below budget by \$18,299.10 be re-allocated into a dedicated plow body truck build fund. The village office staff will research the cost/savings of a postage meter machine and report back to the board.

Honoring Past Trustees

Dedication of the Annual Meeting Report to past trustee Keith Beadle was approved. Jim McIntyre will also be recognized too. A plaque with dates of past trustees was suggested. Peggy and Kristal will research the Village records of past trustees to get an estimate of how large the plaque would need to be. The board directed Peggy to donate \$250 to Make A Wish Foundation in Shelburne, Vermont in memory of Keith Beadle.

Business from Trustees, Treasurer and Road Foreman:

Road Foreman Update: None

Trustees Update: None

Clerk/Treasurer Updates: Peggy asked for clarification on whether the entire clump of trees needs to be removed from behind the village hall or just the ash tree. The ash tree is the only one unhealthy so it will be only the ash tree for estimate purposes that needs to be removed. Peggy and Jaret have been requesting estimates from multiple tree removal companies in the area to present to the board.

New Business from the Audience: None

Old business from the Audience (5-minute limit unless otherwise directed):

Next Meeting: The next regular meeting will be on February 4, 2025, in the village hall at 6:30 p.m.

Executive Session: None

Review and Sign Bank Statement: No

Warrants were Reviewed and Signed: Yes

The Last Check Printed: #18970

The meeting was adjourned at 8:24PM

Respectfully submitted,
Kristal Wood, Assistant Clerk